



BAPTIST COLLEGE OF THEOLOGY, OBINZE, OWERRI, IMO STATE

Affiliate of
The Nigerian Baptist Theological Seminary, Ogbomoso, Oyo State
and The University of Port Harcourt, Rivers State

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COLLEGE CATALOGUE

2020 - 2025



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DEPARTMENT OF THE TREASURY
OFFICE OF THE DIRECTOR OF THE BUREAU OF THE CENSUS

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FOREWORD

The Baptist College of Theology, Obinze Owerri Imo State Nigeria is a Theological Seminary of the Nigerian Baptist Convention and is affiliated to the Nigerian Baptist Theological Seminary, Ogbomoso and the University of Port Harcourt, River State. The College is also in partnership with Bowen University, Iwo, Osun State, the Southern Baptist Theological Seminary; Louisville Kentucky, USA, the ACTEA – Association for Christian Theological Education in Africa, Southern Association of Colleges and schools (SACS), USA; and Baptist Accrediting Council for Theological schools in Nigeria (BACTSIN).

The process for the curriculum reviewed, developed and published in this catalogue started in August 2015 and continued to September 2016. It was the input of several stakeholders of the institution and coupled with materials adopted from our affiliated Institutions that evolves this volume. The entire process was undergirded prayerfully by the desire to revitalize the mission of the Institution.

The BCTO became a degree awarding Theological Institution in 2000 and since then she has charted the part of spiritual and academic excellence. Her first secular degree affiliation was with the University of Port Harcourt in 2006 which was granted in 2009 – Bachelor Degree of Arts in Religious and cultural studies (B.A). The Institution has expanded her programme to meet with the College needs of the demands of the training to a Post Graduate Diploma in Theological Studies (PGD) for those in the executive cadre of the society; who by their nature of work and vocation may not attend to a full-blown Theological training.

The training programme at various levels has been carefully reviewed to balance the three critical areas of **spiritual formation, academic and practical ministry**. This new catalogue (August, 2017 – 2022) has been planned and produced to revitalize the BCTO heritage and mission.

Welcome to the Baptist College of Theology, Obinze.

Dr. Kenneth Enyubara
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Baptist College of Theology, Obinze.
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PRINCIPAL OFFICERS OF THE COLLEGE

I.

ENYUBARA, K. N. O.	RECTOR
-----	DEPUTY RECTOR
AMADI, JAPHET C.	REGISTRAR
PETERS, C. Y.	DIRECTOR OF ACADEMIC AFFAIRS
MILLER, P. T.	DIRECTOR OF STUDENTS' AFFAIRS
MADUAGWU, N. J.	LIBRARIAN
OHAKA, F. N.	BURSAR
BRAIDE, O. T.	SME COORDINATOR
BRAIDE, O. O. T.	WTC COORDINATOR
OBINECHE, C.	COORDINATOR, AHOADA CAMPUS
INYANG, O. E.	SPORTS/PROGRAMME
UDEJI, B.	BUSINESS/INVESTMENT & ENVIROMENTAL
AJOKU, S. A. F.	MINISTERS' CONFERENCE
OLLORMA, V. E. P.	DISCIPLESHIP
OLLORMA, P. O.	ANCILLARY SCHOOLS
UMARU, V.	CHAPLAIN

II.

ADMINISTRATIVE COUNCIL

ENYUBARA, K.N.O.	RECTOR
-	DEPUTY RECTOR
AMADI, J.C	REGISTRAR
IWUCHUKWU, S.U.	DIRECTOR OF ACADEMIC AFFAIRS
MILLER, P. T.	DIRECTOR OF STUDENTS' AFFAIRS
MADUAGWU, N. J.	LIBRARIAN
OHAKA, F.	BURSAR

III.

THE COUNCIL

- THE RECTOR - CHAIRMAN
- THE DEPUTY RECTOR
- THE REGISTRAR
- THE DIRECTOR OF ACADEMIC AFFAIRS
- THE DIRECTOR OF STUDENTS' AFFAIRS
- THE LIBRARIAN
- THE BURSAR
- THE HEADS OF DEPARTMENTS
- A REPRESENTATIVE OF THE TEACHING STAFF (OF SENIOR RANK)
- THE SECRETARY

IV.

THE ACADEMIC BOARD

- THE DEPUTY RECTOR - CHAIRMAN
- THE REGISTRAR
- THE DAA
- THE HEADS OF DEPARTMENTS
- THE LIBRARIAN

V.

FACULTY AND STAFF MEMBERS

VI.

GENERAL INFORMATION

I. Background History

A journey of one million miles they say begins with a step. A lot of people and events have contributed in a great measure to the making of the history of this reputable Institution which started like the proverbial mustard seed but today an institution of great repute.

The beginning of the Baptist College of Theology (BACOTH) Owerri, is the amalgamation of the Baptist Bible schools in Joinkrama, PortHarcourt, Ahoada (All in Rivers State) and Obinze- Owerri in Imo State, traced to the time there was the need for formal Theological Training for the Pastors in the old Eastern Nigeria. This coincided with the time when Dr. Williams Henry Carson and his wife Ada Grace Carson came to settle in this region towards the close of the 1930s. They opened a school in Port Harcourt which was their base.

Miss Josephine Scaggs who joined the Carsons in 1942 opened a similar school in Joinkrama. The Bible schools existed for some time and the one at Joinkrama was transferred to Ahoada when Miss Scaggs was relocated to Ahoada. The Bible school in Port Harcourt was headed at different times by Dr. W.H. Carson, Revds. M.E Brantley, Cecil Roberson, Eagle Field, G.E. Robinson, R.L. Locke, Bob Parham, Urban Green, Ken Sorrel and Rev Reuben E. Oku to mention but a few. All of them were of the Southern Baptist missionaries from America.

However, the date and story of the school could be said to be unbroken by the coming of Revd and Mrs. Rursell L. Locke, who were transferred to Owerri by the Baptist Mission in the Late 1950s and in 1960, they opened the Bible School in Owerri. There were then three Bible Schools in the then Eastern Nigeria – Port Harcourt, Ahoada and Owerri. The class enrolments of the schools in Port Harcourt and Ahoada were uncertain as it depended much on the availability of the missionary personnel in any of these mission stations but the teaching staff at Ahoada included Frank Edwards, Josephine Scaggs, R.P. Oku, and H.M. Ikiriko in 1951.

In retrospect, history reminds us that the first Bible school classes at Owerri met under a thatch shelter at the rented compound at Wetheral Road, Owerri, where the Locke's family resided. There were six students in the first class. Later when the missionary residence was built at Okigwe Road, Classes met in one of the rooms of the boys' quarters. It is important to note that in the beginning years, classes were held six months each year from January to June.

In 1964, the Eastern Baptist Conference Council Committee in her strategic plan decided to have a central higher theological school. A number of names were suggested such as Baptist Bible Institute (BBI) and Baptist Bible College (BBC). It was the view of the Council Committee that the word, 'College' meant more to our people than Institute and so the name Baptist Bible College was adopted. Based on this decision, it was then agreed that the College will be located in Aba. The Baptist Mission then went ahead and purchased the land. Sadly enough, the Nigerian Civil War came in 1967 – 1970 when plans were being made to start the first set of buildings in the land. It is better imagined that at the end of the Civil War, the said land in Aba had been badly encroached upon. The remnant of the land was given to First Baptist Church Aba. During the Nigerian Civil War when fighting reached

In the Owerri area, the Bible School was moved as Baptist People fled from the war. Bible Classes were taught at Umuoke, Iko, Iduru and later at Uziobodo Baptist Church.

However, in the 1970s when Rev. Rossel E. Locke resettled at Owerri and decided to reopen the Bible school which was somewhat ranked higher than the ones in Port Harcourt and Ahoada such that those who finished at Port Harcourt and Ahoada got to Owerri to do two more years to get a Certificate in Pastoral Training.

Later, a decision was taken to widen the curriculum so that some secular subjects were added. This gave the students opportunity to study for five years and take the General Certificate of Education (GCE) exam to enable them make the required number of credits for a higher programme. It was also decided that those who could not make their GCE results

in the 1970s, could repeat from the beginning of the school. The school was then moved to a new site at Uziobodo, Owerri. The purchase price of the plot (which had also formerly been leased for 100 years). The widening of Wetheral Road twice (due to development) sliced off a wide part of both the Bible School land and the church land.

It is worthy of mention that the actual movement of the College to the First Baptist Church, Owerri site at Wetheral Road was in 1964, when the first unit of the church building was completed. It was only in 1966 that the first Bible School building was completed though in a temporary site on Wetheral Road, adjacent to the Owerri Baptist Church. The building consisted of two storeys with a total area of 1000 sq. m. The building was completed for the school in 1966. It was the state government of the Nigerian Baptist Association that approved to proceed with the building project. The building was used for pastoral training in the Eastern Nigeria and the name of the building was changed to Eastern Baptist Pastor's School.

There were nineteen students in the first class of the eastern Baptist Pastor's school and fourteen of them graduated in 1975. The speaker at the graduation service was the Late J. G. Ayorinde while the late Dr. E.A. Dahunsi was the Guest of Honour.

In the 1975-1976 school years, the College was temporarily closed down due to unqualified students in class one and only two students were promoted to class two, while two students were transferred to Nigerian Baptist Theological Seminary, Ogbomosho. The rest of the students continued their training through the Theological Education by Extension (TEE).

When it was feasible to reopen the school in 1980, Rev Don Reece became Principal and Mrs. Gwen Reece a teacher. It was this period that the first graduation ceremony after the reopening was held. The graduation ceremony was held in the advanced school building and was conducted by the speaker, the then Chairman of the Board of Examinations, Dr. Osadolor Imasogie.

Due to the respect to section 17 of the Land Use Decree, 1978, the school was not allowed to build on the site until the state government had approved the use of the land for educational purposes. The Ministry of Education Development Work started in 1986 but was suspended by the then principal, Rev. Don Reece, owing to some problems from the contractor. The certificate of Occupancy (C/O) on the first eight-acre plot of land was issued to the school in 1988.

Construction work continued the same year by Deacon Petty, a volunteer Missionary and was completed the same 1988. The constructed work was commissioned in March 1989. As at now, the College is serving the Nigerian Baptist Convention, but particularly Imo, Emmanuel, Bayelsa, Rivers, and Hope Conferences.

2. Leadership and Developments

The College has recorded a number of great leaders and lot of developments in many aspects since its inception. These were done under the leadership of credible human instruments. Some of the past leaders of this great institution include the following with their developmental projects (where possible):

1. Dr. William Henry Carson 1930s when the school was still unstable.
2. Rev. and Mrs. Russel Locke led between 1950 and 1960s – this is the period the school was considered as a mobile school.
3. Rev. Ibejiuba Nwosu and Pastor Okaname served as Principals during the Civil War 1966 and 1970.
4. Rev. R.L. Locke led the second time in 1971 – 1973
5. Rev. Max Sledd and Mrs. Betty Sledd were the leaders between 1973 – 1976. It was during this time that the building was said to have been erected at the school area which was taken over by the land owners on agreement – (The history of that building is very obscure). In 1977 the mission bought the first site at Owerri.
6. Rev. Z. Don and Mrs. Gwen Reece led between 1980 – 1987 – Under the leadership of Z.D. Reece, the school experienced great development in terms of expansion and infrastructure. In 1981, classroom block was built on the schools landed property at Obinze, the Chapel constructed and other maintenance works.
7. In 1981 also Rev. Gunn Dimogu assumed the leadership of the school in Ahoada as the principal
8. Rev. Urban and Mrs. Loretta Green were the leaders from 1986 to 1987 when they left to USA because of Mrs. Green's health challenge.
9. Rev. Coy and Vivian Sample took over the mantle of leadership in 1987 – 1988.
10. Rev. Robinson Oteh resumed leadership as the principal in 1988 and led through to 1992. It was under his administration that he converted the water tank used for storing water for construction work to a store house. Dr. Kenneth R. Sorrel was the Bursar but was replaced with Ray Ash when he went back to USA. Both the overhead and underground water tanks were constructed by Dr. Petty, including the first water bore-hole dug in the College in 1988. Rev. Coy Sample took over on interim-ship after the demise of Rev. R. Oteh but later travelled back to USA.
11. Jay Smith became the Acting Principal till 1994. He laid the foundation for the faculty quarters which have been suspended till today.
12. Rev. A.K. Nodu acted as the Principal from 1994 to 1997 when he handed over to Dr. M.M. Shockley.
13. Dr. Michael M Shockley took over the mantle of leadership from 1997 to 2001 – During his tenure, he built the Principal's Residence of two bedrooms, a kitchen and store. He also purchased a used Lister Generator which is still in use till today but more than troublesome. It was during his period that the College got the permission to

start her Diploma Programme and he adopted the title of a Provost and the name of the College was changed to Baptist College of Theology. The Rev. Jonas N. Ijomah acted as the Provost while Dr. Michael Shoekely was on furlough in the USA.

14. Rev. Clifford Token T. George became the Acting Rector in 2001. Due to his wealth of experience displayed in his leadership, what was to be an interim leadership lasted for six productive years. He tried to reunite the faculty and staff, improved slightly the College budget before the Convention Executive Committee and employed more qualified teaching staff. Within his six years of dedicated service here, up to five buildings were erected. They are the A.K. Alafun twin flats, (housing two faculty members), the Students Hall with attached four rooms as guest rooms, the second classroom Block with toilet facilities, the Faculty Office Block which also housed the female students, the Administrative Block (which is now used as the primary school), the renovation of the Rector's residence, (the car park was converted to a room, and the addition of Guest Room (self - Contained), sinking of three manual bore holes, renovation of the chapel, and building of a better relationship between the College and the Churches within the operational area. He succeeded in leading the College through the Board members to get the first full time rector of the College who was tenured for ten years. It is also on record that during Dr. George's tenure, we secured affiliations with the Nigerian Baptist Seminary, Ogbomoso and the initiation of that of University of Port Harcourt, more acres of land were donated by the same Umezimeka family Umuagam, while about six plots of land were purchased from one Oforola family.
15. Rev. Dr. John Oluchi Enyinnaya (now a Professor) took over the headship of this institution in August 2007. He came as a young and energetic young scholar, full of ideas. Within a short time the College went through a lot of renovations and improvement in many respects. Some developmental projects include the starting of the ancillary schools, the Women Training Centre (the Building erected by the Basil Nwaosu WMS), construction of standard class-room chairs and tables, married quarters (now housing some staff and also students. The construction of a faculty quarters and female Hostel, (by two friends of the College), acquisition of more two plots of land, exposed the faculty members to attend academic Conferences and writing papers for promotion, started the affiliation with the Bowen University Iwo, Conversion of both library windows and classroom windows to ALMACO, and the purchase of white Magic Boards. The Ministers in the South - East and South-South will ever live to appreciate the introduction of the ministers Conference in the College which now holds every year. He also built the secondary school block which is about eighty percent completed. There was the introduction of the faculty colloquium and the sinking of a new bore hole which is termed "Tested and Trusted", in an attempt to provide well hygienic drinking water. He had the vision of leading the school to becoming one of the World - Class theological institutions. His second tenure of five years each ended in June 2017.
16. Rev. Dr. Kenneth Nwomogbo Orli Enyubara's coming into office on July 1, 2017 was by God's arrangement. He is seen as an Educational Administrator, who has vision for greatness. He started with the construction of the walk-ways with its roof

in-between the classrooms, created easy-steps for easier movement with people living with disabilities, he led in the establishment of a functional business Centre, construction of an Examination Hall for both the College and the Ancillary school, Registration of the Senior Secondary School as WAEC Centre. Within this short time, the College can boast of College farms – Cassava, Plantain, Pineapple and Fishery. Due to his heart to assist the widows and at the same time relieve students from sweeping, reinforced Community spirit, engaged about eight women as “sweepers” who clean the premises daily, there is boost in the security and library workers, strengthened the ancillary schools’ project, and completed the married quarters and female hostel started during Enyinnaya’s administration. His administration has reestablished the suspended accreditation with the University of Port Harcourt in November 17-19, 2019 after playing host to several of NUC and UNIPORT visits. Within one and half a year of his administration, he has been able to settle some outstanding bills and do some renovations. Our Wednesday, 20th March, 2019, was a remarkable day as the Rev. Dr. Benneth Uche Enyioha, Former President of Baptist Seminary Kaduna and Former Chairman of the Nigerian Baptist Convention, who just retired from the College, made a donation of his whole library of about 3,000 Collections. Another remarkable history occurred in the College on Wednesday, 13th February, 2019, a day that the College dedicated her Anthem titled, “**BACOTHO MY ALMA MATER.**”

Also the commissioning and dedication of the College’s 45KVA GENERATOR in October 2019 was a remarkable blessing from God to the College through his administration. Again, under this period the college establishes a functional Bookshop and Library Potter. No doubt, with the pace the College is going now, the goal to be a World-Class Theological Institution shall be realized. To God be the glory.

3 History of the College on the Religious And Cultural Studies

The history of the institution regarding our affiliation to the UNIVERSITY OF PORT HARCOURT, RIVERS STATE, FACULTY OF HUMANITIES, DEPARTMENT OF RELIGIOUS AND CULTURAL STUDIES dates back to 2001, when the former Rector, Rev. Dr. CLIFFORD C.T.GEORGE shared the vision with the Faculty. After much deliberation, the Academic Affairs Committee led by Kenneth N.O. Enyubara was directed to work out modalities. After a month deadline given to the Committee, presentations and recommendations were made to the Faculty Board. The Faculty then resolved to pursue the affiliation with the University of Port Harcourt, Rivers State. The choice the University was premised on several reasons, notably among them are; i. the renowned status of the University, ii. Her academic and administrative structures.

The Faculty thereafter, through the Rector presented the need to the Board of Governors in March 2002. The Board after discussions gave her approval to the affiliation with the University of Port Harcourt, Faculty of Humanities, Department of Religious and Cultural Studies.

The College started her correspondents with the University in 2002 until 2006 when the approval was granted and in 2009 November, when the Nigerian University Commission (NUC) granted the approval of the affiliation.

The first set of students were admitted and commenced in August 2006.

4. The Message/ Vision Statement /Mission Statement /Objectives

Our Vision

A world-class theological institution noted for its quality transformative education serving the Church and the Society/Humanity.

Our Mission

To provide a dynamic spiritual and academic environment that will produce effective ministers for the churches who will be catalysts in the development of Baptist work in the south east and south-south in particular, and the nation as a whole

Our Objectives

To provide high level and holistic theological education that stirs the spirit, sharpens the mind and trains the hands.

Our Motto

Equipping the Saints for Kingdom Service

Core Values

- Academic Excellence
- Spirituality
- Practical Ministry

5. Campus Facilities

6. Student Life

Community Life at Baptist College of Theology, Obinze , Owerri

Preamble

In view of the improvements anticipated by the BOARD OF GOVERNORS AND COUNCIL of the Baptist College of Theology, Obinze in the programmes and services of the College, and in view of the importance of the community in the realization of the improvements, the College seeks to set out the vision and objectives of community life at the College.

Community Life Objectives

The Baptist College of Theology, Obinze seeks to be:

1. A Christian community where people relate selflessly as those bound together by the love of Christ (mediate rather than immediate relationships);
2. A missional community that produces persons who can work as team members and lead in the ways that will build team spirit;
3. A purposefully participational community where each member contributes their quota for the smooth running of the community;
4. A God-centered community that provides a safe environment where people can grow to become who God wants them to be.

Community Life as Tool for Spiritual and Personal Development

In recent times there has been a renewed appreciation of the importance of spiritual formation in theological education. There is an increasing consensus among theological educators that the goal of theological education is to develop persons who will live and lead like Christ. However, there is no consensus regarding how to make this happen as many come to realize that spirituality, to a large extent, cannot be taught hence the recourse to the idea of community.

The word seminary originally referred to a seedbed where plants are nursed. Thus, a theological institution is a seedbed where God-called men and women are helped to grow in their relationship with God, mature in their knowledge of God and their appreciation of their calling and gain skills necessary for fulfilling their ministries. Beyond the teaching and modeling that goes on in theological education, therefore, the context or environment in which these take place is as important or perhaps more important than the other things that go on there. The following statements point the way to the kind of community which the Baptist College of Theology, Obinze, is determined to become.

Christian Community

A Christian community is one in which people see themselves as bound together by the love of Christ (mediate rather than immediate relationships). In communities ruled by immediate relationships people choose who they like or do not like, (I like you, you like me, as the case may be). In communities ruled by mediate relationships, people see themselves as bound to Christ and therefore to one another (I am bound to Christ, You are bound to Christ, so we are bound to each other). We belong to each other and that belonging predates our first day at College or first meeting in the classroom.

Missional Community

Church life is team life. Churches that grow fastest are those in which team spirit or community spirit is strong. Our goal is to develop ministers who will not only learn how to live in communities but also gain the skills necessary for building inclusive communities based not on tribe, social class, or race but on Christian love and unity.

Participational Community

Christian community is not only a *koinonia* of sharing a common salvation but also a *koinonia* of sharing a common life. In a true community, members participate in each other's experiences and contribute in the smooth running of their communities. The Baptist College of Theology, Obinze, seeks to be a community where every member thereof plays a part in the good running of the community. It may be in the form of giving a cup of cold water, washing one another's feet, sweeping of the floor, cutting of the grass, taking good care of the community's facilities, ensuring security, and watching out for the good of the entire community.

God-Centered Community

In a community people have the freedom to grow and be helped along this line. This College seeks to be a community in which people are nurtured to growth and maturity as they take advantage of the community resources at their disposal guided by the principles of God's Word.

Student Life

Religious Life

Recreational Activities

College Catalogue

- Social Activities
- College Choir
- Student Government
- Library
- Library Computerization
- Information Computer Technology Unit
- Ancillary Education
- Finance/Funding
- Continuing Education
- Ministers' Conference
- Alumni

7. Ancillary Education
8. Finance
9. Continuing Education
10. Ministers' Conference

11. Alumni

VII.

AFFILIATION AND PARTNERSHIP

1. Affiliation

The Baptist College of Theology, Obinze Owerri, founded in 1960, is affiliated with the Nigerian Baptist Theological Seminary, Ogbomoso which is accredited by the Accrediting Council for Theological Education in Africa, (ACTEA). The College is a member of the West African Association of Theological Institutions (WAAATI) and the International Council for Higher Education (ICHE) based in Zurich, Switzerland. The College operates under the proprietorship of the Nigerian Baptist Convention.

2. Partnership

The Baptist College of Theology, Obinze is in partnership with the University of Port Harcourt, Rivers State for the Bachelor of Arts Degree in Religious and Cultural Studies.

VIII.

1. General Conditions for Entry

All applicants to the College should fulfill the following qualifications:

1. Be at least twenty years of age.
2. Furnish the Faculty with satisfactory evidence of sound Christian character and a call of God to a religious vocation.
3. Be recommended by their church.
4. Take and pass an entrance examination and personal interview.
5. Meet the academic requirements for entrance as outlined below.
6. Show promise of continued intellectual and spiritual growth and potential for future usefulness in church and society.

Married applicants must have a legal marriage, registered under the marriage ordinance, before they enroll with the College.

Since this is an international institution, it is vitally important that the applicant be proficient in writing and speaking English clearly and correctly and thinking logically.

2. Courses of Study/Entry Requirement

The College offers four basic programmes of instruction in both Theology and Religious Education at Bachelors' Degree, Diploma and Certificate levels.

WOMEN TRAINING PROGRAMME**COURSE BROCHURE****Introduction**

WTC started in Women Ministry programme in fulfillment of her objective to develop women who will provide leadership for women ministries at the local church, association, conference and convention levels. The Women Ministry programme is a two-year course designed to produce leaders who combine professional training with supportive role as pastors' wives or women leaders. The students are exposed to WTC core courses such as WMU Methods; Role of Pastor's Wife and vocational skills. They are also exposed to foundational courses in Christian education, theology, biblical studies, and church music.

Duration of Course (Certificate – Part-Time)

The duration of the programme is two contact sessions. One contact session lasts for TWO WEEKS. The contact session is scheduled for July / August..

Course Subjects**First Contact Session****Second Contact Session**

DIPLOMA IN WOMEN MINISTRY

Duration of Course (Certificate – Full-Time)

The duration of the programme is one year from August to May.

Course Subjects

First Semester

Second Semester

Course Purpose, Listing, Sequence and Descriptions(Diploma Full-Time)

WTC started Diploma in Women Ministry programme in fulfillment of her objective to develop women who will provide leadership for women ministries at the local church, association, conference and convention levels. The Diploma in Women Ministry program is a three-year course designed to produce leaders who combine professional training with supportive role as pastors' wives or women leaders. The students are exposed to WTC core courses such as WMU Methods; Role of Pastor's Wife and vocational skills They are also exposed to foundational courses in Christian education, theology, biblical studies, and church music.

DIPLOMA IN WOMEN MINISTRY COURSE LISTING

YEAR I

FIRST SEMESTER

Course	Title	Credit	Status
DWM 100	Old Testament Survey I	2	C
DWM 102	Spiritual Formation	2	C
DWM 104	Role of Pastor's Wife I	2	C
DWM 106	History of WMU	2	C
DWM 108	Leadership Principles	1	C
DWM 110	Intro to Home Management	2	C
GES 011	Communication Skills and Grammar	2	C
CMU 178	Music Fundamentals	2	C
GES 173	Information & Communication Technology	0	R
TOTAL		15	

SECOND SEMESTER			
DWM 101	Old Testament Survey II	2	C
DWM 103	Role of Pastor's Wife II	2	C
DWM 105	Sunbeam Band	1	C
DWM 107	Christian Family Life	2	C
DWM 109	Christian Stewardship	1	P
DWM 111	Into to Fashion Design	2	C
GES 012	Basic English Structure	2	C
DWM 112	Christian Worship	2	
TOTAL		16	

YEAR II			
FIRST SEMESTER			
DWM 200	New Testament Survey I	2	C
DWM 202	Church History I	2	C
DWM 204	GA & Lydia Auxiliaries	2	C
DWM 206	Christian Ethics	2	C
DWM 208	Christian Counseling	2	C
DWM 210	Food and Nutrition I	1	P
GES 021	Paragraph Dev. & Eng. Composition	2	C
CMW 183	Hymnology	2	C
GES 173	Information & Communication Technology	0	R
TOTAL		15	

SECOND SEMESTER			
DWM 201	New Testament Survey II	2	C
DWM 203	Church History II	2	C
DWM 205	Evangelism	2	C
DWM 207	Leadership Recruitment	2	C
DWM 209	Women Missionary Society	2	C
DWM 211	Multi-Staff Ministry	1	C
DWM 213	Hospitality	2	C
GES 022	Basic Spoken English & Public Speaking	0	C
DWM 215	Principles of Design Composition	2	C
TOTAL		15	P

YEAR III
FIRST SEMESTER

DWM 300	Fundamentals of Systematic		
DWM 311	Theology I	2	C
DWM 302	Baptist History	2	C
DWM 304	Christian Education Ministries	2	C
DWM 306	Intro. to Missions	2	C
DWM 308	Inter-Faith Ministry	1	C
DWM 310	Principles and Methods of Teaching	2	C
GES 031	English Language Clinic	2	C
DWM 312	Special Writing Projects	2	E
GES 173	Information & Communication Technology	0	R

TOTAL **15**

SECOND SEMESTER

DWM 301	Fundamentals of Systematic		
	Theology II	2	C
DWM 303	Intro. to Social Ministry	2	C
DWM 305	Baptist Doctrine	2	C
DWM 307	Developmental Psychology	2	C
DWM 309	Senior Seminar	1	C
DWM 311	Baptist Coop. Program	2	C
DWM 313	Food & Nutrition II	1	C
DWM 315	Leadership Training	2	C
DWM 319	Special Writing Project	2	E

TOTAL **16**

Total Hours: 92

COURSE DESCRIPTION

Course Title	Credit	Status
GES 011 Basic Communication Skills and English Grammar The course is an introduction to the four basic communication Skills. It also pays attention to morphemes and word classes as aspects of the grammatical rank scale.	2	C
GES 012 Basic English Structure The course is a study of grammatical units higher than the word (phrases, clauses and sentences). It also pays attention to rules of concord.	2	C
100 Old Testament Survey I A study of the first five books of the Bible with a close look at the beginnings and development of the chosen nation of Israel as they were trained and prepared to enter the Promised Land.	2	C
DWM 101 Old Testament Survey II A survey of history of the Israelites, from conquest of Canaan to return from Babylonian exile Attention will be given to Kingdom era and the fall of the kingdom	2	C
DWM 102 Spiritual Formation The course prepares and develops students to be focused on final goal of spiritual life which is to grow up into Christ through personal devotional life, in scripture and prayer as well as development through Christian community	1	C
DWM 104 The Role of Pastor's Wife I The role of pastor's wife is designed to prepare and equip pastor's wife for ministry. Her roles in the home, church, community as well as other ministries within her husband's ministry are considered.	2	C
DWM 103 The Role of Pastor's Wife II This course continues with the leadership role of pastor's wife in Women's Missionary Union, her role in multi staff ministry situation, as well as coping with crises and problems that may arise in her husband's ministry.	2	C
DWM 112 Christian Worship A study of the history, principles and practice of Christian worship, giving attention to plans, methods and materials which will be helpful in worship leadership for Christians in Nigeria.	2	C

- DWM 105 Sunbeam Band** 1 C
A study of the group of children, both boys and girls from age 4 - 9. Attention is focused on sunbeam memory work, and contest, Day Camp Programme, the weekly meetings, the standard of Excellence, officers and their duties, leaders' workshop presentation at the annual convention and annual conference, filling of forms etc.
- DWM 106 History of WMU** 2 C
A survey of Baptist Women Missionary Union from its inception to the present, with emphasis on Nigerian field workers' contribution to the establishment and strengthening of the Union.
- DWM 107 Christian Family Life** 2 C
A consideration of interrelationships, problems, needs and opportunities found in the religious and moral developments of husbands and wives as well as members of the family', the place of parents in the religious training of children, youth, and the challenges facing Christian homes today.
- DWM 108 Leadership Principles** 1 C
A study of the concept of leadership and kinds of leadership needed as pastors' wives with special emphasis on leadership role in Women Missionary Union at the church, association, conference, and convention levels.
- DWM 109 Christian Stewardship** 1 C
A presentation of the biblical basis of stewardship, church support through the ages and areas of stewardship.
- DWM 110 Introduction to Home Management** 1 C
A study about running a home as family business with the intention of improving' expertise, skills, and tools for making the home a desirable place to be. Emphasis is placed on domestic skills in the area of food preparation, general home cleaning and decorations, domestic chores, clothing and general welfare of individuals within the family.
- DWM 111 Introduction to Fashion Design** 2 P
The course introduces students to various aspects of fashion design that will help them develop interest in the vocation. Students are exposed to different types of fabrics with emphasis on identifying texture, design and colours.
- GES 173 Information and Communication Technology** 2 P
This course introduces the student to computers and its dependent electronic technology relevant for ministry. Students on completion of this course should be able to use an internet browser, understand the techniques, resources and limitations of the internet, conduct computer aided study research, be able to manage church records.

- GES 021 Paragraph Development and English Composition** 2 C
The course focuses on paragraph development and English composition. The course content shall pay attention to how to write a good topic sentence, paragraph structures and different types of writing.
- GES 012 Basic Spoken English and Public Speaking** 2 C
The course is an introduction to aspects of segmental and supra-segmental phonetics. It is also an introduction to speech delivery strategies and speaker-audience analysis
- DWM 200 New Testament Survey I** 2 C
This course deals with introduction to the New Testament focusing on inter-Testamental period, and the ministry of Jesus Christ.
- DWM 201 New Testament Survey II** 2 C
The continuing ministry of the resurrected Christ in the world *through the Holy Spirits* shown as this course analyses the major reasons for the growth of the Church
- DWM 202 Church History I** 2 C
This is a general survey of the church from the Day of Pentecost to the Reformation with special emphasis on the Church's origin, nature, purpose, problems and progress.
- DWM 203 Church History II** 2 C
The course is the survey of the church from reformation period to the present time with special emphasis on the activities of African church movement.
- DWM 204 GA & Lydia Auxiliaries** 2 C
This course is about the organization for girls from ages 10-16. Emphasis is given to Junior and intermediate G.A. and their activities such as: Forward Stepping, Coronation and Recognition Service, Queen's Court, Camps, Retreats and meetings etc. Issues relating to Lydia Auxiliary such as membership, organization and activities are given attention.
- DWM 205 Evangelism** 2 C
A study of the biblical basis of evangelism and of the Church's evangelistic mission. Special emphasis is given to personal witnessing, the Church revivals, perennial evangelism, caring for new converts, evangelism of children and youth, and lay witness in a secular world. Attention is given to the communication of the gospel to Muslims and followers of African traditional religions and sects.

- DWM 206 Christian Ethics** 2 C
A systematic study of Christian ethics with attention to the nature of morality, principles of biblical ethics and Christian responsibilities in contemporary society. Special attention is given to personal ethics in African family life.
- DWM 207 Leadership Recruitment** 2 C
The course is about discovering, enlisting, and developing leaders. Particular reference is made to the recruitment of women leaders of WMU in the church
- DWM 208 Christian Counseling** 2 C
A basic course in counseling with strong biblical orientation. The student will study and practice techniques such as listening and interview with the goal of achieving adaptive attitudes, insights and behaviour
- DWM 209 Women Missionary Society (WMS)** 1 C
A study of the group for married women in a local Baptist Church. Attention is focused on Standard of Excellence, activities such as weekly meetings, WMS circle, focus week, mother's day, etc, officers, and their functions, making budget, filling of reports, ordering for literatures etc.
- DWM 210 Food and Nutrition I** 2 P
This is a general study of foods and nutrients found in them. It inculcates knowledge of knowing factors responsible for determining what foods are appropriate for different age levels and health conditions.
- DWM 211 Multi-Staff Ministry** 2 C
This course elaborates on the concept of multi-staff ministry as the combined efforts of theologically trained pastors within a given ministerial locality with emphasis on the meaning, necessity, characteristics and challenges of multi-staff ministry.
- DWM 213 Hospitality** 1 C
This course is designed to teach students how to open their hearts and homes to guests with emphasis on relationship as a form of worship.
- DWM 215 Principles of Design Composition** 2 P
This course is on the four fundamental principles of composition with emphasis on proportion, dominant interest, balance and rhythm as well as elements of composition which are line, mass, texture, and colour.
- CMU 183 Hymnology** 2 R
A systematic study of hymns and related forms, including their origin, development, classification, biblical and theological foundation and use in worship and evangelism. Attention will be given to authors and composers.

- DWM 218 Basic Communication** 2 C
The study of the fundamental principles of inter-personal and public speaking. Emphasis will be made on developing communication skills as a means of enhancing ministry work.
- GES 031 English Language Clinic** 2 C
The course is designed to use interventionist approach to handle the specific challenges of students. Thus, the outline shall be generated every semester the course is to be taken to suit the particular linguistic challenges of the students.
- DWM 300 Fundamentals of Systematic Theology I** 2 C
Introduction to systematic theology with emphasis on special and general revelation, God and Trinity, the World as God's creation and man as creature.
- DWM 301 Fundamentals of Systematic Theology I** 2 C
This course continues with the study of Christian doctrines with emphasis on man as sinner. The person and the work of Jesus Christ, salvation and the Christian life, the church and the last things.
- DWM 302 Baptist History** 2 C
A study of Baptist origins, development, principles, leaders, and current trends with special emphasis on Baptist doctrinal distinctiveness on the controversies that shaped them. Emphasis will also be given to the development of the Baptist denomination in Nigeria and Africa.
- DWM 303 Introduction to Christian Social Ministry** 2 C
The course focuses on the process of helping persons who are in stress, crisis or disability with emphasis on the physical, emotional, mental, and relational needs of human beings.
- DWM 304 Christian Education Ministries** 2 C
This course presents an overview of the function and place of Christian education in the local church today. It summarizes the biblical, theological, historical and philosophical foundations, as well as the basic objectives of Christian education. Ministries such as children, youth, and adult will be considered.
- DWM 305 Baptist Doctrines** 2 C
A systematic study of some basic doctrines emphasized in the Baptist Faith. Special attention is given to the primacy of scripture, the nature of salvation, the perseverance of the Christian, the priesthood of believers, the nature of the principle of liberty and the separation of church and state.

- DWM 306 Introduction to Missions** 2 C
This course is a study of the biblical basis of missions, qualifications and preparation of a missionary, various types of missionary work, and the responsibility of the individual Christian and the local church in missions.
- DWM 307 Developmental Psychology** 2 C
A study of human development and learning in person from birth to older adulthood, intended to give students a well-rounded views of major findings and theories in the physical, psychological, intellectual, social and religious development of persons.
- DWM 308 Inter-faith Relations** 1 C
It is a course designed for pastor's wives to intimate them with the necessity of evangelism among people of other faith. Their supportive ministry should include bringing unbelievers to the saving grace of Jesus Christ. Apart from learning the various methods and approaches to evangelism, they will be exposed to the major religions of the world, especially Islam and African Traditional Religion.
- DWM 309 Senior Seminar** 1 C
Senior students are guided to relate insights learned from biblical, theological, philosophical, historical and vocational studies and to integrate those into their concepts of Christian ministry and professional competence. Also, student is challenged to develop personal proposal for continuing education and relate her own educational experience to the needs of a local congregation.
- DWM 310 Principles and Methods of Teaching** 2 C
A study on practical means of improving the educational quality of teaching done in the church and its organizations and in schools. Emphasis is given to methods of teaching.
- DWM 311 Baptist Cooperative Programme** 2 C
This is a study of cooperative agreement between local churches from the associational level to the conference and convention levels. Special emphasis includes faithfulness of cooperating Baptist churches to the agreement, understanding of how the financial contributions are utilized and importance of the pension scheme programme for pastors in the convention.
- DWM 312 Special Writing Project** 2 E
Students will write from a topic of interest with maximum page of fifty pages
- DWM 313 Food and Nutrition II** 1 P
This course helps students to learn various methods of making pastries including baking, frying and other processes involved with the use of flour and products.

DWM 315 Leadership Training

2 C

A study on the enlisting and developing leaders to lift the level of leadership in the church, particularly women leaders of WMU

DWM 319 Special Writing Project

2 E

Students will write from a topic of interest with maximum of fifty pages.

CERTIFICATE PROGRAMME

Certificate in Theology (C. Th.) Two Year Programme.

Candidates seeking admission to courses leading to the Certificate in Theology which is a two year course of study shall possess:

- a. Evidence of having Secondary School education up to JSS 3.
- b. Completion of the College's Pre-Certificate programme.

DIPLOMA IN THEOLOGY OR DIPLOMA IN RELIGIOUS EDUCATION (D. TH., D. R.E.)

THREE YEAR PROGRAMME.

WAEC OR SSCE OR NECO OR GCE (O/L) with minimum of four credit level passes and at least a pass in English Language obtained at not more than two sittings.

BACHELOR OF THEOLOGY OR BACHELOR OF RELIGIOUS EDUCATION DEGREE (B.TH., B.R.E.)

FOUR YEAR DEGREE PROGRAMME.

Candidates must have academic qualifications which meet one of the following requirements to sit for the entrance examination.

- a. WASC OR SSCE OR NECO OR GCE (O/L) with a minimum of five credit level passes, including English Language at not more than two sittings.
- b. Diploma in Theology OR Religious Education from Obinze or any other recognized theological institution) with five credits including English Language, at the Ordinary Level (O/L) and must meet the requirements of 1(a) above. Those with these qualifications spend three years in the degree programme.
- c. A Bachelor's degree or Higher National Diploma from an acceptable institution of higher learning. Those with Degree qualifications spend three years in the College's Degree programme (B.Th. or B. R.E).

POST GRADUATE DIPLOMA IN THEOLOGY (PGD.TH)

The Rationale / Objectives of the Programme

1. Rationale

1. Churches and Conferences have continued to request for Theological Education to be provided for their members on a more flexible platform;
2. Theological Education needs to be provided for the benefit of the entire people of God and not just for those preparing for the ministry (people of God paradigm as opposed to the clerical paradigm);

3. Due to prevalent socio-economic realities, the global trend today is to offer educational programmes on flexible platforms such as distance learning, online programmes, and part-time studies;
4. The Nigerian Baptist Convention has continued to lose committed members to other denominations due to lack of flexible platforms for the obtaining of theological training;
5. The Baptist College of Theology, Obinze therefore seeks to develop a more robust programme of extension that will enable her to serve a larger number of God's people.

2. Objectives

1. To strengthen the theological capacity of the Baptist family;
2. To provide pastors for pastor-less churches;
3. To provide pastoral leadership for newly planted churches thereby aiding our church planting programmes;
4. To provide affordable pastoral services to our churches that are unable to pay their pastors;
5. To reduce the exodus of seasoned Baptist members to non-Baptist part-time programmes;
6. To expand the capacity of the Baptist College of Theology, Obinze to serve the wider Baptist family.

In pursuance of the above, the Ministerial Training Board had received a formal request from the College directed her accrediting agency, BATSIN to carry out assessment visit. This was duly conducted and approval granted the College. But rather than granting approval for **DIPLOMA OF THEOLOGY**, the programme was granted to **POST GRADUATE DIPLOMA IN THEOLOGY**.

Admission / Enrollment

Admission / Programme Details

- The programme offered leads to the award of Post Graduate Diploma in Theology;
- Those admitted into the programme are called men and women who hold a minimum of a Bachelor's degree from a recognized University and currently work in the private and public service and who by reason of such positions are highly placed to be assets in church planting and church growth efforts;
- The programme, at any given time, should comprise a minimum of fifteen and maximum of twenty-five persons. New persons will only be admitted after a class has passed out, in other words, there will be only one class at a time;
- The programme will run for two years;
- The courses will be offered on a modular system holding Fridays, 5.00 – 7.00pm and Saturdays, 9.00am – 12.00pm and 1.00pm – 3.00pm; that is seven (7) hours per weekend, for four weekends. In other words, each module comprised class meeting time of 22 hours including examination. Thus, the programme holds eleven months of the year. December is free;
- Those desiring to do a regular Bachelor of Theology (BTh) degree after completion of the programme shall be able to do so within one session of regular or two sessions of Sandwich work at the College;

The programme provides certification for ministry and ordination within the Nigerian Baptist Convention;

This off-campus programme is determined not to be turned or remodeled into a new full-fledged campus or another Theological Institution;

Students admitted into this programme have genuine sense of call into the gospel ministry and admission process followed the same laid down procedures for regular College students.

This programme is an executive course targeting persons at the senior cadre of their jobs who are at least forty (40) years of age;

Students admitted on this programme all showed evidence of local church involvement and pledge to plant a church before the completion of their studies.

Requirements

1. Personnel:

- A part time administrative person on ground serving as Secretarial Staff at the church whose facilities.
- Lecturers are supplied from the College and where necessary qualified pastors in Port Harcourt were engaged, one lecturer and one module at a time.

2. **Facilities Used:** Classroom space - 1, and Library space – 1. Library resources – Books for the Library were provided as well as desks and chairs for Lecturers and students. The programme was hosted at New Life Baptist Church, Rumucmc, Port Harcourt.

3. **Pedagogy:** Innovative learner oriented teaching methods fitting for adult learning, based on learner participation and involvement.

4. Lecturers for each of the courses were required to write their syllabus and full lesson plan: notes, evaluation criteria, textbooks, teaching aids, etc, and submitted same to the Coordinator at least two weeks before commencement of each module.

5. **Curriculum:** The Curriculum comprises twenty-one (21) courses selected from the Bachelor of Theology Curriculum run by the College.

BACHELOR OF ARTS (BA) IN RELIGIOUS STUDIES (BOWEN UNIVERSITY) AND IN RELIGIOUS & CULTURAL STUDIES (UNIPOINT)

Candidates seeking admission to courses leading to the Bachelor of Arts programme, which is a four year course of study shall possess:

- a. WAEC OR SSCE OR NECO OR GCE (O/L) with a minimum of five credit level passes, including English Language and Christian Religious Knowledge (CRK) at not more than two sittings.
- b. Must be one who has received God's call and has theological training or is willing to have theological training (Degree, Diploma or Certificate) alongside the B.A (other details as found in the B.A. Form).
- c. Must write and pass Joint Admission and Matriculations Board (JAMB) exam and meet the cut-off point for admission for Universities as set by JAMB.

Sandwich Programme

Purpose

Some of the distinctive features of the Sandwich programme that distinguished it from the regular degree programme include:

- a. The Sandwich programme is oriented entirely toward those who are actively involved in the practice of ministry.
- b. Unlike the residential/regular programmes, the student continues in full-time ministry while pursuing course of study.
- c. It is also designed for those who for reasons of work, etc., may not be able to come for the full time residential programme.

The programme is designed to meet in contact sessions (called Semesters) of:

- June to July and July to August (which is an academic session)
- The Sandwich Bachelor of Theology candidates spend six years for the programme while candidates with University degrees or IIND graduates spend five years.

Steps Towards Admission

Initial correspondence with reference to admission to the College should be addressed to the Registrar, Baptist College of Theology, Obinze, P. O. Box 79, Owerri, Imo State, Nigeria.

Application

Persons desiring to enter the College for any course of study should send a request for "Official Application Forms" accompanied by Postal Order and a stamped, self-addressed nine inch by four (or, 102 x 228mm) envelop to the above address. Upon receipt of these materials, necessary documents will be forwarded to the applicant. Applications should be made after June 1st and before ending of February each year to be eligible for the next year's intake in August. Application forms and related materials must reach the Registrar's office before ending of February. Application forms may also be downloaded or filled online at www.baptistcollegeoftheology.org

IX.

ACADEMIC REGULATIONS

1. DEPARTMENT OF THEOLOGY

The Department of theology equips students with the knowledge and skills to articulate, systematize, and defend the doctrines of the Christian faith. The department aims at equipping students with knowledge and skills to understand and interpret the Bible. The Department offers courses in biblical studies, history (Old and New Testaments), languages (Hebrew and Greek), literature, theology, criticism, hermeneutics and archaeology, philosophy, ethics, preaching, pastoral care and counseling with the following concerns:

Objectives

1. To help students to develop logical and critical ability and to expose them to the perennial theological issues in Christian faith with particular application to the African life.
2. To help students to understand the historic doctrinal themes of the church with the Bible as the primary source of all theological formulations.
3. To guide students in the making of moral choices that reflect the evangelical faith in view of the ethical demands of the ministerial call.
4. To equip students to proclaim the gospel effectively through training in the theory and practice of biblical preaching.
5. To involve study of human life from theological and scientific perspectives with a view to developing counseling skills in pastoral ministry.
6. To lead students in the integration of biblical, theological, historical and practical studies and evaluate same from the viewpoint of relevance to the African context and culture.
7. Provide critical thinking skills for the students in the exegesis and exposition of the Bible;
8. Provide students with the background history, geography, archaeology, culture and philosophy of the Bible as foundations for its understanding and interpretation.
9. Help students gain a basic proficiency in biblical Hebrew and Greek;
10. Provide students with the knowledge of various theological themes in the Bible.
11. To help students develop research methodology skills.
12. To develop skills in ministry at the local churches.

2. DEPARTMENT OF RELIGIOUS EDUCATION

The objective of the programmes of leadership training in religious education is to provide Christian education including biblical, theological, historical, and practical studies for persons who the churches indicate have given evidence of God's leadership to serve in this specialized ministry; and to provide basic theological instruction for men and women preparing for other church vocations and places of Christian leadership in churches, schools, and denomination.

This Department was established to train men and women for educational ministries in local churches, schools and at denominational levels. It offers programme at post-secondary levels.

3. OBJECTIVES OF THE DEPARTMENTS

1. To involve students in supervised field experiences in churches, schools and denominational work.
 2. To examine current strategies for evangelizing and ministering to the total person in different age groups.
 3. To train students to be able to apply the principles of Christian education in response to the needs of the congregation in the African church.
 4. To provide competency-based experiences needed for Religious educators.
 5. To provide Christian education studies for persons in the churches who have given evidence of God's leadership to serve through this specialized ministry in becoming Ministers of Education in local churches and teachers of Christian Religious Knowledge in Nigerian public schools.
- To introduce students to research methodology.

i. Academic Load

Fifteen to eighteen semester hours shall be considered a normal academic load at the baccalaureate level. For other levels, refer to the appropriate course sequencing. However, students with demonstrated scholastic ability may be allowed to enroll for up to twenty hours.

ii. Grading Systems (Undergraduate, Diploma , Certificate and WTC) Academic Calendar

The College academic session runs from August to July. There are two semesters within a session. Each semester lasts for 16 weeks of lectures and examinations.

iii. Academic Ratings

The College operates the Course Unity System (CUS), which is divided into semesters. Courses are offered on semester basis. Courses are taught, examined and graded at the end of a given semester with Continuous Assessment (CA) as part of the Student's overall grade in the course. The grading is usually on a 40/60 basis for Continuous Assessment and examination respectively.

iv. Grading System

A student's performance in any course shall be recorded in both figure and letter grades.

1. A student's semester performance shall be translated into the Grade Point Average (GPA).
2. A student's semester GPA is computed by multiplying the Grade Point (GP) attained in each course by the course credit(s) (C) to obtain the weighted Grade Point (WGP); the WGP is then summed up and the sum is divided by the total number of credits registered for during the semester.

3. The marks in figures and the corresponding letter grades and Grade Point (GP) are as follows:

% Scores	Letter Grade	Grade Point
70 - 100	A	5
60 - 69	B	4
50 - 59	C	3
45 - 49	D	2
40 - 44	E	1
0 - 39	F	0

v. A Student's Cumulative Grade Point Average (CGPA) is the up-to-date Average of the Weighted Grade Point (WGP).

To compute the CGPA of a student:

- Multiply the GP by the respective course credit(s) (C) registered for to obtain the WGP earned by the student for each course in a programme of study over the years.
- Add up the WGP for all the courses registered for in all semesters.
- divide the sum of the WGP by the total number of credits for all the courses registered for whether passed or failed by the student in all semesters;

vi Classification of Degrees

Five classes of degrees shall be awarded based on the CGPA as follows:

Class of Degree	Range of CGPA
First Class	4.50 - 5.00
Second Class (Upper Division)	3.50 - 4.49
Second Class (Lower Division)	2.40 - 3.49
Third Class	1.50 - 2.39
Pass	1.00 - 1.49

vii. Performance Evaluation

- Semester Level:** This is computed per semester. The Total Credit Points (TCP) earned by the candidate in all the courses taken during the semester is divided by the Total Load Units (TLU) of course work carried during that semester to obtain weighted average called the Grade Point Average (GPA) for the semester.
- Overall Level:** The Total Credit Point (TCP) for the current semester is added to the TCP earned prior to the current semester to obtain a **Cumulative TCP**. Similarly, the TLU for the semester is added to the TLU previously accumulated to obtain a cumulative TLU. The cumulative TCP is then divided by the cumulative TLU to obtain the **Cumulative GPA (CGPA)** for the candidate at the end of that session.

It must be noted that the CGPA is a measure of the candidate's overall performance since entering the College. Its value in the student's final semester in the College determines the class of degree to be awarded to him or her.

- c. **Final Award of Degree:** Under the CUS, the class of degree to be awarded to a candidate at the end of his course in the College is determined by the CGPA computed from all **approved** courses taken during his/her or entire stay in the College.

It is vitally important that students work hard academically right from the first day in a given course so as to ensure a reasonable level of success at the end of the course. Note that GPA and CGPA computations are always to TWO decimal places

viii. Requirements for Graduation

For the purpose of graduation, no student with an overall quality point average of less than "E" shall be granted a degree. The student himself/herself is responsible for seeing that he meets all of the requirements for graduation. To be eligible for graduation, a student must have satisfactorily completed, with passing grades, all the academic requirements pertaining to his/her course of studies, including the supervised ministry programme, as set out in the "Students Handbook" under which he or she has matriculated.

The student, in addition, must have settled all his financial obligations with the College and must have recommendation of the Faculty before he may be allowed to graduate. This recommendation is not automatic upon meeting his academic requirements and his financial obligations. During the entire period of enrolment of a student, the faculty observes and evaluates one's practical competencies, spiritual directives, personal development and leadership potential. Reports also are requested from observers of a student's field education assignment. Some of the aforesaid observations may be shared with the student from time to time, and these shall be considered before a final recommendation for graduation is concluded.

Specific Policies

1. **Handbook:** Each student is responsible for knowing and understanding the contents of the current Students Handbook.
2. **Visitors:** Visitors must not call at the classrooms or the Library to see students during Lecture hours. Visitors and non-teaching staff members are to come to the College office or lecture halls/rooms and inquire about the availability of the person sought. The Rector, Director of Academic Affairs, the Registrar, the Director of Students Affairs or the particular lecturer in lecture room must decide the merits of the case and give proper directions or permission. Students receiving unapproved visitors will be held responsible for the offence. Students must not allow the visitors to disturb Staff on duty.
3. **Format for Names:** The format to be utilized by students in writing their names is as follows:
 - a. For records and forms, the surname is written first in capital (Block) letters, followed by and a given name and initial or two given names.
 - b. For term papers and reports, the surname is written last after given (names); and
 - c. The same name must be used consistently, in the same order.
4. **Library Study:** Students are encouraged to use the Library at their lecture free periods. Students should neither disturb others by coming in and going out unnecessarily nor with the use of mobile phones. Students studying in the Library are not permitted to make noise in any part of the Library, except by the Library desk

- where the assistance of the Librarian or any Library worker may be needed. Any student found violating this rule must face disciplinary measures. The Library is equipped with a Library access for all research.
4. **External Examination:** No student is allowed to enroll for, prepare for, or sit for an external examination of any kind (including entrance examination) or any other course of academic or vocational study, without proper permission from the Registrar.
 5. **Probation Period:** The first year of any programme of instruction is considered probationary. Entry into any academic programme is not completed until after matriculation at the beginning of the candidate's second year. It is not automatic, and is dependent upon completion of all faculty requirements.
 6. **Annual Orientation:** Orientation is a requirement for all students, on the dates announced. Returning students must be present throughout the days indicated in the Calendar prior to the opening of the academic year. No student has completed registration and matriculation until he/she has met the requirements outlined in the orientation schedule.
 7. **Matriculation:** Matriculation will be according to the schedule listed only, unless otherwise permitted by the Registrar due to most unusual circumstances. Late entrants or those not completing all matriculation requirements on the announced day, normally will be surcharged a late registration fee.
 8. **Class Admission Slip:** A registration clearance slip must be shown to the lecturer of each subject before the student may be admitted into any class at the beginning of the Semester.
 9. **Special Programme:** Special Days are listed in the College Calendar in order to call the attention of all students to the fact that attendance in such services is required, unless specified otherwise. These include Matriculation, Baccalaureate, Graduation, National Day, Founders' Day, Ministers' Conference, Retreat, Fasting and Prayer, among others. Since participation is required attendance will therefore be checked from time to time. Students are required to be in their official dress for Matriculation, Baccalaureate and Graduation Services.
 10. **Grade Reports:** Results will be issued as soon as the Affiliate Schools make them available and only to students in good financial standing with the College.
 11. **Overall Evaluation:** During the final year of each student's programme of instruction, the Faculty shall make a final general evaluation of the student in academic and practical areas. The student shall not be eligible for graduation until he/she has passed this overall evaluation, the form of which shall be prescribed by the Faculty.
 12. **Finance and Accounts:** A student must have his/her accounts with the College and other outstanding obligations to the College in good standing before his/her grades can be issued to him/her at the end of any semester and before transcripts can be issued to or for the student or former student.
 13. **Graduation Service:** Graduating and returning students are required to attend all graduation services held once every year at the end of the academic session. Defaulters will be penalized by the College.
 14. **Completion of Programme of Study:** Students who after the maximum length of time allowed for a programme, did not complete shall be asked to withdraw from the programme. The maximum length of time that a student shall be permitted to spend on a standard four (4) year Degree programme shall be six (6) years. The maximum length of time that a student shall be permitted to spend on a standard three (3) year Diploma programme shall be five (5) years, and that of a standard two (2) year Certificate programme shall be four (4) years.

- 16. Class Representatives:** Students in each year of each programme of instruction are to select one person to be their class representative. Such person should be chosen at the beginning of the academic session to serve for one year, and he/she may be re-elected. The class representative serves as a channel of communication between Faculty members and students, primarily in relation to specific courses, and seeks to serve as requested in other ways of benefit to the lecturer and the class. The choice of class representative should be reported to the Registrar's office not later than the beginning of the second day of lectures.
- 17. Students' Appraisal of Teaching/Learning:** Students are regularly given an opportunity at the end of each semester to evaluate the effectiveness of the teaching/learning situation, including the leadership of the lecturer. Student's objective and honest assessment is required for the sake of continuous improvement in the total life of the College now and in the future. This is confidential, without the student's name or matriculation number appended on the form.
- 18. Mini-Semester:** A mini-semester may be held three (3) full weeks each January. Credits are received for each course successfully completed.
- 19. Sandwich Programme:** A Sandwich programme is to run for two contact points a year - June and July. This is open to serving pastors and lay-persons that are engaged in any form of full-time job and would want to pursue theological studies. Such candidates are expected to run a programme leading to Bachelor's degree in Theology (B.Th.) spanning over six (6) year contact sessions (see College Prospectus for more details).
- 20. Outside Engagements:** Students are not allowed to have outside engagements such that will necessitate asking for permission from lecturers. Students are therefore advised, in their own best interest, not to be engaged in any outside activities that will thwart their studies.
- 21. Faculty Adviser:** Each student who enrolls in the Baptist College of Theology, Obinze, is assigned a Faculty Adviser who may counsel with the student concerning studies, vocational choices, supervised ministry expectations, and personal matters. The student may take the initiative in arranging meetings with his/her Adviser. The College also arranges regular small-group time with all the Advisees and their Advisers.
- 22. Counselor:** As distinct from Advisers, Counsellor(s) also may be designated by the College to help students who voluntarily seek help in finding solutions to particular problems. Among these counselors is the Director of Student Affairs.
- 23. Replacement of Certificate:** Certificates issued upon successful completion of Certificate, Diploma or Degree programmes of instruction cannot be re-issued or replaced. When the original is received the student may wish to have photocopies made and kept in different location than the original document.
- 24. Full-Time Student:** To be considered a full-time student in any programme of instruction, one must take at least fifteen (15) semester-hours credit in each regular semester. To graduate on schedule, however, an average of eighteen (18) hours to nineteen (19) semester hours credit may need to be taken each semester. Mini-semester course credits may reduce the number of elective hours needed during regular semesters.

Attendance

Each student is expected to be regular and prompt in attending lectures as may be applicable and scheduled. No student may be absent from any College scheduled classes without official permission. The student concerned is responsible for content and assignments related to the lecture missed.

1. Absences

- (a) If a student is absent for more than nine (9) meetings of a three (3) hours credit course, more than six(6) meetings of a two (2) hours credit course, or more than three (3) hours of one (1) hour course, the student will forfeit the course for that semester.
- (b) Absences recorded in lectures immediately preceding or immediately following holidays shall count as two absences for each class missed if not excused absences (in advance, normally).
- (c) The student who is absent is responsible for content of lectures and for assignments given or due during his/her absence. Assignments due during an absence are to be submitted in advance.
- (d) An "excused absence" is one in which the appropriate authorities are notified in advance and permission is granted for good reason to be absent. This still counts as absence, but normally is greatly preferred to an unexcused absence.

2. Required Courses

Required courses must be taken before enrollment for elective hours if there is conflict in schedule. If any question arises concerning this, the Registrar or the Director of Academic Affairs should be consulted.

3. Auditing Courses

Students wishing to audit courses which they will receive no credit, may request permission from the Registrar to audit a specific course if their overall Quality Point Average is 2.0 (b) or better.

4. Dropping Courses

The process for the dropping of course for begins in the Registrar's Office.

- (a) Courses may be dropped, with permission, by following these guidelines:
 - (1) During the first four weeks of classes with no recorded grade.
 - (2) After the first four weeks of classes, but before the mid-semester point, with a notation of "Withdrew Passing". (WP) or "Withdrew Failing" (WF) on their permanent record.
 - (3) After the mid-semester class date has past, then a grade of "F" will be received, unless the Faculty approves an exception due to serious, extenuating circumstances such as illness.
- (b) If a student discontinues attending a course without dropping the class officially through the Registrar's Office, the final grade will be "F" for the course.
- (c) A Change of Course may be made during the first week of classes in any regular semester or the equivalent time during short courses.
- (d) A "Change of Course Card" must be completed and approved by the Registrar.

5. Biblical Languages

Diploma students are permitted to take Biblical language courses as an elective, preferably for two semesters in the same language, if they adhere to the following guidelines:

- (i) Give notice before the end of the previous academic session of his/her desire to take such a course.
- (ii) Have a minimum of two or four hours credit beyond that which is required at that stage of his studies and
- (iii) Receive permission from the Registrar to enroll.

6. Academic Credit for Participation in the College Choral

One semester hour for two academic sessions is required for participation in BACOTH Choral. Credit will be given at the end of the second year on the participation for both sessions. A grade of "Satisfactory" (S) will be given for:

- (i) Cooperation with the group's leaders and the purposes of the organization.
- (ii) No more than two absences for rehearsals and performances per semester up to two semester hours of credit may be counted toward graduation requirements as "free electives." Additional credits may be earned beyond graduation requirements. Students may also choose to participate without using academic credit for doing so.
- (iii) All 200 and 300 level students of the College are required to be members of the College Choir after passing the Music Fundamentals course offered at the College.

7. Additional Credit Hours

Students wishing to take more than eighteen semester-hours of courses must request permission through the Registrar to do so. They must have a Quality Point Average of 4.0 (B) or above to qualify.

8. Withdrawal Process

Any student who is withdrawing or dismissed through academic or disciplinary action must begin the process of withdrawal with the Registrar and must complete and return to him a form to be signed indicating approval by stated officers of the College. Such student must:

- (i) Immediately return to the Registrar's Office his/her student Identity Card (ID), before leaving the Campus.
- (ii) Disengage from all school assignments including the supervised ministry placement.

9. Final Examination Results

Final Examination papers are not returned to the student at any time. Examination grades normally are not announced and final course grades are given out only by the Registrar on a date made public by him. All results are released at the same time. Students are free after that time to consult the lecturer involved concerning questions about final examination results.

10. Quality Point Average

The student's Quality Point Average is an important index to his/her academic achievement. This average is figured by dividing the total number of credit hours earned in all courses completed. A course grade of "F" will be included in the computation of Quality Point Averages even though the student later successfully completes the course as he/she must do to graduate.

11. Cheating

Each student is expected to do his/her own work in preparation for the successful fulfillment of all the requirements of the courses in which he/she is enrolled. Any form of cheating, whether on tests, term papers, reports, examination, or otherwise will be dealt with severely and may lead to suspension or dismissal. Cheating includes not giving persons or written sources appropriate credit through footnotes, bibliography, parenthetical referencing.

12. English Language

Since English Language occupies a unique place in Nigeria and most learning resources utilized are in English, it is vitally important that students become increasingly proficient in writing and speaking English clearly and correctly. Part of the grade earned in every course will reflect ones use of English language.

13. Special Programme Students

- (i) Nomenclature include a student in any programme of instruction other than a Certificate, Diploma or Degrees who is accepted for a course of study which is shorter or longer in duration than the regular programmes listed in the catalogue. (e.g Baptist Pastors trained in Seminaries of other denominations, retirees from other vocations, Baptists and non-Baptists interested in greater involvement in ministries of their churches).
- (ii) "Transferred Students." "Returned students" and "degree holders" would not be included in the "Special Student" designation, since they must earn all credits expected of other students in their programmes, but their classification would be according to number below.
- (iii) Nomenclature: utilized to indicate the classification of all such categories as those listed above (i and ii) will depend on the anticipated duration of one's studies here (e.g. "second year second semester B. Th./B.R.E. Student," for a returned student having received degree credit for less than sixty-four semester hours).
- (iv) The annual College list will place students according to number i and ii above, even though the student may be in his/her first year here and therefore, on probation. (This listing does not determine the classes in which he/she will be enrolled. His/her academic credits and vocational objective primarily determine that).

14. Diploma and Degree Combined Class Distinctions

The following distinctions between degree and diploma students should be made when persons in the two programmes must be taught together in the same course:

- (i) Extra assignments will be required of degree students in the form of additional reading assignments and/or additional papers or reports.

- (ii) Degree students will be expected to do their work in greater depth and detail. This should be reflected in some differences on the content of tests and examinations as well as in more stringent grading of degree papers.
- (iii) Each such course syllabus should make the distinctions between degree and diploma requirements clear.
- (iv) Students may be involved in internship or supervised ministry activities requiring closer supervision and more detailed reports and feedback from the field respondents. (The Degree Essay is an overall distinction as is stringent grading and the nature of assignments which is practiced whether students in the different programmes have courses together or separately).

15. External Examination Violations

O' Level Examination credits earned by students who in the process violate the school's regulations concerning external examinations will not be recognized by the College as valid results for two years following their graduation here.

16. Form Guide

All students are required to follow a designated form guide with regard to such matters as documentation, bibliography/references, and the presentation of research papers. The currently used guide includes Kate Turabian/Chicago and American Psychological Association (APA). These regulations apply to all papers and essays presented at any time during one's College career.

17. Withdrawal Due to Mental Illness

Students who withdraw from the College due to mental illness as defined by the Faculty will not have their application for re-admission accepted for consideration until at least five years of noticeable healing after their withdrawal. A psychiatrist's certificate note will also be required.

18. Minimester Attendance

All students shall take a minimum of one credit hour and a maximum of four credit hours course during the January Mini-mester. Finalists who will meet necessary requirements for graduation without taking Mini-mester courses during their senior year will not be required to attend their final Mini-mester.

19. Retention of Name

Throughout a student's programme of study, the College will retain the name by which he/she applied and was accepted as a student in this institution. This implies that his/her Certificate/Diploma will bear the same name as is found on the official application form except if he/she become married during her course of study in the College.

Academic Probation

1. Academic Standing

To remain in good academic standing, a student must maintain a Quality Point Average of not less than 1.0 in each semester. Students making less than 1.0 Quality Point Average in any semester will be placed on academic probation.

2. Change of Programme

A student may not transfer from one programme to another within the College while he/she is on probation. A failure student may apply for a change to a lower programme for the Faculty's consideration.

3. Student Activities

Students on probation will not be allowed to hold major responsibility in student activities outside of regular academic pursuit. They may, however, be allowed to participate.

Passing, Failure and Make-up Examinations

1. Grades and Graduation

The minimum passing grade in each subject is "E". No student will graduate at the end of his/her regular course of study if he/she has any failure remaining on his record.

2. Failures and Withdrawal

Any student that fails as many as four (4) courses in any academic semester may be asked to withdraw from the College. If he/she has less than four course failures he/she may continue and request the opportunity to erase the failure(s) as outlined below. If a student accumulates up to four (4) unresolved failures, he/she will be asked to withdraw. However, he/she may request to be considered for a lower programme.

3. Removal of Failure

A student who retakes a course will get a grade but an original "F" will continue to show on the transcript, but with a stroke through it. Students are advised to cancel all failed courses within their stipulated years of studies.

4. Unsatisfactory Progress

A student whose work or progress is considered to be unsatisfactory by the department concerned may be required by the Faculty to withdraw from the College or to repeat any part of his/her programme of instruction before admission to an examination. Failure in one or more courses may be regarded as evidence of unsatisfactory progress.

5. Retaking Passed Courses

Students who wish to retake a course to raise a passing grade may do so. Both grades for the course will appear on their transcript, but the additional hour(s) earned during the retake will not count for required or elective hours toward graduation requirements.

6. Entry to a Different Programme after Withdrawal

Students who withdraw from College programme due to overall to apply for a regular programme of instruction for which they are qualified. If accepted, credit will be given for courses done during their uncompleted course, if there are no regulations to the contrary.

Returning Students

1. Degree Applicants

Applicants who already held a certificate or diploma from this institution and are seeking entry for a degree must meet normal degree entry requirements. Those who recently received their Diploma and had an overall quality point average above 5.0 (B) may request an overall exemption from the entrance examination. The duration of programme/course for persons holding the College Diploma will be six (6) semesters. External applicants with an acceptable post-secondary Diploma may remain for a longer period of time than our Seminary Diploma holders.

2. **Certificate** grades will not count for post-certificate programmes such as diploma or degree.

3. Diploma Graduates

When Diploma graduates of this institution are accepted for a degree programme here, the record of the individual student will be evaluated to determine credit to be allowed towards his/her degree. The following are among the guidelines used:

- (a) One shall repeat required courses for which he/she received a grade lower than B.
- (b) May have diploma courses credited toward degree requirements if a grade of B or above was earned up to 40 credit units.
- (c) Shall not be permitted to complete the additional requirements to receive a degree in less than six (6) semesters of residence.

4. Transcripts

When graduates of both Diploma and Degree programmes request a transcript, a unified transcript will be issued. This will list Diploma courses for which Degree credit was awarded as well as all additional courses taken to complete Degree requirements. The official transcript requested must be paid for in advance of issue according to set fees. On no account shall a graduate request official transcript to be sent to himself or his/her address.

5. Classification

Nomenclature utilized to indicate the classification of a returned student will depend

course, or curriculum.

C. Student appraisal of teaching is to be considered as part of "total evaluation" of a teacher and will be interpreted as one of the indicators of a teacher's effectiveness.

2. Policies

Student appraisal of teachers is to take place at the end of each regular semester, preferable during next to last week or last week of classes. Class monitors are responsible for the distribution and collection of all appraisal forms. The forms are to be taken to the Director of Academic Affairs office.

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5. Classification

Nomenclature utilized to indicate the classification of a returned student will depend on the anticipated duration of one's studies (e.g. "third year, second semester, etc.").

Student Appraisal of Teaching

1. Rationale

- A. Student appraisal of teaching is a necessary and vital part of teacher assessment.
- B. Student appraisal alone is not adequate to effectively evaluate a teacher, course, or curriculum.
- C. Student appraisal of teaching is to be considered as part of "total evaluation" of a teacher and will be interpreted as one of the indicators of a teacher's effectiveness.

2. Policies

Student appraisal of teachers is to take place at the end of each regular semester, preferable during next to last week or last week of classes. Class monitors are responsible for the distribution and collection of all appraisal forms. The forms are to be taken to the Director of Academic Affairs office.

3. Student appraisal forms shall not be viewed until after the final examinations have been graded and final grades turned in.
4. Teachers shall be given access to the results of the individual appraisal forms. Written comments shall be received from students on a separate sheet and then typed for presentation to the individual teachers. The results normally are shared on an annual basis with the teacher in a private conference with the Director of Academic Affairs.
5. Individual student appraisal reports shall be held in confidence and kept in a confidential file for students, non-teaching employees, and teachers of the institution. The forms shall be kept for no longer than three years and then shall be destroyed.
6. If the result of student appraisal forms along with other indicators call for immediate feed-back to the teacher, these forms may be used in an appraisal conference with that teacher.

Appraisal Form

The student appraisal form currently in use includes the student's perception of the teacher and teaching in the following areas:-

1. Course Planning and Content
2. Classrooms Performance
3. Interpersonal Relationships
4. Professional Standards
5. Total Teaching-learning Process

RULES AND REGULATIONS GOVERNING THE CONDUCT OF EXAMINATIONS

1. Conduct of Examinations/Eligibility

The students who are registered for courses in a given semester are eligible to sit for examination in those courses except students in the following categories:

- (i) A student who is absent from the College for upwards of three weeks without official permission; such a student shall normally be deemed by Faculty to have withdrawn from the College.
- (ii) A student who fails to attend up to 80% of lectures or practical in any course.

The implementation of cases listed in 1.1 is subject to the COUNCIL. Approval on the recommendation of the Academic Committee.

2. Instructions to Candidates

- (i) Every candidate shall:
 - (i) Be admitted into the examination hall only on the production of the College identity Card and Examination Card;
 - (ii) Ensure that he/she acquaints him/herself with and adheres strictly to the instructions governing examination in the University, including those printed on the front cover of the examination answer booklets;
 - (iii) Ensure that nothing incriminating is found on his/her person or on materials he/she legitimately brought into examination hall, e.g. rulers;
 - (iv) Conduct himself/herself in an orderly manner and obey all the instructions the Invigilator/Examiner;
 - (v) Not be engaged in, or attempt any other manner of examination malpractice.
- (ii) Candidates (i) are not expected in the examination hall earlier than 30 minutes before the commencement of each examination; (ii) are advised to keep strictly to the seating arrangements to avoid confusion; (iii) should not, under any circumstances, remove chairs arranged in halls used for examination purposes.
- (iii) Candidates must report punctually at the examination venues. Candidates arriving more than half an hour late may be refused entry into examination hall.
- (iv) Candidates must bring with them to the examination hall their own ink, pen, ruler, erasers and pencils and any materials, which may be permitted by these regulations (as stated hereunder). Candidates are warned in their own interest not to bring lecture notes, textbooks, jotters, bags or any other unauthorized materials into the examination hall.
- (v) Candidates offering Mathematics and similar courses must bring their own Mathematical or drawing instruments.
- (vi) Personal copies of Mathematical Tables will not be allowed in examination halls (see Regulation 3.0 on "The Use of Calculators").
- (vii) The Invigilator shall search candidates before they are allowed into the examination hall.
- (viii) To ensure orderliness in the examination hall, seats will be arranged according to the Matriculation Number or groups taking examinations at each particular time.

GSM or equivalent handsets are NOT ALLOWED in the examination hall, and should therefore not be found on any candidate.

Communication of any kind between candidates is strictly forbidden during the examination.

Silence must be observed in the examination hall. The only permissible way of attracting the attention of the Invigilator is for the candidate to raise his/her hand.

The use of scrap paper is not permitted. Rough work must be done in the answer booklets, crossed neatly through and submitted along with the answer booklet/script.

Candidates must use their Matriculation Numbers for examination and not names. Before handing in their answer scripts at the end of the examination, candidates must insert at the appropriate places, their Matriculation Numbers and the numbers of the questions answered. Except for the question paper and any other materials they may have legitimately brought with them (as indicated above), candidates are not allowed to remove or mutilate any paper or materials supplied by the College.

Candidates shall not normally be permitted to leave the examination hall during the first and last 30 minutes of any examination.

At the end of an examination candidates must remain seated while invigilators go from row to row to collect answer scripts.

Candidates are required to sign against their Matriculation Numbers on the Attendance Register at the beginning of the examination and when submitting the answer booklet/script.

3. Instructions to Invigilators

Invigilators shall normally allow candidates into the examination hall ten minutes before commencement of the examination. Candidates are to sit in an orderly manner in spaces marked according to their matriculation numbers. Blank answer booklets and graph papers, where required, shall then be distributed.

Invigilators shall ensure that candidates bring only authorized materials into examination hall. Bags, books and other candidates' properties must be left outside the Examination Hall. For this purpose, Invigilators shall inspect the hall after candidates have been seated before the commencement of each examination.

About five minutes before commencement of the examination, the packet of question paper shall be opened and the papers distributed with face downward, while candidates are warned not to start until they are told to do so.

At the scheduled time for the commencement of the examination and after distribution of papers has ended, the Invigilators shall ask the candidates to start, note the exact time of commencement and the time to end the examination.

Invigilators shall pass round the candidates the Attendance Registers corresponding their courses for the candidates to fill and sign at the beginning and end of the examination.

Invigilators shall familiarize themselves with instructions to candidates and enforce the rules and regulations contained in these instructions.

Invigilators shall exercise constant and vigilant supervision over the candidates.

In any case of examination misconduct by candidates, the examiner should require the candidate(s) concerned to write and sign a statement on the incident, and then

allow the candidate(s) to proceed with the examination. The examiner shall report such cases to the DAA and Head of Department concerned within 24 hours.

No candidate may leave the examination hall during the first half-hour of examination except to go to the toilet or the first aid room. Such a candidate shall be accompanied by an attendant invigilator.

Normally no candidate shall be admitted after the first half-hour of the examination and no question paper shall be removed from the hall before the first-hour of the examination.

Examiner shall ensure that silence is maintained in the examination hall. The only permissible way of attracting the attention of the invigilator is by the candidate to raise his/her hand.

Examiners must warn candidates of the time, 30 minutes and 5 minutes before the close of an examination.

A candidate who finishes his/her paper before the time required, may be allowed to submit his/her answer booklet and retire at the discretion of the Invigilator, except that candidates may not normally leave the examination hall during the first and last half-hour of an examination.

At the close of each examination, invigilators shall go round to collect from candidates their answer booklets/scripts and check them against the Attendance Register. The candidates shall then sign the Attendance Register and be allowed to leave.

The examiners shall enclose the collected answer booklets/scripts and the corresponding Attendance Registers in the special envelopes provided by the Examiner.

The examiners shall sign and seal the envelopes and submit to the Examiners concerned.

4. Absence from Examination

Candidates must present themselves at such College Examinations for which they have registered under these regulations. Candidates who fail to do so for reasons other than illness or accident or other exceptional causes shall be deemed to have failed that examination. In the case of exception cited above, permission should be dully granted by the Lecturer.

Mis-reading of time-table and such lapses on the part of the candidates shall not normally be accepted as a satisfactory explanation for absence.

A student who falls ill during an examination should report in writing to the DAA, and/or his/her HOD.

A student who is absent from an examination on account of illness confirmed by Medical evidence from the College Clinic may obtain permission of the Faculty to make up the examination on another occasion, otherwise he/she shall take the regular examination on the following occasion. Approval for a make-up examination shall be by Faculty on the recommendation of Academic Committee.

5. Examination Misconduct

Types of Examination Malpractice

Examination malpractices include:

- (i) Possession of question papers before examination/test, or attempt to do so.
- (ii) Swooping or attempt thereof of answers before, during or after examination/test.
- (iii) Bringing into the examination hall any unauthorized pieces of paper whatsoever.
- (iv) Tattooing: inscription of answers, hints or codes thereof on any part of the candidate's body/dress, or in any other manner whatsoever.
- (v) Seeking or soliciting any assistance whatsoever from any other student or any other unauthorized person in the examination hall.
- (vi) Offering information/assistance or accepting information/assistance from another student during examination is a breach of examination regulation. Both are punishable offences.
- (vii) Any disorderly conduct before, during or after any examination or test.
- (viii) One candidate arranging with another person to write an examination on his/her behalf
- (ix) Unauthorized possession of the College Answer Booklets or attempts thereof.
- (x) Assaulting/manhandling Invigilator and/or attendant.
- (xi) Any action or inaction of any student in and around the examination hall which is inimical to or subversive of the integrity of the College examination process, such as the offences listed above, shall constitute examination misconduct.

6. Procedure for Handling Cases of Examination Misconduct

- (i) Examination misconduct shall be processed by the Student Disciplinary Committee.
- (ii) In any case of examination misconduct by candidates, the Invigilator shall require the candidates concerned to write and sign a statement on the incident and allow the candidates to proceed with the examination.
- (iii) The Lecturer shall write his own statement and report the case of examination misconduct to the Examiner who is also the Head of Department concerned and also the DAA.
- (iv) On receiving the report, the Academic Committee shall investigate the case; the report of this Committee shall then be forwarded to the Faculty by the DAA through the Rector.
- (v) At his discretion, the Rector may act on the report submitted by the Faculty

XI. ESSAY GUIDELINES FOR BACHELOR DEGREE STUDENTS

The following guidelines have been approved for Bachelor's Degree Essays. All degree students are required to follow these guidelines.

1. Supervision

- a. Each student has an Essay Supervisor, to be selected normally at the last semester of the student's penultimate year.
- b. The student's preference for an Essay Supervisor will be presented in writing to the academic committee and will be given careful consideration.
- c. The Academic Affairs Committee will designate the Essay Supervisor. Reader and approve the Essay topic.
- d. Faculty members and Senior Staff holding at least a Master's degree and having needed expertise and experiences may be requested to serve as supervisor or as Reader for Degree Essay.
- e. The Supervisor and Reader loads will be spread among the Faculty and qualified Senior Staff as equally as possible, with due consideration given to topics preferred.
- f. The Readers shall serve only as graders. The attention of the Supervisor shall be called to any serious lapses or oversight. The Supervisor and the Reader will complete their work before Essays are sent for moderation.
- g. The Supervisor and Reader each will give a grade to the essay, with those two grades being averaged together on a 60/40% basis respectively. The External Moderator shall validate grades.

2. Requirements and Procedures

- a. Six (6) semester hour credit shall be earned for successful completion of Degree essay with the award of a letter grade according to the regular system of grading. The grade shall appear on the student's final semester grade sheet.
- b. The subject of the essay normally shall be chosen in a discipline included in the department in which the student is enrolled.
- c. This essay shall be from 8,000 to 10,000 words in length and anything not within this limit will not be accepted. The essay shall follow a format approved by the school.
- d. The essay shall be typed double line spacing with black type on seventy (70) grammas weight white paper, eight and half by eleven inches (8½ x 11) in size. And the font shall be twelve.
- e. The student shall not be allowed to utilize other persons including faculty and staff of the institution to undertake overall correcting, editing or rewriting of their essays. Specific questions concerning types of problems, format, documentation, among others, may be asked of the student's supervisor or others.
- f. The student, not the typist is responsible for corrections, editing and all aspects of the essay in its developmental and final stages.
- g. A proposal must be approved by the Student's Supervisor before public research or writing is undertaken.
- h. The Degree Essay Approval Sheet shall be signed by the Student's Essay Supervisor, Reader and Moderator.
- i. The Kate L. Turabian and the American Psychological Association (APA) latest editions shall be the official guide for the degree essay (and of course, all term papers).

- j. Biographical Data of the writer shall be included, according to an approved form on a sheet after the Bibliography or Reference as applicable.
- k. The Degree Essay shall include an abstract of not more than one page before table of contents, an acknowledgement section and a separate Dedication Sheet, but shall not include an indication of copyright.
- l. The Essay shall be bound with black cover, dark cover, dark-blue, or dark-grey cover in order of preference and supervisor's instruction. The colour for lettering the cover shall be gold.
- m. The Degree Essay shall be made available in the Library for general public access only if a grade B or higher is received. Essays with a passing grade of below B will be kept in the Library for restricted access only.
- n. Degree Essay Supervisors shall conduct an oral interview with each of their Supervisees after the submission of the student's final draft copy, to help verify the student understanding of his or her material and to help assure his/her self-reliance, especially that the research and expressions are his/her own.
- o. Any submission of the Degree Essay after the date due will cause a deduction in the grade of one quality point below what it otherwise would be and a fine of two thousand (₦2,000) Naira for a week's extension. If a student fails to meet up with the extension deadline, that student will be exempted from graduation.
- p. The B. Th./B. RE essays shall be bound both with black and navy blue respectively cover. While the B.A should be bound with ox-blood cover/or as demanded by the University.

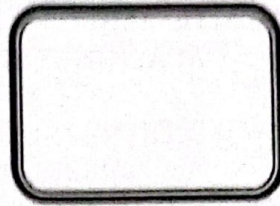
3. Deadlines

The academic committee will develop at the beginning of every academic session the time table for the accomplishment of the various stages of the essay writing process. Everyone is required to follow up or comply.

4. Publication of Degree Essay Contents

A graduate wishing to publish the contents of his/her degree essay is expected to meet the following conditions.

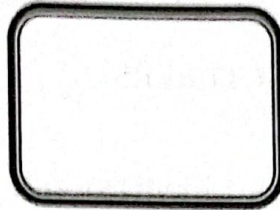
- a. Discuss the essay contents with the academic committee of the College
- b. Include in the acknowledgements of the publication the full name and location of the College and the fact that the work was originally a degree essay in this institution for B.Th./B.RE.
- c. Submit a final typed copy of the book manuscript to the academic committee.
- d. Receive written permission from the College following the aforementioned actions to publish the manuscript.
- e. Send at least one complimentary copy of the published book to the College Library.
- f. Any alumnus/alumna who publishes his/her degree essay without the Institution's permission and later seeks entry to the school for further studies shall have this breach of faith weighted heavily against his/her acceptance and against his/her overall standing with the College. This College will not expect to copyright the book itself.



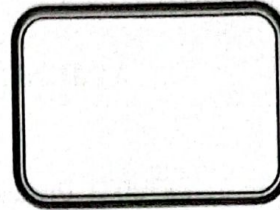
V.E.P. Ollorma (HOD)



B.U Enyloh



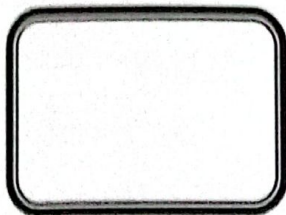
J.C.Nnoje



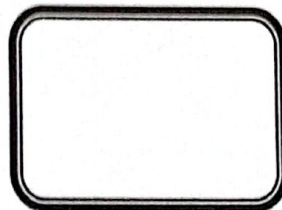
A.G.Emukah



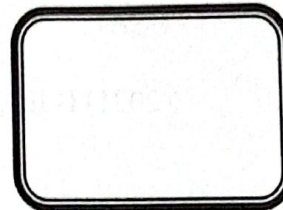
O.I.G.Ehiem



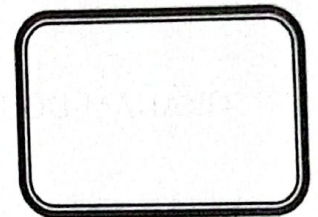
OLLORMA, P.O.



IWUCHUKWU, S. I.



BRAIDE, O .T.



AJOKU, S.A.F.

OLLORMA, P.O.

IWUCHUKWU, S. I.

BRAIDE, O .T.

AJOKU, S.A.F.

Members

AMADI, J. C.

(1999) Registrar: D. Th. (NBTS), B. Th (WITS), M. Th. (TCNN), Ph. D (NBTS, UNIJOS)

NNOJE, J. C.

(2004) Senior Lecturer. C.TH (BCTO), D.Th (BTS, Kaduna), D.R.E. and English Grammar (Abu Zaria), B.Th, M.Th (NBTS, UNIJOS), Ph.D (NBTS, UNIJOS)

EHIEM, O. I. G.

(1996) B.Th (NBTS), B.A. (U.I.), M.A. (IMSU).

EMUKAH, A.G.M.	(2001) B.Th (NBTS), B.A. (U.I.), M.A. (UNIPOINT), Ph.D Uniport
AJOKU, S. A. F.	(2005) Dir.SME/DSA; B.Th. (NBTS), M.Th (NBTS, UNIJOS), M.A. (UNIPOINT) , Ph.D. Candidate
IWUCHUKWU, S. U.	(2007) B.Th (NBTS), B.A. (U.I.), M.Th (NBTS, UNIJOS), M.A. , P.h.D (UNIPOINT)
OLLORMA, V.E. P.	(2006) B.Th. (BCT, Obinze), M.Th (NBTS), M.A. (UNIPOINT)
UMARU, V.	(2018) B.TH. (BCTO),

ADJUNCT LECTURERS

ENYINNAYA, J. O.	(2007) Professor: B.Th (NBTS), B.A. (U.I.), M.Th. (NBTS), Ph. D. (NBTS, UNIJOS), PGCTE (BELFAST), M.A (London).
ENYIOHA, B.U.	(2009)Associate Prof.C.TH.(NBTS),B.A.(USA),M.DIV. (SBTS,USA),M.Ed. (U.I.), A.C.P.E. (USA), Ph.D. (SBTS, USA).
GRAHAM-DOUGLAS	(2021) B.ED.

CERTIFICATE OF THEOLOGY(C.TH) PROGRAMME

Sequel to the faculty's decision to move the present Certificate programme to Ahoada campus and to restructure the present Certificate in Pastoral Ministry programme to a Pre-Certificate programme that will more effectively serve as preparation for the certificate and other programmes of the College. The Certificate in Theology programme is a two year programme designed for people who do not have more than secondary school education or those who have completed the Pre-Certificate programme. The objective is to provide ministerial training at its most basic level so that graduates can function in contexts of church ministry relative to that level and to provide these persons preparation and appetite for higher studies.

Courses Sequence

Semester One

English grammar	3hrs	LAG 100
Introduction in the OT	3hrs	RBS 102
Introduction to the NT	3hrs	RBS 103
Congregational Song Leading	2hrs	CMU 104
Basic Communication	3hrs	LAC 105
Principles of Bible Teaching	3hrs	CRE 106
Discipleship	1hr	CRED 100

Semester Two

Preaching	3hrs	RBS 112
History of the Church	3hrs	HBS 111
Christian Theology 1	3hrs	RBS 113
Baptist History	3hrs	HBS 114
Ministerial Ethics	2hrs	RBS 115
Discipleship	1hr	DRE 100

Semester Three

Church Administration	3hrs	CRE 207
English Composition	3hrs	LAG 210
Christian Theology	3hrs	RBS 213
Baptist Doctrines	3hrs	RBS 214 (2)
Christian Worship	3hrs	CMU 208
Discipleship	1hr	DRE 100

Semester Four

Evangelism	3hrs	RBS 218
Introd. to Pastoral and Counselling	3hrs	RBS 216
Cooperative Baptist Work	2hrs	CRE 220
Church Planting	2hrs	RBS 217
Discipleship	1hr	DRE 100

Course Description**English Grammar 3hrs**

A study in the basic relations of words in the sentence, construction of the sentence and paragraph, extensive practice in writing, several types of compositions.

Introduction to the OT 3hrs

An introduction to the principles of OT interpretation and a survey of the themes of the books, and an extended reading of a selected OT book.

Introduction to the NT 3hrs

An introduction to the principles of NT interpretation and a survey of the themes of the books, and an extended reading of a selected NT book.

Congregational Song Leading 1hr

An introduction to the principles of congregational song leading

Basic Communication 3hrs

An introduction to the fundamental principles of public speaking. Exploration will be made of contemporary approaches towards more effective communication including non-verbal communication. Attention will be paid to practical evaluation of voice, diction and oral presentation.

Principles of Bible Teaching 3hrs

A preliminary survey methods of biblical interpretation within the Christian church and illustration of hermeneutic principles through examination of selected biblical text.

Preaching 3hrs

A basic course in the preparation and delivery of biblical sermons. Issues examined include sermon content, organization, and delivery.

History of the Church 3hrs

A quick survey of the history of the Christian church with emphasis on the beginning of the major denomination and the re-entry of Christianity into Africa.

Christian Theology I 3hrs

An introductory course to the history and principles of Christian theology. Emphasis is placed on the doctrine of God.

Baptist History 3hrs

A study of Baptist origins, development, distinctives, and the formation of the Nigerian Baptist Convention.

Ministerial Ethics: 3hrs

An examination of the minister's relations with the attitudes to members of both sexes within and outside his/her congregation and to money.

Church Administration 3hrs

An introduction to the basic issues involved in the running of a Baptist Church. Attention is given to areas such as structure of a Baptist Church, conducting of meetings, planning of church calendar, and the general administration of a Church.

English Composition II 3hrs

An examination of the doctrine of Christ, the church and salvation at its most basic level

Baptist Doctrine 3hrs

A survey of Baptist distinctives and doctrines and the controversies that shaped them

Christian Worship 3hrs

An examination of some principles of Christian worship. Attention is given to worship planning and administration.

Evangelism 3hrs

An examination of some methods and approaches in the sharing of one's faith. Evaluation of practical witnessing will be part of the assessment

Introduction to Pastoral care and Counseling 3hrs

A survey of some principles of pastoral care and counseling. Attention is given to the practice of pastoral care and counseling in an African context.

Cooperative Baptist Work 2hrs

An introduction to the cooperative programme of the Nigerian Baptist Convention. The goal will be to mobilize students to become assets in the work and ministry of the NBC

Church Planting 2hrs

An introduction to importance and principles of church planting.

DIPLOMA OF THEOLOGY PROGRAMME

Course Listing

Course	Title	Credit	Status
RCT 111	Old Testament survey	3	C
RCT 121	New Testament Survey	3	C
RCT 125	Church History I	3	C
RCT 161	Christian Preaching	3	C
RCT 211	Systematic Theology I	3	C
RCT 221	Systematic Theology II	3	C
RCT 225	Church History II	3	C
RCT 233	Baptist History	2	C
RCT 234	Baptist Doctrines	2	C
RCT 277	Christian Worship	3	C
RCT 278	Evangelism	3	C
RCT 312	Biblical Hermeneutics	2	C
RCT 323	Pauline Writings	2	C
RCT 341	Biblical Archaeology	3	C
RCT 356	Christian Ethics	3	C
RCT 362	Preaching Practicum	2	C
RCR 363	African Traditional Religion	2	C
RCT 364	Pastoral Care & Counseling	3	C
RCT 451	Old Testament Theology	3	C
RCT 457	Ministerial Ethics	2	C
RCT 461	New Testament Theology	3	C
RED 131	Spiritual Formation I	1	R
RED 132	Spiritual Formation II	1	R
RED 141	Introduction to Ministry	1	R
RED 243	Principles & Dynamics of Teaching	3	R
RED 271	Educational Administration	3	R
RED 382	Church Administration	3	R
RED 474	Senior Seminar	2	R
RED 482	Baptist Cooperative Programme I	2	R
RED 483	Baptist Cooperative Programme II	2	R

College Catalogue

GES	101	Use of English I	3	C
GES	102	Use of English II	3	C
GES	103	Basic and Pastoral Communications	2	C
CMU	178	Music Fundamentals	3	R
CMU	248	Christian Hymnody	2	R
GES	201	English Grammar Clinic I & II	1	C
GES	301	Editorial English Clinic I & II	1	C

Electives

RCT	164	Psychology of Religious Experience	2	E
RCT	267	Marriage and Family Counseling	2	E
RCT	370	Synoptic Gospels	2	R
RCT	420	Vocational & Short Term Missions	2	E
RCT	465	Counseling Practicum	2	R
RCT	456	African Christian Theology	2	R
RCT	480	Church Planting and Growth	2	E
RCT	373	Prophetic Books	2	R
RCT	381	General Epistles	2	R
RCT	352	Psalms	2	E
RCT	394	Revelation	2	E
RCT	385	History of Christian Missions	3	E
RED	287	Leadership Principles, Recruitment & Training	2	E
GES	173	ICT For Christian Ministries	1	R
GES	174	ICT For Christian Ministries	1	R
RED	389	Stewardship & Church Finance	2	E
EED	441	Basic Introductory Concepts in Christian Entrepreneurship	1	E
EED	442	Business Management, Marketing and Finance	1	E
EED	443	Integrated Principles of Successful Entrepreneurship	1	E
EED	444	Basic Entrepreneurship Skills	1	E

Course Sequence

YEAR I

FIRST SEMESTER

Course	Title	Credit	Status
RCT 111	O.T. Survey	3	C
RCT 125	Church History I	3	C
RED 131	Spiritual Formation	1	C
GES 171	Study & Documentation	2	C
GES 101	Use of English I	3	C
RCT 278	Evangelism	2	C
GES 173	ICT for Christian Ministries I	1	C
RCT 164	Psychology of Religious Experience 2	2	R
		18	

SECOND SEMESTER

Course	Title	Credit	Status
RCT 121	N.T. Survey	3	C
RCT 161	Christian Preaching	3	C
RCT 225	Church History II	3	C
RED 141	Introduction to Ministry	1	C
GES 102	Use of English II	3	C
CMU 178	Music Fundamentals	3	C
GES 173	ICT for Christian Ministries II	1	C
RED 131	Spiritual Formation II	1	C
		18	

YEAR II

RCT 211	Systematic Theology I	3	C
RED 243	Princ. & Dyn of Teaching	3	R
RCT 233	Baptist History	2	R
RED 271	Educational Administration	3	C
RCT 312	Biblical Hermeneutics	2	
RCT 323	Pauline Writings	2	C
RCT 370	Synoptic Gospels	2	R
RCT 373	Prophetic Books	2	R
RCT 341	Biblical Archaeology	3	C
RCT 389	Stewardship and church Finance 2	2	C

RCT 221	Systematic Theology II	3	C
RCT 234	Baptist Doctrines	2	C
RCR 263	African Traditional Religion	2	C
RED 287	Leadership Princ., Recr. & Training 2	2	E
CMU 248	Christian Hymnody 2		
RCT 364	Pastoral Care & Counseling	3	C
RED 382	Church Administration	3	R
RCT 356	Christian Ethics	3	C

YEAR III

RCT 341	Biblical Archaeology	3	C
RCT 381	General Epistles	2	R
RED 302	Ministry of Writing	2	F
RED 482	Baptist Coop. Prog.	2	C
RCT 451	Old Testament Theology	3	C
RCT 456	African Christian Theology	2	R
RED 474	Senior Seminar	2	C
RCT 457	Ministerial Ethics	2	C
RCT 446	Multi-Staff Pastoral Ministry	2	R
RED 482	Baptist Cooperative I	2	R

RCT 362	Preaching Practicum	2	C
EED 301	Basic Entrepreneurship	1	R
RCT 465	Counseling Practicum	2	R
RCT 461	N.T. Theology	3	C
RCT 480	Church Planting & Growth	2	R
RED 482	Baptist Cooperative II	2	R

Total Hours

=*** 6 hours of electives is required

ELECTIVES

RCT 215	Gospel According to St. Matthew	2
RCT 267	Marriage & Family Counseling	2
RCT 275	Introduction to NHC Missions	2
RCT 328	Issues in Cross-Cultural Missions	2
RCT 382	Theology of Missions	2
RCT 385	History of Christian Missions	2
RCT 352	Psalms	2
RCT 386	Missionary Finance & Management	2
RCT 345	Liberation Theology	2
RCT 313	Exegesis of St. John	2
RCT 412	Literature & Theology of St. Luke	2
RCT 419	History of Christianity in W/A	2
RCT 420	Vocational & Short Term Missions	2
RCT 426	Missions Strategy	2
RCT 494	Revelation	2

BACHELOR OF THEOLOGY**(Course Purpose, Listing, and Sequence,)**

One of the primary purposes of the Seminary is the preparation for service of persons who have felt the call to the ministry of the gospel and leadership in the parish ministry and in denominational service. The Bachelor of Theology is a four-year degree programme incorporating studies in biblical interpretation, systematic and applied theology, church administration and leadership, and basic courses in worship leadership. At the end of the programme, students should be able to minister in the areas of proclamation and interpretation of the Word of God, the building up of the holistic lives of members of the church, the meeting of spiritual and emotional needs of church members and the leading of the church in outreach ministries.

Course Listing

Course	Title	Credit	Status
RCT 111	Old Testament survey	3	C
RCT 121	New Testament Survey	3	C
RCT 125	Church History I	3	C

College Catalogue

RCT	161	Christian Preaching	3	C
RCT	211	Systematic Theology I	3	C
RCT	217	Elementary Greek	3	C
RCT	221	Systematic Theology II	3	C
RCT	225	Church History II	3	C
RCT	227	Greek Syntax & Exegesis	3	C
RCT	233	Baptist History	2	C
RCT	234	Baptist Doctrines	2	C
RCT	277	Christian Worship	3	C
RCT	278	Evangelism	3	C
RCT	312	Biblical Hermeneutics	2	C
RCT	318	Elementary Hebrew	3	C
RCT	323	Pauline Writings	2	C
RCT	327	Hebrew Syntax Exegesis	3	C
RCT	341	Biblical Archaeology	3	C
RCT	349	Christian Philosophy	3	C
RCT	356	Christian Ethics	3	C
RCT	362	Preaching Practicum	2	C
RCR	363	African Traditional Religion	2	C
RCT	364	Pastoral Care & Counseling	3	C
RCR	453	World Religions	2	C
RCT	451	Old Testament Theology	3	C
RCT	457	Ministerial Ethics	2	C
RCT	461	New Testament Theology	3	C
RCT	499	Long Essay	6	C
RED	131	Spiritual Formation I	1	R
RED	132	Spiritual Formation II	1	R
RED	141	Introduction to Ministry	1	R
RED	243	Principles & Dynamics of Teaching	3	R
RED	271	Educational Administration	3	R
RED	382	Church Administration	3	R
RED	474	Senior Seminar	2	R
RED	482	Baptist Cooperative Programme I	2	R
RED	483	Baptist Cooperative Programme II	2	R

College Catalogue

GES	101	Use of English I	3	C
GES	102	Use of English II	3	C
GES	103	Basic and Pastoral Communications	2	C
GES	239	General Philosophy	3	R
CMU	178	Music Fundamentals	3	R
CMU	248	Christian Hymnody	2	R
GES	201	English Grammar Clinic I & II	1	C
GES	301	Editorial English Clinic I & II	1	C
GES	401	English Clinic 1&II	1	C

Electives

RCT	164	Psychology of Religious Experience	2	E
RCT	267	Marriage and Family Counseling	2	E
RCT	370	Synoptic Gospels	2	R
RCT	420	Vocational & Short Term Missions	2	E
RCT	465	Counseling Practicum	2	R
RCT	456	African Christian Theology	2	R
RCT	480	Church Planting and Growth	2	E
RCT	373	Prophetic Books	2	R
RCT	381	General Epistles	2	R
RCT	352	Psalms	2	E
RCT	394	Revelation	2	E
RCT	385	History of Christian Missions	3	E
RED	287	Leadership Principles, Recruitment & Training	2	E
GES	173	ICT For Christian Ministries	1	R
GES	174	ICT For Christian Ministries	1	R
RED	389	Stewardship & Church Finance	2	E
EED	441	Basic Introductory Concepts in Christian Entrepreneurship	1	E
EED	442	Business Management, Marketing and Finance	1	E
EED	443	Integrated Principles of Successful Entrepreneurship	1	E
EED	444	Basic Entrepreneurship Skills	1	E

Course Sequence

FIRST SEMESTER				YEAR I			
Course	Title	Credit	Status	Course	Title	Credit	Status
RCT 111	O.T. Survey	3	C	RCT 121	N.T. Survey	3	C
RCT 125	Church History I	3	C	RCT 161	Christian Preaching	3	C
RED 131	Spiritual Formation	1	C	RCT 225	Church History II	3	C
GES 171	Study & Documentation	2	C	RED 141	Introduction to Ministry	1	C
GES 101	Use of English I	3	C	GES 102	Use of English II	3	C
RCT 278	Evangelism	2	C	CMU 178	Music Fundamental	3	C
GES 173 ICT	For Christian Ministries	1	1	GGES 173	ICT for Christian Ministries II	1	C
RCT 277	Christian Worship	3	C	RED 131	Spiritual Formation II	1	C
		18				18	
YEAR II				YEAR II			
RCT 211	Systematic Theology I	3	C	RCT 221	Systematic Theology II	3	C
RCT 217	Elementary Greek	3	C	RCT 227	Greek Exegesis	3	C
RED 243	Princ. & Dyn of Teaching	3	R	RCT 234	Baptist Doctrines	2	C
RCT 233	Baptist History	2	R	GES 239	General Philosophy	3	C
RED 271	Educational Administration	3	C	RCR 263	African Traditional Religion	2	C
RCT 164	Psy. Of Rel. Experience	2	R	RED 287	Leadership Princ., Recr. & Training 2		R
		16				17	
YEAR III				YEAR III			
RCT 312	Biblical Hermeneutics	2	C	RCT 327	Hebrew Exegesis	3	C
RCT 318	Elementary Hebrew	3	C	RCT 364	Pastoral Care & Counseling	3	C
RCT 323	Pauline Writings	2	C	RED 382	Church Administration	3	R
RCT 370	Synoptic Gospels	2	R	RCT 349	Christian Philosophy	3	C
RCT 373	Prophetic Books	2	R	RCT 356	Christian Ethics	3	C
RCT 341	Biblical Archaeology	3	C	RCT 362	Preaching Practicum	2	C
RCT 381	General Epistles	2	R	EED 301	Basic Entrepreneurship	1	R
		18				18	
YEAR III				YEAR III			
RCT 453	World Religions	2	C	RCT 465	Counseling Practicum	2	R
RCT 482	Baptist Coop. Prog.	2	C	RCT 499	Long Essay	6	C
RCT 451	Old Testament Theology	3	C	RED 461	New Testament Theology	3	C
RCT 456	African Christian Theology	2	R	RCT 480	Church Planting & Growth	2	R
RCT 474	Senior Seminar	2	C	RCT 482	Baptist Cooperative II	2	R
RCT 457	Ministerial Ethics	2	C				
RCT 446	Multi-Staff Pastoral Ministry	2	R				
Red 482	Baptist Cooperative 1	2	R				
		17				15	
Total Hours = 128							15
*** 12 hours of electives is required							

ELECTIVES

RCT	215	Gospel According to St. Matthew	2
RCT	267	Marriage & Family Counseling	2
RCT	275	Introduction to NRC Missions	2
RCT	328	Issues in Cross-Cultural Missions	2
RCT	382	Theology of Missions	2
RCT	385	History of Christian Missions	2
RCT	352	Psalms	2
RCT	386	Missionary Finance & Management	2
RCT	345	Liberation Theology	2
RCT	313	Exegesis of St. John	2
RCT	412	Literature & Theology of St. Luke	2
RCT	419	History of Christianity in W/A	2
RCT	420	Vocational & Short Term Missions	2
RCT	426	Missions Strategy	2
RCT	494	Revelation	2

BACHELOR OF THEOLOGY COURSE DESCRIPTIONS

Course Title	Credit	Status
GES 171 Study and Documentation A study of the use of the library for research purpose. Emphasis will be on approaches to research, documentation and writing form.	2	C
GES 172 English Grammar & Composition A study in the basic relations of word in the sentence, construction of the sentence and paragraph, extensive practice in writing several types of compositions and an introduction to writing research papers.	3	C
GES 173 Information & Communication Technology This course introduces the student to computers and its dependent Electronic technology relevant for ministry. The student on Completion of this course should be able to use an internet browser, understand the techniques, resources and limitations of the internet, conduct computer aided study research, be able to manage church records.	0	C
GES 178 Music Fundamentals A basic course in music theory and conducting. A correlation of key-board, aural and written elements of music, practical conducting for congregational and choral singing. Indigenous songs, evaluation and composition of translation of English songs.	3	R
GES 182 English Composition and Literature A review of principles of grammar and reading, and analysis of selections of literature in English.	3	C

GES 184	Basic Communications	2	R
	A study of the fundamental principles of public speaking. Exploration will be made of contemporary approaches towards more effective communication including non-verbal communication. Attention will be paid to practice evaluation of voice, diction and oral interpretation.		
GES 239	General Philosophy	3	C
	A study of the great systems of thought, beginning with the early Greeks and giving special attention to the development of certain Western systems and thinkers.		
RCT 111	Old Testament Survey	3	C
	A critical and literary introduction to the history of Israel through the period of monarchy including a detailed examination of the problems and interpretation of the Pentateuch. Emphasis is given to interpretation and application in an African setting.		
RCT 121	New Testament Survey	3	C
	An introduction to the New Testament focusing on the principles of interpretation of the canon, the inter-Testamental period and the New Testament World that throw light on the life and ministry of Jesus.		
RCT 125	Church History I	3	C
	The Christian movement from its inception to the sixteenth century. The chief emphasis after the early period is upon the development of the church in Western Europe.		
RCT 161	Christian Preaching	3	C
	A basic course in the preparation and delivery of biblical sermons; the primary basis for the study of sermon content, structure and delivery. Biblical, theological and homiletically criteria will be used to analyze sermons for preaching in an African context.		
RCT 164	Psychology of Religious Experience	2	R
	A study of the psychological understanding of religion in the light of the Christian message, and of the origins, development, maturity and distortions of religious life.		
RCT 211	Systematic Theology I*	3	C
	Introduction to systematic Christian theology with emphasis on special and general revelation, God and Trinity, the World as God's creation and man as creature.		

RCT 217	Elementary Greek	3	C
	A study of the Greek language of the Hellenistic (Koine) period with emphasis on the basics of grammar and syntax looking toward exegesis of the New Testament text.		
RCT 221	Systematic Theology II	3	C
	Introduction to systematic theology with emphasis on man as sinner. The person and work of Jesus Christ, Salvation and the Christian life, the church, and Last things.		
RCT 225	Church History II	3	C ⁴
	A survey of the history of the Christian church from the Reformation era to the present. Major emphasis is given to the impact of the Reformation upon the church and the development church in Africa.		
RCT 227	Greek Exegesis	3	C
	An inductive study of the Greek of selected passages of the New Testament and exegesis of the Greek text.		
RCT 233	Baptist History	2	C
	A study of Baptist origins, development, principles, leaders, and current trends and the development of the Baptist denomination in Nigeria and Africa.		
RCT 234	Baptist Doctrines	2	C
	A study of Baptist doctrinal distinctive and the controversies that shaped them. Emphasis will also be given to the development of the Baptist denomination in Nigeria and Africa.		
RCT 256	Christian Ethics	3	C
	A systematic study of Christian ethics, with attention to the nature of morality, principles of biblical ethics and Christian responsibility in contemporary society. Special attention is given to the Christian in African family life.		
RCT 263	African Traditional Religion	2	C
	An introduction to African Traditional Religion with an in-depth study of Nigerian Traditional Religion and its theological and apologetic implications for the Christian faith, selected expressions of the Nigerian religious experience will be studied in detail.		
RCT 267	Marriage and Family Counseling	2	F
	A consideration of interrelationships, problems, needs and opportunities found in the religious and moral development of members of the family, the place of the parents and extended family in the		

religious training of children and youth, and possibilities for church home cooperation to aid growth toward Christian maturity.

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|---|-------------------------------------|---|---|
| RCT 275 | Introduction to NBC Missions | 3 | E |
| This course is designed as a study of the Nigerian Baptist Convention's Home and Foreign Missionary work with emphasis on qualifications for service, methods, types of missionary work, contemporary developments, and problems which affect missions. | | | |
| RCT 278 | Evangelism | 3 | C |
| A study of the biblical basis of evangelism and of the church's evangelistic mission. Special emphasis is given to personal witnessing, the church revival, and perennial evangelism, caring for new converts, evangelism of children and youth, and lay witness in a secular world. Attention is given to the communication of the gospel to Muslims and followers of African traditional religions and sects. | | | |
| RCT 312 | Biblical Hermeneutics | 2 | C |
| This study includes an historical survey of methods of Biblical interpretation within the Christian church, emphasizing major trends and schools of thought, and illustration of hermeneutic principles through examination of selected Old and New Testament passages. | | | |
| RCT 318 | Elementary Hebrew | 3 | C |
| A study of the Hebrew language with emphasis on the basics of grammar and syntax looking toward exegesis of the Old Testament text. | | | |
| RCT 323 | Pauline Writings | 2 | C |
| An articulation of the teachings of Paul based on a detailed interpretation of one or a group of Pauline letters, using the English text. The course seeks to develop the major themes of Paul's teachings as they relate to contemporary issues faced by Africans. | | | |
| RCT 327 | Hebrew Exegesis | 3 | C |
| A review of Hebrew grammar and syntax. A study of syntax in selected scripture passages with a view to implementing exegesis. | | | |

- RCT 328 Issues in Cross-Cultural Missions** 2 E
 A study of selected issues relating to cultural differences and factors affecting crossing cultural boundaries in missions. Emphasis will be placed on the dynamic nature of culture and the gospel, the ethical implications of cross-cultural work and the barriers to effective relationships across cultures.
- RCT 341 Biblical Archaeology** 3 C
 A study of the archaeology and historical geography of Bible lands and peoples and the relevance of such backgrounds to the production, preservation and interpretation of the Bible. Standards of field methodology and techniques in archeology will be emphasized through field trips.
- RCT 349 Christian Philosophy** 3 C
 A historical study of the basic issues in Christian religious thought.
- RCT 352 Psalms** 2 E
 A study of the literature and theology of the Psalms with special attention to their relevance to contemporary African Christian life.
- RCT 362 Preaching Practicum** 2 C
 A clinical course in which sermons preached by the students constitute the primary basis for the study of sermon content, structure and delivery. Biblical, theological and homiletical criteria will be used to analyze sermons for preaching in an African context. Christian preaching RCT 161 is prerequisite.
- RCT 364 Pastoral Care and Counseling** 3 C
 An introductory course in the theory and practice of pastoral care. The course is designed to aid the student to gain skills in interpersonal relationships, to gain knowledge and counseling expertise. Attention is given to pastoral care in times of crisis.
- RCT 370 Synoptic Gospels** 2 R
 This is a detailed study of the synoptic gospels; the nature of the synoptic problem; the current proposed solutions and the contribution of the synoptists to christian doctrine.
- RCT 373 Prophetic Books** 2 R
 A study of the message of the prophets set in their historical and social contexts. Special emphasis is given to the application of these prophetic messages to contemporary, social, political, economic and spiritual problems in Africans.
- RCT 381 General Epistles** 2 R
 An examination of the literature and theology of the general epistles one of which is selected for detailed exegesis. Effort is made to relate this study to the life of the Church in Africa.

RCT 382	Theology of Missions A study of the theology of Christian Mission from the historical and biblical perspective. Various schools of thought will be surveyed and participants will develop their personal theology of missions i.e. the what, why, and how of missions.	2	E
RCT 385	History of Christian Missions A study of the biblical character of missions and a survey of the world-wide expansion of Christianity from apostolic times to the present. Special attention is given to the planting of Christianity in Africa.	3	E
RCT 386	Missionary Finance & Management The study of financial management of missions and budget presentation as a means to ascertaining the financial picture or forecast of missions.	2	E
RCT 419	History of Christianity in West Africa A survey of Christianity in West Africa from the eighteenth century to the present, with special emphasis on developments in sub-Saharan Africa during the twentieth century. Attention is directed to outstanding "independent churches" and their organic relationship with the larger "mission churches" from which they stemmed. Political developments which make ecclesiastical history more comprehensible are considered.	2	E
RCT 420	Vocational & Short Term Missions A critical study of the Biblical basis and approaches to doing vocational and short term missions. The implication of doing the ministry as a home and global occurrence are examined. The development, principles and current trends in this type of ministry will be examined. Thus, attention is given to potential areas of ministry and issues of inter/and cross-cultural communications with a view to raising awareness and appreciation of other peoples' viewpoint. Class members will be challenged to reflect on their personal attitude to others and its implications for their call to missions generally and specifically.	2	E
RCT 426	Missions Strategy This course focuses on key principles and strategies for church planting and growth. Various methods in use by churches in Africa will be critically appraised.	3	E

RCR 453	World Religions An historical, critical and comparative study of the major living religions of the World, except Islam.	2	C
RCT 451	Old Testament Theology A detailed and systematic study of the doctrines of God, man and redemption in the Old Testament. Special attention is given to the witness of the Old Testament to Christ.	3	C
RCT 456	African Christian Theology A critical study of some of the contemporary theological concerns of the church in Africa with major emphasis given to their nature and the issues involved in the quest for a more relevant Christian theology for the Christian community in Africa and to present the gospel therein.	2	R
RCT 457	Ministerial Ethics A study of responsible action on the part of a Christian minister in his family, church and community setting. Selected problems of the African minister will be studied in detail.	2	C
RCT 461	New Testament Theology A developmental study of the theological strata in the books of the New Testament. The teachings of Jesus are surveyed, and special attention is given to Paul, the author of Hebrews, and John as the formative theologians of the New Testament.	3	C
RCT 465	Counseling Practicum This course focuses on counseling techniques for the Pastor within the local church. Principles are applied to current issues within the church. Pastoral Care & Counseling RCT 364 is prerequisite.	2	R
RCT 480	Church Planting & Growth Instruction will center around how one should tell the story of a local church (or of some other religious body) in the readable, informative, coherent and reliable fashion. How to make proper use of minutes, correspondences, interviews and other data will be demonstrated. Each class member is expected to present an acceptably written history of a local church or of another religious body to the Seminary library.	2	R

RCT 494	Revelation	2	E
<p>A study of the literature and theology of the book of Revelation. Portions are selected for in-depth exegesis for a better appreciation and understanding of the message of the book.</p>			
EED 441	Basic Introductory Concepts in Christian Entrepreneurship	1	E
<p>The course is an introduction to basic concepts of Christian Entrepreneurship, historical background and rationale for entrepreneurship with emphasis on biblical perspectives of entrepreneurship, characteristics of successful Christian entrepreneurs as well as challenges and prospects of entrepreneurship in Nigeria.</p>			
EED 442	Business Management, Marketing and Finance	1	E
<p>The course is a survey of business functions and activities necessary to operate a successful enterprise using biblical principles. It also explores practical approaches to developing business ideas and feasibility studies as well as writing vision (or mission statements) and appropriating marketing strategies to finance kingdom business.</p>			
EED 443	Integrated Principles of Successful Entrepreneurship	1	E
<p>A survey of major principles of successful entrepreneurship blending core professional concepts with biblically oriented ones for fostering profitable businesses.</p>			
EED 444	Basic Entrepreneurship Skills	1	E
<p>This course is an analysis of entrepreneurship education concept which includes its beginning, rationale, objectives in relation to concepts of creativity and innovation. Emphasis will be laid on fostering creative entrepreneurial behavior, choice of business ventures, and formulation of business plan and skills acquisition through simulation activities.</p>			
RCT 499	B.Th. Long Essay	6	C
<p>An extended essay of 10,000 – 15,000 words is required of each degree student. This is undertaken in a discipline within the student's department under the direction of an essay supervisor.</p>			
RED 474	Senior Seminar	2	R
<p>Degree students are guided to relate insights learned from biblical, theological, philosophical, historical, missiological, musical and practical studies and to integrate these into their concepts of Christian ministry and professional competence. Each student also is challenged to develop personal proposals for continuing</p>			

		2	E
RCT 494	Revelation A study of the literature and theology of the book of Revelation. Portions are selected for in-depth exegesis for a better appreciation and understanding of the message of the book.		
EED 441	Basic Introductory Concepts in Christian Entrepreneurship The course is an introduction to basic concepts of Christian Entrepreneurship, historical background and rationale for entrepreneurship with emphasis on biblical perspectives of entrepreneurship, characteristics of successful Christian entrepreneurs as well as challenges and prospects of entrepreneurship in Nigeria.	1	E
EED 442	Business Management, Marketing and Finance The course is a survey of business functions and activities necessary to operate a successful enterprise using biblical principles. It also explores practical approaches to developing business ideas and feasibility studies as well as writing vision (or mission statements) and appropriating marketing strategies to finance kingdom business.	1	E
EED 443	Integrated Principles of Successful Entrepreneurship A survey of major principles of successful entrepreneurship blending core professional concepts with biblically oriented ones for fostering profitable businesses.	1	E
EED 444	Basic Entrepreneurship Skills This course is an analysis of entrepreneurship education concept which includes its beginning, rationale, objectives in relation to concepts of creativity and innovation. Emphasis will be laid on fostering creative entrepreneurial behavior, choice of business ventures, and formulation of business plan and skills acquisition through simulation activities.	1	E
RCT 499	B.Th. Long Essay An extended essay of 10,000 – 15,000 words is required of each degree student. This is undertaken in a discipline within the student's department under the direction of an essay supervisor.	6	C
RED 474	Senior Seminar Degree students are guided to relate insights learned from biblical, theological, philosophical, historical, missiological, musical and practical studies and to integrate these into their concepts of Christian ministry and professional competence. Each student also is challenged to develop personal proposals for continuing	2	R

education and to relate his/her own educational experiences to the needs of local congregations.

RCT 437 Developing a History of a Local Church 2

E

Instruction will center on how one should tell the story of a local church (or of some other religious body) in the readable, informative, coherent and reliable fashion. How to make proper use of minutes, correspondences, interviews and other data will be demonstrated. Each class member is expected to present an acceptable written history of a local church or of another religious body to the Seminary library.

RCT 450 Missions Field Practical 0

C

This course is a four week field practical during the June-August vacation period. The course comprises of both study and practice of church planting, missionary ministries, missions' survey and church growth activities. The student studies literature on these matters and then has the opportunity to apply them in both home and foreign missionary contexts. Faculty and field supervisors are required for assessments as well as the official sponsorship of a denomination such as the Global Missions Board (GMB) and churches.

THREE YEARS DEGREE PROGRAMME

The programme objectives are for B.TH programmes in theology, and Religious education. At the end of the three years programmes in BCTO, the students should have been:

- (a) provided with a comprehensive theological education for the development of Christian leaders.
- (b) provided with biblical knowledge (Old and New Testaments) and contextual applications of the knowledge to current issues.
- (c) provided with professional skills needed in the various related ministries of preaching, teaching, Christian worship, evangelism and church planting.
- (d) adequately prepared and oriented to organize seminars and lead worship services.
- (e) adequately and intelligently trained to cope with the objective as well as the subjective natures of pastoral calling.
- (f) provided with knowledge and skills to work and minister in an interfaith setting among adherents of Islam and African Traditional Religions.

Three Years Programme in Theology
(Course Listing, Sequence and Description)

Course	Title	Credit	Status
RCT 111	Old Testament Survey	3	C
RCT 121	New Testament Survey	3	C
RCT 318	Elementary Hebrew	3	C
RCT 217	Elementary Greek	3	C
RCT 233	Baptist History	3	C
RCR 453	Introduction to World Religions	2	C
RCT 312	Biblical Hermeneutics	2	C
RCT 125	Church History I	3	C
RCT 225	Church History II	3	C
RCT 385	History of Christian Missions	2	C
RCT 211	Systematic Theology I	3	C
RCT 221	Systematic Theology II	3	C
RCT 356	Christian Ethics	3	C
RCT 349	Christian Philosophy	3	C
RCT 116	Christian Preaching	3	C
RCT 364	Pastoral Care and Counseling	3	C
RCT 278	Evangelism	2	C
CMU 277	Christian Worship	3	C
RCT 323	Pauline Epistles	2	C
RCT 461	New Testament Theology	3	C
RCT 457	Ministerial Ethics	2	C
RCT 451	Old Testament Theology	3	C
RCT 341	Biblical Archaeology	3	C
RCT 362	Preaching Practicum	2	C
RCT 456	African Christian Theology	2	C
RCT 234	Baptist Doctrines	2	C
RCT 227	Greek Exegesis	3	C
RCT 327	Hebrew Exegesis	3	C
RCT	Old Testament Background	3	C
RCT 499	Degree Essay	6	C
RED 131	Spiritual Formation I	1	C
RED 131	Spiritual Formation II	1	C
RED 280	Research Methodology & Reporting	2	C
RED 271	Educational Administration in the Church	3	R
RED 287	Leadership Principles, Recruitment & Training	2	R
RED 382	Church Administration	3	R
RED 389	Stewardship & Church Finance	2	R
RED 474	Senior Seminar	2	R
GES 239	General Philosophy	2	C
GES 173	ICT for Christian Ministries	3	C
GES 174	ICT for Christian Ministries	1	C
		1	C

CMU	178	Music Fundamentals		
RCT	370	Synoptic Gospels	3	C
RCR	235	History & Development of Islam	2	R
CMU	248	Christian Hymnody	2	R
RCT	393	Prophetic Books	2	R
RED	243	Principles & Dynamics of Teaching	3	R
RCR	263	African Traditional Religion	2	R
RCT	446	Multi-Staff Pastoral Ministry	2	C
RED	482	Baptist Cooperative Programme I	2	R
RED	482	Baptist Cooperative Programme II	2	R
GES	103	Aspects of English Grammar and Pastoral Comm.	2	R
RED	302	Christian Writing and Journalism	2	R
GES	313	Language of Academic Writing	2	R
GES	201	English Grammar Clinic I & II	1	C
GES	301	Editorial English Clinic I & II	1	C
GES	401	English Clinic 1&II	1	C

Electives

RCT	427	Christian Theology	3	E
RCT	228	Introduction to the Early Church	3	E
RCT	267	Marriage & Family Counseling	2	E
RCT	438	Contemporary Theology	3	E
RCT	164	Psychology of Religious Experience	2	R
RCT	465	Counseling Practicum	2	R
RCT	544	General Epistles	2	E
RCT	345	Liberation Theology	2	E
RCT	352	Psalms	2	E
RCT	494	Revelation	2	E
EED	443	Integrated Principles of Successful Entrepreneurship	1	E
EED	441	Basic Entrepreneurship Skills	1	E

THREE YEAR DEGREE IN THEOLOGY (REGULAR)

Course Sequence

YEAR I

FIRST SEMESTER				SECOND SEMESTER			
Course	Title	Credit	Status	Course	Title	Credit	Status
RCT 131	Spiritual Formation 1	1	C	RED 131	Spiritual Formation 2	1	C
RCT 111	Old Testament Survey	3	C	RCT 121	New Testament Survey	3	C
RED 125	Church History I	3	C	RCT 225	Church History II	3	C
CMU 277	Christian Worship	3	C	RCT 161	Christian Preaching	3	C
RED 280	Research Method & Reporting	2	R	RCT	Greek Exegesis	3	C
RED 271	Edu. Admin	3	C	CMU 178	Music Fundamental	3	R
GES 103	Aspects of Eng. Grammar & Pastoral Communication	2	R	RED 141	Introduction to Ministry	1	C
GES 173	ICT for Christian Ministries	1	1	GES 173	ICT for Christian Ministries II	1	C
RCT 217	Elementary Greek	3	C	GES 130	Aspects of Eng. Gram. Pasto Com.	2	
RCT 233	Baptist History	2		RCT 234	Baptist Doctrine 2		

YEAR II

RCT 318	Elementary Hebrew	3	C	RCT 327	Hebrew Exegesis	3	C
RED 234	Prin. & Dyn. Of Teaching	3	C	RCT 212	Systematic Theology II	3	C
RCT 211	Syst. Theology I	3		RCT 356	Christian Ethics	3	C
RED 271	Edu. Administration	3		RED 504	Church Admin	3	R
RCT 312	Biblical Hermeneutics	2	C	RCT 349	Christian Philosophy	3	
RCT 164	Psy. of Rel. Experience	2		RCT 517	Pastoral Care & Counseling	3	C
RCT 370	Synoptic Gospels	2	C	EED 543	Basic Entrepreneurship	1	R
RED 302	Lan. Of Academic Writing	2	R	RED 287	Leadership, Princ, Rrecruit, & Train	2	
RCT 323	Pauline Writing	2		CMU 248	Christian 248 Christian Hymnody	2	
RCT 341	Biblical Archaeology	3					
		25					

YEAR III

RCT 451	O.T Theology	3	C	RCT 499	Long Essay	6	C
RED 519	Senior Seminar	2	C	EED 444	Entrepreneurship	E	R
RCT 373	Prophetic Books	2	C				
RCT 534	O.T. Theology	3	C	RCT 531	N.T. Theology	3	C
RCT 381	General Epistle	2	E	RED 482	Baptist Coop. Prog.	2	C
RCT 457	Ministerial Ethics	1	C	RCT 352	Psalms	2	E
RED 482	Baptist Coop. Prog.	2	C	RCT 523	Church Planting & Growth	2	C
RCT 218	Evangelism	2	C				
RCT 556	Multi-Staff Pastoral Ministry	2	C				
EED 442	Entrepreneurship	1	E				
RED 389	Stewardship & Ch. Finance	2	R				

20

12

Total Hours = 121 Including Electives for Graduation

Electives:

RCT	535	History & Development of Islam	2
RCT	539	African Christian Theology	2
RCT	543	African Traditional Religion	2
RCT	529	OT Prophetic Books	3
RCT	533	Ministerial Ethics (Compulsory Electives)	2
RCT	530	Pauline Writing	2
CMU	548	Christian Hymnody (Compulsory Electives)	
RCT	532	Marriage & Family Counseling	2
RCT	538	Contemporary Theology	3
RCT	540	Psychology of Religious Experience	2
RCT	541	Counseling Practicum	2
RCT	544	General Epistles	2
RCT	545	Liberation Theology	2
RCT	552	Psalms	2
RCT	594	Revelation	2

THEOLOGY COURSE DESCRIPTIONS

Course Title	Credit	Status
RCT 111 Old Testament Survey A study of the historical and cultural backgrounds of the Old Testament followed by a book-by-book survey of the entire Old Testament. Its inspiration, authorship, canonicity and chronology will also be considered.	3	C
RCT 121 New Testament Survey A study of the historical and cultural backgrounds of the New Testament followed by a survey of the gospels and the life of Jesus, Acts, the Pauline Epistles, the general epistles, and Revelation including their canonicity, authorship, inspiration and chronology.	3	C
RCT 318 Elementary Hebrew A study of the Hebrew language with Emphasis on the basics of grammar and syntax looking toward acquisition of basic vocabulary and exegesis of the Old Testament text.	3	C
RCT 217 Elementary Greek A study of the Greek language of the Hellenistic (koine) period with emphasis on basics of grammar and syntax looking toward the acquisition of basic vocabulary and exegesis of the New Testament text.	3	C
RCT 233 Baptist History	2	C

	A study of Baptist origins, development, principles, leaders, and current trends, with special emphasis on Baptist doctrinal distinctions and controversies. Emphasis will also be given to the development of the Baptist denomination in Nigeria and Africa.	3	C
RCT RCR 453	Introduction to World Religions An introduction to historical, critical and comparative study of the major living religions of the world including their theological foundations and apologetic implications for the Christian faith.	2	C
RCT 312	Biblical Hermeneutics This study includes a survey of methods of biblical interpretation within the Christian church, emphasizing major trends and schools of thoughts, and illustrative of hermeneutic principles through examination of selected Old and New Testament passages.	3	C
RCT 125	Church History I The Christian movement from its inception to the sixteenth century. The chief emphasis after the apostolic period is upon the development of the church in Western Europe and Africa.	3	C
RCT 221	Church History II Study of the Christian movement from the sixteenth century to the present, with special emphasis on the church in Africa.	2	E
RCT 358	History of Christian Missions A study of the biblical character of missions and a survey of the world-wide expression of Christianity from apostolic times to the present. Special attention is given to the planting of Christianity in Africa.	3	C
RCT 211	Systematic Theology I Introduction to Christian theology, special and general revelation, God and Trinity, the World as God's creation, man as a creature.	3	C
RCT 221	Systematic Theology II Man as a sinner, the person and work of Jesus Christ, salvation and the Christian life, the church and the last things.	3	C
RCT 356	Christian Ethics A systematic study of Christian ethics with attention to the nature of morality, principles of biblical ethics and Christian responsibility in contemporary society. Special attention is given to the Christian in Nigerian family life.	3	C
RCT 349	Christian Philosophy A study in the historical perspective of the basic issues in Christian religious thought.	3	C

- RCT 161 Christian Preaching** 3 C
 A basic course in the preparation and delivery of biblical, sermons with emphasis on the study of sermon content, structure and delivery, biblical, theological and homiletical criteria will be used to analyze sermons for preaching in an African context.
- RCT 364 Pastoral Care and Counseling** 3 C
 An introductory course in the theory and practice of pastoral care. The course is designed to aid the students to gain skills in interpersonal relationships; to gain knowledge of the basic principles of counseling and to develop short-term counseling expertise. Attention is given to cultural understanding of crises with theological integration.
- RCT 278 Evangelism** 2 C
 A study of the biblical basis of evangelism and of the church's evangelistic mission. Special attention is given to personal witnessing, the church revival, perennial evangelism, caring for new converts, evangelism of children and youth, and lay witness in a secular world. Attention is given to the communication of the gospel to Muslims and followers of African Traditional Religions and sects.
- CMU 277 Christian Worship** 3 C
 A study of the history, principles and practice of Christian worship, given attention to methods and materials which will be helpful in worship leadership for Christians in Nigeria.
- RCT 228 Introduction to the Early Church** 2 E
 A study of the rise of Christianity, Pauline and post-Pauline developments and selected expositions in Acts through Revelation.
- RCT 373 Prophetic Books** 2 E
 An historical and literary study of the prophets and the writings. Emphasis is given to the interpretation and application in an African setting.
- RCT 323 Pauline Writings** 3 C
 A detailed interpretation of one or a group of Pauline letters, or an examination of the teachings of Paul, using the English Test.
- RCT 461 New Testament Theology** 3 C
 A study of primary theological themes of the New Testament: the Kingdom of God, Covenant, Messiah, Atonement, and reconciliation, promise and fulfillment, faith and eschatology. The course explored both the distinctive representatives represented by specific compositions and the manner in which the New Testament presents Christ as the fulfillment history of redemption. It also includes

	the study of current trends in the theological interpretation of the New Testament	2	E
RCT 267	Marriage and Family Counseling A general introduction to the dynamics of marriage and family relationships with emphasis on the Pastor's pre-marital, marital and divorce counseling ministries. Attention is paid to the goals, resources and approaches to marriage, and family counseling and scheme for marriage enrichment.	2	C
RCT 457	Ministerial Ethics A study of responsible action on the part of a Christian minister in his family, church, and community setting. Selected problems of the African ministers will be studied in detail.	3	C
RCT 451	Old Testament Theology A detailed systematic study of the doctrine of God and redemption in the Old Testament. Special attention is given to the witness of the Old Testament to Christ	3	C
RCR 253	History & Development of Islam An introduction to the Quran, the history, beliefs, and practices of Islam with special reference to contemporary development in West Africa.	2	R
RCT 341	Biblical Archaeology A study of the archaeology and historical geography of Bible lands and peoples and the relevance of such backgrounds to the production, reservation and interpretation of the Bible. Standards to field methodology and techniques in archaeology will be emphasized through field trips.	3	C
RCT 362	Preaching Practicum A clinical course in which sermons preached by students constitute the primary basis for the study of sermon content, structure and delivery. Biblical, theological and homiletical criteria will be used to analyze sermons for preaching in an African context.	2	E
RCT 456	African Christian Theology A critical study of some of the contemporary theological concerns of African Christianity with major emphasis given to their nature and the issues involved in the quest for a more relevant Christian theology for the African Christian community.	2	C
RCT 164	Psychology of Religious Experience A study of the psychological understanding of religion in the light of the Christian message and of the origins, development, maturity and distortions of religious life.	2	E

RCT 485	Counseling Practicum This is a basic level pastoral counseling practical and supervised either in a local church or other approved agency. Students may be assigned as individuals or in groups. A minimum of 3 hours per week is required for counseling in the assigned location.	2	E
RCT 234	Baptist Doctrines A systematic study of some basic doctrines emphasized in the Baptist faith such as: primary of the Scripture, the Nature of Salvation, the Preservation of the Christian, the Priesthood of Believers, the Nature of the Principle of Liberty and the separation of church and State. Emphasis is given to the practical implications of theological problems in Africa today.	2	E
RCT 263	African Traditional Religion A basic study in African Traditional Religion with an in-depth examination of Nigerian Traditional Religion and its theological and apologetic implications for the Christian faith. Selected expressions of the Nigerian religious experience will be studied in detail.	2	C
RCT 345	Liberation Theology A study of Liberation Theological Movements which focus on Latin America, North American and African expressions.	2	E
RCT 227	Greek Exegesis An inductive study of Greek in selected passages of the New Testament and exegesis of the Greek text.	3	C
RCT 327	Hebrew Exegesis A review of Hebrew grammar and syntax. A study of syntax in selected scripture passages with a view to implementing exegesis.	3	C
RCT 348	Old Testament Background A comparison of socio-cultural institutions and customs of the Old Testament world with those of traditional Nigerian society.	3	E
RCT 499	Degree Essay An extended essay of 10,000-15,000 words is required of each senior degree student. This is undertaken in discipline within the student's department under the direction of an essay supervisor.	6	C

RCT 352 Psalms

A study of the literature and theology of the Psalms with special attention to their relevance to contemporary African Christian life.

2 R

RCT 370 Synoptic Gospels

This is a detailed study of the synoptic gospels; the nature of the synoptic problem; the current proposed solutions and the contribution of the Synoptists to Christian doctrine.

2 E

RCT 381 General Epistles

An examination of the literature and theology of the general epistles one of which is selected for detailed exegesis. Effort is made to relate this study to the life of the Church in Africa.

2 E

RCT 394 Revelation

A study of the literature and theology of the book of Revelation. Portions are selected for in-depth exegesis for a better appreciation and understanding of the message of the book.

EED 442 Basic Introductory Concepts in Christian Entrepreneurship

The course is an introduction to basic concepts of Christian Entrepreneurship, historical background and rationale for entrepreneurship with emphasis on biblical perspectives of entrepreneurship, characteristics of successful Christian entrepreneurs as well as challenges and prospects of entrepreneurship in Nigeria.

1 E

EED 342 Business Management, Marketing and Finance

The course is a survey of business functions and activities necessary to operate a successful enterprise using biblical principles. It also explores practical approaches to developing business ideas and feasibility studies as well as writing vision (or mission statements) and appropriating marketing strategies to finance kingdom business.

1 E

EED 443 Integrated Principles of Successful Entrepreneurship

A survey of major principles of successful entrepreneurship blending core professional concepts with biblically oriented ones for fostering profitable businesses.

1 E

EED 544 Basic Entrepreneurship Skills

This course is an analysis of entrepreneurship education concept which includes its beginning, rationale, objectives in relation to concepts of creativity and innovation. Emphasis will be laid on fostering creative entrepreneurial behavior, choice of business ventures, and formulation of business plan and skills acquisition through simulation activities.

1 E

REF 474 Senior Seminar	2	C
Students are guided to relate insights learned from biblical, theological, philosophical, historical, missiological, musical, and practical studies and to integrate these into their concepts of Christian ministry and professional competence. Each student is challenged to develop personal proposals for continuing educational experiences to the needs of local congregation.		
GES 239 General Philosophy	3	C
A study of the great systems of thought, beginning with the early Greeks and giving special attention to the development of certain Western system and thinkers.		
RCT 382 Theology of Missions	2	C
A study of the theological roots and character of missions. Emphasis will be made on theological foundations for missions theory and practice from biblical and historical perspectives, notable theologies of missions, significance of doctrines vital to missions and its postmodern day application.		
RCT 328 Nigerian Baptist Convention (NBC) Missions	2	C
The course is designed as a study of the NBC Global Missions' work with emphasis on qualification for service, method, type of missionary work, contemporary developments and problems which affect missions.		
RCT 322 Cultural Anthropology	2	C
An anthropological study of the institutions of culture. The purpose is to enable students understand their culture and prepare them to relate to persons of another culture and present the gospel therein.		
RCT 480 Church Planting & Growth	2	C
A study of the principles, strategies and methods of church planting and church growth. Emphasis will be placed on the practical relevance, contemporary trends and evaluation of postmodern perspectives on church planting and growth.		
RCT 389 Missionary Finance	2	C
The study of financial management of missions and budget presentation as a means to ascertain the financial picture and forecast of the missions.		
RCT 325 Issues in Cross-Cultural Missions	2	C
A study of selected of issues relating to cultural differences and factors affecting crossing cultural boundaries in missions. Emphasis will be placed on the dynamic nature of culture and the gospel; the ethical implication of cross cultural work and dangers to effective relationship across culture.		

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|---|---|---|
| RCT 326 Missions Strategy | 2 | C |
| The course focuses on key principles and strategies for church planting and growth. Various methods used by church traditions in Africa will be critically appraised. | | |
| RCT 349 Leadership in Missions | 2 | C |
| A study of the concept, principles, dynamics and modes of leadership in missions with emphasis on equipping the missionary with skills for effective leadership recruitment and training in the task of missions. | | |
| RCT 351 Mission Field Practical | 0 | C |
| This course is a four week field practical during the June-August vacation period. The course comprises of both study and practice of church planting, missionary ministries, missions survey and church growth activities. The student studies literature on these matters and then has the opportunity to apply them in both home and foreign missionary contexts. Faculty and field supervisors are required for assessments as well as the official sponsorship of a denomination such as the GMB and churches... | | |

SANDWICH (6 YEARS) B.TH. PROGRAMME

First Semester

Course	Title	Credit	Status
FIRST CONTACT SESSION			
RED 131	Spiritual Formation I	1	
RCT 111	Old Testament Survey	3	C
RCT 125	Church History I	3	C
CMU 277	Christian Worship	3	C
RED 280	Research Method & Reporting	2	R
RED 271	Edu. Admin	3	C
*GES 103	Aspects of Eng. Grammar & Pastoral Communication	2	R
GES 173	ICT for Christian Ministries I	1	
RCT 217	Elementary Greek	3	C
RCT 233	Baptist History 2		
RCT 318	Elementary Hebrew	3	C
RED 234	Prin. & Dyn. Of Teaching	3	C

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THIRD CONTACT SESSION

RCT 211	Syst. Theology	1	3
RED 271	Ed. Administration	3	
RCT 312	Biblical Hermeneutics	2	C
RCT 164	Psy. Of Rel. Experience	2	
RCT 370	Synoptic Gospels	2	C
RED 302	Lan. Of Academic Writing	2	R
RCT 373	Prophetic Books	2	C
RCT 323	Pauline Writings	2	
RCT 341	Biblical Archaeology	3	
RCT 451	O.T Theology	3	C

25

Second Semester

Course	Title	Credit	Status
SECOND CONTACT SESSION			
RED 131	Spiritual Formation 2	1	C
RCT 121	New Testament Survey	3	C
RCT 225	Church History II	3	C
RCT 161	Christian Preaching	3	C
RCT	Greek Exegesis	3	C
CMU 178	Music Fundamentals	3	R
RED 141	Introduction to Ministry	1	C
GES 173	ICT for Christian Ministriess II	1	C
* GES 103	Aspects of Eng. Gram. Pasto Com.	2	
RCT 234	Baptist Doctrine	2	
RCT 327	Hebrew Exegesis	3	C
RCT 212	Systematic Theology II	3	C

22

FOURTH CONTACT SESSION

RCT 356	Christian Ethics	3	C
RED 504	Church Admin	3	R
RCT 349	Christian Philosophy	3	
RCT 517	Pastoral Care & Counseling	3	C
EED 543	Basic Entrepreneurship	1	R
RED 287	Leadership Princ., Recruit, & Train. 2		
CMU 248	Christian Hymnody	2	
RED 482	Baptist Coop. Prog	2	C
RCT 218	Evangelism	2	C
RCT 499	Long Essay	6	C
EED 444	Entrepreneurship	E	r

FIFTH CONTACT SESSION

RED 519 Senior Seminar	2	C
RCT 531 N. T. Theology	3	C
RCT 381 General Epistle	2	E
RED 482 Baptist Coop. Prog.	2	C
RCT 457 Ministerial Ethics	1	C
RCT 352 Psalms	2	E
RCT 523 Church Planting & Growth	2	C
RCT 556 Multi-Staff Pastoral Ministry	2	C
EED 442 Entrepreneurship	1	E
RED 389 Stewardship & Ch. Finance	2	R
	20	

Total Hours = 121 Including Electives for Graduation

SANDWICH (5 YEARS) B.TH PROGRAMME

First Semester

Second Semester

Course	Title	Credit	Status	Course	Title	Credit	Status
FIRST CONTACT SESSION				SECOND CONTACT SESSION			
RED 131	Spiritual Formation I	1	C	RED 131	Spiritual Formation 2	1	C
RCT 111	Old Testament Survey	3	C	RCT 121	New Testament Survey	3	C
RCT 125	Church History 1	3	C	RCT 225	Church History II	3	C
CMU 277	Christian Worship	3	C	RCT 161	Christian Preaching	3	C
RED 280	Research Method & Reporting	2	R	RCT	Greek Exegesis	3	C
RED 271	Edu. Admin	3	C	CMU 178	Music Fundamentals	3	R
*GES 103	Aspects of Eng. Grammar & Pastoral Communication	2	R	RED 141	Introduction to Ministry	1	C
GES 173	ICT for Christian Ministries I	1	C	GES 173	ICT for Christian Ministries II	1	C
RCT 217	Elementary Greek	3	C	*GES 103	Aspects of Eng. Gram. Pasto Com.	2	2
RCT 233	Baptist History	2		RCT 234	Baptist Doctrine	2	
		23				22	
THIRD CONTACT SESSION				FOURTH CONTACT SESSION			
RCT 318	Elementary Hebrew	3	C	RCT 327	Hebrew Exegesis	3	C
RED 234	Prin. & Dyn. Of Teaching	3	C	RCT 212	Systematic Theology II	3	C
RCT 211	Syst. Theology	1	3	RCT 356	Christian Ethics	3	C
RED 271	Edu. Administration	3		RED 504	Church Admin	3	R
RCT 312	Biblical Hermeneutics	2	C	RCT 349	Christians Philosophy	3	
RCT 164	Psy. Of Rel. Experience	2		RCT 517	Pastoral Care & Counseling	3	C
RCT 370	Synoptic Gospels	2	C	EED 543	Basic Entrepreneurship	1	R
RED 302	Lan. of Academic Writing	2	R	RED 287	Leadership Princ., Recruit, & Train. 2		
RCT 323	Pauline Writings	2		CMU 248	Christian Hymnody 2		
RCT 341	Biblical Archaeology	3				23	
		25					
FIFTH CONTACT SESSION				SIXTH CONTACT SESSION			
RCT 451	O.T Theology	3	C	RCT 499	Long Essay	6	C
RED 519	Senior Seminar	2	C	EEd 444	Entrepreneurship	E	R
RCT 373	Prophetic Books	2	C				
RCT 534	O.T. Theology	3	C	RCT 531	N.T. Theology	3	C
RCT 381	General Epistle	2	E	RED 482	Baptist Coop. Prog.	2	C
RCT 457	Ministerial Ethics	1	C	RCT 352	Psalms	2	E
RED 482	Baptist Coop. Prog	2	C	RCT 523	Church Planting & Growth	2	C
RCT 218	Evangelism	2	C				
RCT 556	Multi-Staff Pastoral Ministry	2	C				
EED 442	Entrepreneurship	1	E				
RED 389	Stewardship & Ch. Finance	2	R				
		20				12	

Total Hours = 121 Including Electives for Graduation

Electives:

RCT	535	History & Development of Islam	2
RCT	539	African Christian Theology	2
RCT	543	African Traditional Religion	2
RCT	529	OT Prophetic Books	3
RCT	533	Ministerial Ethics (Compulsory Electives)	2
RCT	530	Pauline Writing	2
CMU	548	Christian Hymnody (Compulsory Electives)	
RCT	532	Marriage & Family Counseling	2
RCT	538	Contemporary Theology	3
RCT	540	Psychology of Religious Experience	2
RCT	541	Counseling Practicum	2
RCT	544	General Epistles	2
RCT	545	Liberation Theology	2
RCT	552	Psalms	2
RCT	594	Revelation	2

POST GRDUATE PROGRAMME IN THEOLOGY

THE RATIONALE / OBJECTIVES OF THE PROGRAMME

Preamble

Since 2009 the Baptist College of Theology, Obinze has continued to receive calls from our Conference Leaders for an Extension Theological Education Programmes aimed at enlisting more hands into the urgent task of expanding Baptist work in the Southeast and South-south. Whereas many persons have and still take advantage of our Institution-based programmes, a number of others are unable to do so due to constraints of work. Some of these ones have been lost to other denominations that provide them alternative theological education programmes on a flexible format. Sadly, some of the persons so lost are committed and influential persons whose contributions would have helped Baptist witness in no small measure.

Having reflected on this call and the need necessitating it, the Board of Governors of the Baptist College of Theology, Obinze, approved an extension programme for Port Harcourt. The programme targets experienced and mature individuals and offers a Post Graduate Diploma in Theology that will run for two (2) years during weekends. The curriculum is based on the Bachelor of Theology (BTH) Curriculum and anyone wishing to get a Bachelor of Theology could do so after one year of full-time or two years of Sandwich work at the Obinze Campus. The goal is to provide theological preparation for people who feel called to a greater involvement in the work of the church but are not able to come for full-time training because of work or other constraints but do have valuable experiences that will be an asset to the church. Such persons will possess at least a Bachelors degree or its equivalent from a recognized University.

Rationale

Churches and Conferences have continued to request for Theological Education to be provided for their members on a more flexible platform; Theological Education needs to be provided for the benefit of the entire people of God and not just for those preparing for the ministry (people of God paradigm as opposed to the clerical paradigm);

Due to prevalent socio-economic realities, the global trend today is to offer educational programmes on flexible platforms such as distance learning, online programmes, and part-time studies;

The Nigerian Baptist Convention has continued to lose committed members to other denominations due to lack of flexible platforms for the obtaining of theological training;

The Baptist College of Theology, Obinze therefore seeks to develop a more robust programme of extension that will enable her to serve a larger number of God's people.

Objectives

- To strengthen the theological capacity of the Baptist family;
- To provide pastors for pastor-less churches;
- To provide pastoral leadership for newly planted churches thereby aiding our church planting programmes;
- To provide affordable pastoral services to our churches that are unable to pay their pastors;
- To reduce the exodus of seasoned Baptist members to non-Baptist part-time programmes;
- To expand the capacity of the Baptist College of Theology, Obinze to serve the wider Baptist family.

In pursuance of the above the Ministerial Training Board have received a formal request from the College directed her accrediting agency, BATSIN to carry out assessment visit. This was dully conducted and approval granted the College. But rather than granting approval for a DIPLOMA OF THEOLOGY, the programme was granted to POST GRADUATE DIPLOMA IN THEOLOGY.

ADMISSION / ENROLLMENT

Admission / Programme Details

1. The programme offered leads to the award of Post Graduate Diploma in Theology;
2. Those admitted into the programme are called men and women who hold a minimum of a Bachelor's degree from a recognized University and currently work in the private and public service and who by reason of such positions are highly placed to be assets in church planting and church growth efforts;

3. The programme, at any given time, should comprise a minimum of fifteen and maximum of twenty-five persons. New persons will only be admitted after a class has passed out, in other words, there will be only one class at a time;
4. The programme will run for two years;
5. The courses will be offered on a modular system holding Fridays, 5.00 – 7.00pm and Saturdays, 9.00am – 12.00pm and 1.00pm – 3.00pm; that is seven (7) hours per weekend, for four weekends. In other words, each module comprised class meeting time of 22 hours including examination. Thus, the programme holds eleven months of the year. December is free;
6. Those desiring to do a regular Bachelor of Theology (BTII) degree after completion of the programme shall be able to do so within one session of regular or two sessions of Sandwich work at the College;
7. The programme provides certification for ministry and ordination within the Nigerian Baptist Convention;
8. This off-campus programme is determined not to be turned or remodeled into a new full-fledged campus or another Theological Institution;
9. Students admitted into this programme have genuine sense of call into the gospel ministry and admission process followed the same laid down procedures for regular College students.
10. This programme is an executive course targeting persons at the senior cadre of their jobs who are at least forty (40) years of age;
11. Students admitted on this programme all showed evidence of local church involvement and pledge to plant a church before the completion of their studies.

Requirements

1. Personnel:

- A part time administrative person on ground serving as Secretarial Staff at the church whose facilities.
- Lecturers are supplied from the College and where necessary qualified pastors in Port Harcourt were engaged, one lecturer and one module at a time.

2. Facilities Used: Classroom space - 1, and Library space - 1. Library resources - Books for the Library were provided as well as desks and chairs for Lecturers and students. The programme was hosted at New Life Baptist Church, Rumueme, Port Harcourt.

3. Pedagogy: Innovative learner oriented teaching methods fitting for adult learning, based on learner participation and involvement.

4. Lecturers for each of the courses were required to write their syllabus and full lesson plan: notes, evaluation criteria, textbooks, teaching aids, etc, and submitted same to the Coordinator at least two weeks before commencement of each module.

5. Curriculum: The Curriculum comprises twenty-one (21) courses selected from the Bachelor of Theology Curriculum run by the College. Courses approved for the programme includes:

Course Code	Course Title	Credit
RCT 511	Old Testament Survey	3
RCT 521	New Testament Survey	3
RCT 525	Church History	3
RCT 561	Christian Preaching	3
RCT 611	Systematic Theology	3
RCT 617	Elementary Greek	3
RCT 634	Baptist Doctrines	2
RCT 677	Christian Worship	3
RCT 678	Evangelism	2
RCT 712	Biblical Hermeneutics	2
RCT 718	Elementary Hebrew	3
RCT 764	Pastoral Care and Counseling	3
RCT 857	Ministerial Ethics	2
RED 531	Spiritual Formation	2
RED 682	Ministry to Different Age Groups	3
RED 782	Church Administration	3
RED 882	Baptist Cooperative Programme	2
RCR 853	World Religions	2
RCT 880	Church Planting and Church Growth	3
RCT 846	Multi-Staff Pastoral Ministry	2
GES 572	Use of English	3

TOAL CREDIT UNITS-----

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PROGRAMME DETAILS

1. That the programme to be offered should lead to the award of Post Graduate Diploma in Theology;
2. That those to be admitted into the programme are called men and women who hold a minimum of a Bachelors degree from a recognized University and currently work in the private and public service and who by reason of such positions are highly placed to be assets in church planting and church growth efforts;
3. That the programme, at any given time, should comprise a minimum of fifteen and maximum of twenty-five persons. New persons will only be admitted after a class has passed out, in other words, there will be only one class at a time;
4. The programme will run for two years;
5. The courses will be offered on a modular system holding Fridays, 5.00 – 7.00pm and Saturdays, 9.00am – 12.00pm and 1.00pm – 3.00pm; that is seven (7) hours per weekend, for four weekends. In other words, each module will comprise class meeting time of 22 hours including examination. Thus, the programme will hold eleven months of the year. December is free;

The program shall consist of a 12-month period of training. The program shall be a theological education program for the senior cadre of their jobs who must be at least 40 years of age. The program shall involve a pledge to plant a church by the completion of their studies.

The fee payable for session shall be two hundred thousand Naira (200,000) based on the fees Regular Students of the College pay with the Extension Students who are to be involved in the program.

The program approval was received after the visit of the BAIICIN to commence.

6. Those desiring to do a regular Bachelor of Theology (BTh) degree after completion of Sandwich work at the College;
7. The programme shall provide certification for ministry and ordination within the Nigerian Baptist Convention;
8. This off-campus programme shall not be turned or remodeled into a new full-fledged campus or another Theological Institution;
9. Students to be admitted into this programme must have genuine sense of call into the gospel ministry and admission process will follow the same laid down procedures for regular College students. This programme is an executive course targeting persons at the senior cadre of their jobs who must be at least forty (40) years of age;
10. Students to be admitted on this programme must show evidence of local church involvement and pledge to plant a church before the completion of their studies.

Fees

The fees payable per session shall be two hundred thousand Naira (#200,000.00). The fees are based on the fees Regular Students of the College pay with the Extension Students paying a little higher to cover extra costs for running the programme.

Take-off Time: June 2nd, 2017

The programme approval was received after the visit of the BATCIN to commence.

COURSE LISTING

COURSE CODE	COURSE TITLE	CREDIT
RCT 511	Old Testament Survey	3
RCT 521	New Testament Survey	3
RCT 525	Church History	3
RCT 561	Christian Preaching	3
RCT 611	Systematic Theology	3
RCT 617	Elementary Greek	2
RCT 634	Baptist Doctrines	3
RCT 677	Christian Worship	2
RCT 678	Evangelism	2
RCT 712	Biblical Hermeneutics	2
RCT 718	Elementary Hebrew	3
RCT 764	Pastoral Care and Counseling	3
RCT 857	Ministerial Ethics	2
RED 531	Spiritual Formation	2
RED 782	Ministry to Different Age Groups	3
RED 782	Church Administration	3
RED 882	Baptist Cooperative Programme	2
RCR 853	World Religions	2
RCT 880	Church Planting and Church Growth	3
RCT 846	Multi-Staff Pastoral Ministry	2
GES 572	Use of English	3

COURSE DESCRIPTIONS

RCT 511 – Old Testament Survey

A critical and literary introduction to the history of Israel through the period of monarchy including a detailed examination of the problems and interpretation of the Pentateuch. Emphasis is given to the interpretation and application in an African setting.

RCT 521 – New Testament Survey

An introduction to the New Testament focusing on the principles of interpretation of the canon; the inter-testamental period and the New Testament would that throw light on the ministry of Jesus.

RED 531 – Spiritual Formation

Through this course the student is introduced to spiritual dynamics, spiritual development and devotional classics. Emphasis will be given to diary keeping, Bible reading, prayer and accountability groups.

BCT OBINZE

RCT 525 – Church History

The Christian movement from its inception to the sixteenth century. The chief emphasis after the early period is upon the development of the church in Western Europe and the reformation.

RCT 561 – Christian Preaching

A basic course in the preparation and delivery of biblical sermons; the primary basis for the study of sermon content, structure and delivery. Biblical, theological and homiletically criteria will be used to analyze sermons for preaching in an African context.

RCT 611 – Systematic Theology

Introduction to Christian doctrine with emphasis on special and general revelation, God and Trinity, the world as God's creation, man as sinner, the person and work of Jesus Christ, salvation and the Christian life, the church, and last things.

RCT 617 – Elementary Greek

A study of the Greek language of the Hellenistic (Koine) period with emphasis on the basics of grammar and syntax looking toward exegesis of the New Testament text.

RCT 634 – Baptist Doctrines

A study of Baptist doctrinal distinctive and the controversies that shaped them. Emphasis will also be given to the development of the Baptist denomination in Nigeria and Africa.

RCT 678 – Evangelism

A study of the biblical basis of evangelism and of the church's evangelistic mission. Special emphasis is given to personal witnessing, the church revival, and perennial evangelism, caring for new converts, evangelism of children and youth, and lay witness in a secular world. Attention is given to the communication of the gospel to Muslims and followers of African traditional religions and sects.

RCT 712 – Biblical Hermeneutics

This study includes a historical survey of methods of biblical interpretation within the Christian church, emphasizing major trends and schools of thought, and illustration of hermeneutic principles through examination of selected Old and New Testament passages.

RCT 764 – Pastoral Care and Counseling

An introductory course in the theory and practice of pastoral care. The course is designed to aid the student to gain skills in interpersonal relationships, to gain knowledge and counseling expertise. Attention is given to pastoral care in times of crisis.

RCR 853 – World Religions

A historical, critical and comparative study of the major living religions of the World

RCT 857 – Ministerial Ethics

A study of responsible action on the part of a Christian minister in his family, church and community setting. Selected problems of the African minister will be studied in detail.

RCT 880 – Church Planting and Growth

The course is designed to underline the biblical principles and practices that relate to successful church planting and church growth, biblical and missiological basis, motivation and personal qualification will be emphasized, while context differences will be examined and discussed.

RCT 718 – Elementary Hebrew

A study of the Hebrew language with emphasis on the basics of grammar and syntax looking toward exegesis of the Old Testament text.

RED 782 – Church Administration

A study of the theory and practice of effective administration leadership. Special emphasis is given to church and denominational policy, church officers and committee, church finances, special services and ministries, ecumenical relationships and church facilities.

RED 882 – Baptist Cooperative Programme

A study of cooperative programme among the Nigerian Baptist Convention. Special emphasis is given to a consideration of the Baptist association, other cooperative programme between churches in Baptist life and ecumenical relationships. Biblical and historical foundations are considered, and emphasis is given to the development of effective leadership, steward of resources and organization of contemporary cooperative programme.

RED 682 – Ministering to Different Age Groups

An introduction to the characteristics of different age groups and learning in persons from birth to older adulthood. The study is intended to give students a well-rounded view on how to minister to the different age groups.

CMU 677 – Christian Worship

Biblical foundations, principles and practice of Christian worship, plans methods and materials which will be helpful in worship leadership for Christians in West Africa.

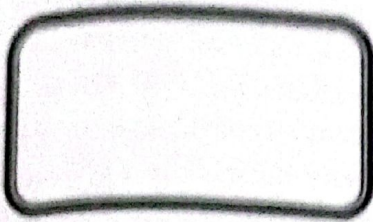
RCT 846 – Multi-Staff Pastoral Ministry

This course is an exploration of the dynamics of Multi-Staff Pastoral Ministry. Issues to be covered include the importance of relationships among staff members, job descriptions, including the challenges and prospects of multi-staff ministry.

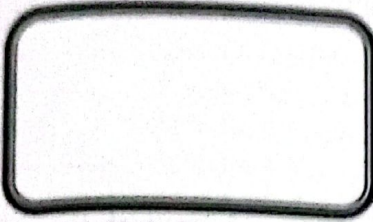
GES 572 – Use of English

A study of the practical usage of English language for ministry. Particular attention is given to communication skills.

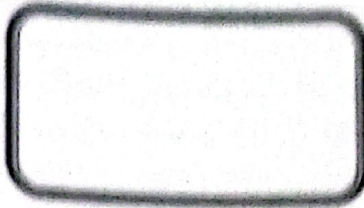
DEPARTMENT OF RELIGIOUS EDUCATION
HEAD OF DEPARTMENT



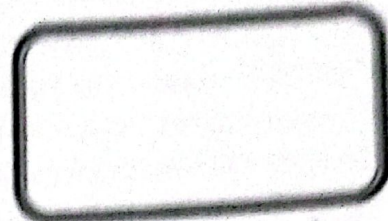
P.T. MILLER



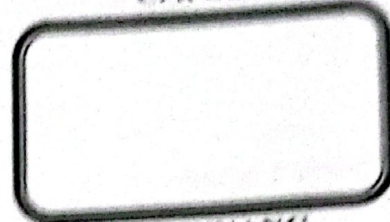
K. N.O. Enyubara



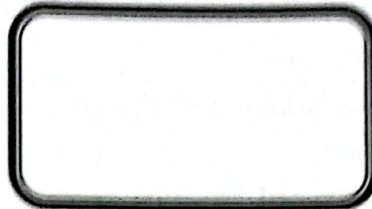
O.O.T. BRAIDE



C. I. Obineche



O. E. INYANG



C.O. PETERS

ENYUBARA, K.N.O.

(2004) Rector: P.C.TH (BCTO), B.R.E. (NBTS/SBTS, USA), M.RE. (NBTS, UNIJOS), Ph. D, (NBTS/UNIJOS)

MILLER, P.T.

(2005) D.R.E., B.R.E. (NBTS), M.Th/R.E. (NBTS, UNIJOS), M.A. (UNIPOINT), Ph.D Candidate

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(2009) HOD: AA Sc. (USA), BRE (NBTS), M.Ed. (U.I.).

INYANG, O. E.

(2017)

OBINECHE, C.I.

(1998) Ag. Coor., Ahoada Campus: NCE (College of Education, Oyo), B.Th/R.E (BCT, BENIN), B.A.(AAB), M. A. (UNIPOINT), Ph. D Candidate.

PETERS, C. O.

(2019) B.Sc. Physiology (UNIPOINT), B.RE, M. RE. (NBTS), B.A. Physiology (UNIPOINT)

DIPLOMA IN RELIGIOUS EDUCATION PROGRAMME

(Course Purpose, Listing, Sequence and Descriptions)

In fulfillment of the BC TO objective to develop people who will provide leadership for the churches of the Nigerian Baptist Convention (NBC), the College started the Religious Education programme in response to the needs expressed by its NBC constituency. No secular university or teacher training institution in Nigeria, and few, if any, theological institutions in Africa have been able to provide a broad, church-centered programme of religious education. The DIPLOMA programme is a Three-year Diploma course designed to produce students who combine the professional training required of church religious educators and teachers with theological and biblical skills necessary for work in a ministerial setting. Thus, the students are exposed to courses in areas such as educational foundation, teaching, theology, biblical studies and educational administration.

Course Listing

Course	Title	Credit	Status
RED 131	Spiritual Formation	1	R
RED 141	Introduction to Ministry	1	R
RED 185	Developmental Psychology (Life Span)	3	C
RED 211	History of Education	2	C
RED 243	Principles & Dynamics of Teaching	2	C
RED 245	Teaching Practice	4	C
RED 257	Religious Education Curriculum	2	C
RED 258	Religious Education Media	2	C
RED 271	Educational Administration in the Church	3	C
RED 287	Leadership Principles, Recruitment & Training	2	C
RED 323	Religious Education of Preschoolers	2	C
RED 324	Religious Education of Children	2	C
RED 331	Educational Psychology	3	C
RED 369	The Ministry of Writing	2	C
RED 382	Church Administration	3	C
RED 389	Stewardship & Church Finance	2	C
RED 423	Religious Education of Adults	2	C
RED 425	Religious Education of Youths	2	C
RED 437	Health, Home & Community	2	C
RED 469	Competency-Based Religious Education	2	C
RED 474	Senior Seminar	2	C
RED 482	Baptist Cooperative Programme I	2	C
RED 483	Baptist Cooperative Programme II	2	C
RCT 111	Old Testament Survey	3	R

RCT	121	New Testament Survey		
RCT	125	Church History I	3	R
RCT	161	Christian Preaching	3	R
RCT	211	Systematic Theology I	3	R
RCT	221	Systematic Theology II	3	R
RCT	225	Church History II	3	R
RCT	233	Baptist History	3	R
RCT	234	Baptist Doctrines	2	R
RCT	256	Christian Ethics	2	R
RCT	263	African Traditional Religion	3	R
RCT	277	Christian Worship	2	R
RCT	364	Pastoral Care & Counseling	3	R
RCT	457	Ministerial Ethics	3	R
GES	171	Study & Documentation	2	R
GES	101	Use of English I	2	R
GES	102	Use of English II	3	C
GES	103	Basic and Pastoral Communication	3	C
GES	173	ICT for Christian Ministries I	3	C
GES	174	ICT for Christian Ministries II	1	C
CMU	178	Music Fundamentals	1	C
RCT	480	Church Planting & Growth	3	R
RCT	465	Counseling Practicum	2	R
GES	201	English Grammar Clinic I & II	2	R
GES	301	Editorial English Clinic I & II	1	C
GES	401	English Clinic I & II	1	C

Electives

RCT	278	Evangelism	2	E
CMU	281	Music Ministries in the Church	2	E
RCT	241	Biblical Archaeology	2	E
RCR	314	Studies in the Pentateuch	2	E
RCT	316	Studies in the Prophets	2	E
RCT	322	Studies in the Book of Acts	2	E
RCT	323	Pauline Writings	2	E
RCT	437	Developing a History of a Local Church	2	E
RCT	460	Church Recreation	2	E
RCT	267	Marriage and Family Counseling	2	R
EED	441	Basic Introductory Concepts in Christian Entrepreneurship	1	E
EED	442	Business Management, Marketing and Finance	1	E
EED	443	Integrated Principles of Successful Entrepreneurship	1	E
EED	444	Basic Entrepreneurship Skills	1	E
		Ministry to the Exceptional Persons	1	
		Missionary Organizations in the Church	1	
		Church Recreation	1	

DIPLOMA IN RELIGIOUS EDUCATION

Course Sequence

YEAR I

First Semester				Second Semester			
Course	Title	Credit	Status	Course	Title	Credit	Status
FIRST CONTACT SESSION				SECOND CONTACT SESSION			
RED 131	Spiritual Formation	1		RED 141	Introduction to Ministry	1	C
RCT 131	O.T. Survey	3		RCT 225	Church History II	3	C
RCT 125	Church History I	3		RCT 171	N.T. Survey	3	C
GES 171	Study & Documentation	2		RCT 161	Christian Preaching	3	C
GES 101	Use of English	3		GES 102	Use of English	3	C
RED 389	Stewardship % Church Fin.	2	C	CMU 178	Music Fundamentals	3	C
GES 173	ICT for Christian Ministries	1	C	GES 174	ICT for Christian Ministries	1	C
RCT 277	Christian Worship	3	R	RED 131	Spiritual Formation 2	1	C
		18				18	
				YEAR II			
RED 243	Prime. & Dyn. Of Teach.	3	C	RED 331	Educational Psychology	2	C
RED 271	Educational Adm. In	3	C	RED 257	Religious Edu. Curriculum	2	C
RCT 211	Systematic Theology I	3	R	RED 258	Religious Edu. Media	2	C
GES 201	Basic & Pastoral Communication	3	R	RED 287	Leadership Principles, Recruitment & Training	2	C
RED 185	Dev. 1 Psy. (Life Span)	2	C				
RED 323	R.E. of Pre-Schoolers	2	C	RCT 221	Systematic Theology II	3	C
RCT 278	Evangelism	2		RCT 234	Baptist Doctrines	2	C
RCT 233	Baptist History	2	R	RCR 263	African Traditional Religion	2	C
CMU 248	Christian Hymnody	2		RCT 356	Christian Ethics	3	C
		TOTAL 22					
Minimester		RED 245 Teaching Practice 4C		YEAR III			
RED 324	R. F. of Children	2	C	RED 382	Church Administration	3	C
RCT 312	Biblical Hermeneutics	2	R				
RED 302	The Ministry of Writing	2	C	RED 437	Health, Home & Comm.	2	C
EED 443	Basic Entrepreneurship	1					
RED 469	Competency Based RE	2	C	RCT 466	Multi-Staff Pastoral Min.		
RED 474	Senior Seminar	2	C	RCT 465	Counseling Practicum	2	C
RCT 457	Ministerial Ethics	2	R	RED 482	Baptist Cooperative Prog.	2	C
RED 325	R.E. OF Adult	2	C	RED 326	B. E. of Youths	2	C
RED 482	Baptist Cooperative Prog.	2	R				

Electives:

RCT 267

Marriage and Family Counseling

RCT 370

Synoptic Gospels

BACHELOR OF RELIGIOUS EDUCATION PROGRAMME

(Course Purpose, Listing, Sequence and Descriptions)

In fulfillment of the Seminary's objective to develop people who will provide leadership for churches of the Nigerian Baptist Convention (NBC), the Seminary started the Religious Education programme in response to the needs expressed by its NBC constituency. No secular university or teacher training institution in Nigeria, and few, if any, theological institutions in Africa have been able to provide a broad, church-centered programme of religious education. The B.R.E. programme is a four-year degree course designed to produce students who combine the professional training required of church religious educators and teachers with theological and biblical skills necessary for work in a ministerial setting. Thus.

the students are exposed to courses in areas such as educational foundations, teaching, theology, biblical studies and educational administration.

BACHELOR OF RELIGIOUS EDUCATION

Course listing

Course	Title	Credit	Status
RED 131	Spiritual Formation	1	R
RED 141	Introduction to Ministry	1	R
RED 185	Developmental Psychology (Life Span)	3	C
RED 211	History of Education	2	C
RED 243	Principles & Dynamics of Teaching	2	C
RED 245	Teaching Practice	4	C
RED 257	Religious Education Curriculum	2	C
RED 258	Religious Education Media	2	C
RED 271	Educational Administration in the Church	3	C
RED 287	Leadership Principles, Recruitment & Training	2	C
RED 311	Research Method & Reporting	2	C
RED 321	Philosophy of Education	2	C
RED 323	Religious Education of Preschoolers	2	C
RED 324	Religious Education of Children	2	C
RED 331	Educational Psychology	3	C
RED 369	The Ministry of Writing	2	C
RED 382	Church Administration	3	C
RED 389	Stewardship & Church Finance	2	C
RED 422	Sociology of Education	2	C
RED 423	Religious Education of Adults	2	C
RED 425	Religious Education of Youths	2	C
RED 437	Health, Home & Community	2	C
RED 469	Competency-Based Religious Education	2	C
RED 474	Senior Seminar	2	C
RED 482	Baptist Cooperative Programme I	2	C
RED 483	Baptist Cooperative Programme II	2	C
RED 499	Long Essay	6	C
RCT 111	Old Testament Survey	3	R
RCT 121	New Testament Survey	3	R
RCT 125	Church History I	3	R
RCT 161	Christian Preaching	3	R
RCT 211	Systematic Theology I	3	R
RCT 221	Systematic Theology II	3	R
RCT 225	Church History II	2	R
RCT 233	Baptist History	2	R
RCT 234	Baptist Doctrines	2	R
RCT 256	Christian Ethics	3	R

RCT	263	African Traditional Religion	2	R
RCT	277	Christian Worship	3	R
RCT	312	Biblical Hermeneutics	2	R
RCT	364	Pastoral Care & Counseling	3	R
RCR	453	World Religions	2	R
RCT	457	Ministerial Ethics	2	R
GES	171	Study & Documentation	2	R
GES	101	Use of English I	3	C
GES	102	Use of English II	3	C
GES	103	Basic and Pastoral Communication	3	C
GES	173	ICT for Christian Ministries I	1	C
GES	174	ICT for Christian Ministries II	1	C
CMU	178	Music Fundamentals	3	R
RCT	480	Church Planting & Growth	2	R
RCT	465	Counseling Practicum	2	R
<u>Electives</u>				
RCT	217	Elementary Greek	3	E
RCT	318	Elementary Hebrew	3	E
RCT	227	Greek Exegesis	3	E
RCT	278	Evangelism	2	E
CMU	281	Music Ministries in the Church	2	E
RCT	241	Biblical Archaeology	2	E
RCR	314	Studies in the Pentateuch	2	E
RCT	316	Studies in the Prophets	2	E
RCT	322	Studies in the Book of Acts	2	E
RCT	323	Pauline Writings	2	E
RCT	327	Hebrew Exegesis	2	E
RCR	419	Comparative Study of Religion	3	E
RCT	437	Developing a History of a Local Church	2	E
RCT	460	Church Recreation	2	E
RED	475	Religion & Social Change	2	E
RCT	267	Marriage and Family Counseling	2	E
EED	441	Basic Introductory Concepts in Christian Entrepreneurship I	2	R
EED	442	Business Management, Marketing and Finance	1	E
EED	443	Integrated Principles of Successful Entrepreneurship	1	E
EED	444	Basic Entrepreneurship Skills	1	E
		Ministry to the Exceptional Persons	1	E
		Missionary Organizations in the Church	1	E
		Church Recreation	1	E

BACHELOR OF RELIGIOUS EDUCATION

Course Sequence

First Semester

YEAR I

Second Semester

Course	Title	Credit	Status	Course	Title	Credit	Status
FIRST CONTACT SESSION				SECOND CONTACT SESSION			
RED 131	Spiritual Formation I	1	C	RED 141	Introduction to Ministry	1	C
RCT 111	O.T. Survey	3	R	RCT 225	Church History II	3	R
RCT 125	Church History I	3	R	RCT 121	N. T. Survey	3	R
GES 171	Study & Documentation	2	R	RCT 161	Christian Preaching	3	R
GES 101	Use of English	3	C	GES 102	Use of English	3	C
RED 389	Stewardship and Church Finance	1	C	GES 174	ICT for Christian ministries	1	C
RCT 277	Christian Worship	3	R	RED 131	Spiritual Formation 2	1	C
	18				18		

RED 243	Princ. & Dynamics of Teach.	3	C
RED 271	Educational Administration	3	C
RCT 211	Systematic Theology 1	3	R
GES 201	Basic & Pastoral Communication	3	R
RCT 221	Systematic Theology II	3	R
RCT 278	Evangelism	2	R
RCMU 248	Christian Hymnody	2	R

YEAR II

RED 257	Religious Education Curriculum 2	2	C
RED 258	Religious Education Media	2	C
RED 287	Leadership Prin, Recruitment Training	2	C
RED 185	Dev. Psychology	2	C
RED 211	History of Education	2	C
RCR 263	African Traditional Religion	2	

Total 17

15

RED 323	R.E. of Pre-Schoolers	2	C
RED 321	Philosophy of Education	2	C
RCT 233	Baptist History	2	R
RCT 312	Biblical Hermeneutics	2	R
RED 422	Sociology of Education	2	C
RED 311	Research Method & Reporting	2	C
RED 302	The Ministry of Writing	2	C
EED 443	Basic Entrepreneurship	1	E

YEAR III

RED 324	R.E. of Children	2	C
RED 331	Educational Psychology	2	C
RED 382	Church Administration	3	C
RED 356	Christian Ethics	3	C
RCT 364	Pastoral Care & Counseling	3	C
RCT 234	Baptist Doctrines	2	R
RED 437	Health, Home & Community	2	C

18

Minimester: Red 245 Teaching Practice 4C

YEAR IV

RED 469	Competency Based Re	2	C
RED 425	Religion & Social Change	2	R
RCT 466	Multi-Staff Pastoral Min.	2	C
RED 474	Senior Seminar	2	C
RCT 457	Ministerial Ethics	2	R
RCR 453	World Religions	2	R
RED 482	Baptist Cooperative Prog.	2	R
RED 326	R.E. of Youths	2	C

RED 325	R.E. of Adult	2	C
RED 499	Long Essay	6	C
RCT 480	Church Planting & Growth	2	R
RCT 465	Counseling Practicum	2	
RED 482	Baptist Cooperative Prog.	2	R

16

14

Total Hours = 126

Electives:

RCT 267
RCT 318
RCT 217
RCT 370

Marriage and Family Counseling
Elementary Hebrew
Elementary Greek
Synoptic Gospels

BACHELOR OF RELIGIOUS EDUCATION

Course Descriptions

Course Titles	Credit	Status
RED 131 Spiritual Formation Through this course, the student is introduced to spiritual dynamics, spiritual development and devotional classics. Emphasis will be given to dairy keeping, bible reading, prayer, accountability group emphasis will be included.	1	C
RED 132 Spiritual Formation This course introduces the student to spiritual development through the practice of spiritual disciplines. Emphasis will be given to accountability groups.	1	C
RED 141 Introduction to Ministry This course will give emphasis to the planning and practice of important ministerial tasks. By the end of the second part of the course, the student should be able to function more effectively as a minister in a local church or a church oriented situation.	1	C
RED 185 Developmental Psychology (Life Span) A study is made of human development and learning in persons from birth to older adulthood, intended to give the student a well-rounded view of major findings and theories in the physical, psychological, intellectual, social and religious development of persons. Students are to contextualize unitize materials to their own development as persons/family, and as Christian ministers.	2	C
RED 211 History of Education A study of the historical development of educational thought and expression, with emphasis placed on contemporary theories and practices which influence Christian education in Nigeria.	2	C
RED 243 Principles & Dynamics of Teaching A search is made for practical means of improving the educational quality of the teaching done in the church and its organizations and in schools. Emphasis is given to securing results in knowledge, understanding, attitudes and Christian living. Attention is given to the development of instructional designs, methods, and dynamics in the teaching/learning process, motivation, evaluation in teaching and to learning resources.	3	C
RED 257 Religious Education Curriculum This course is designed to develop an understanding of the foundations and utilization of curriculum materials in Christian education. The course includes an examination of	2	C

- selected available literature and provides for practical experience in the production and skilled usage of curriculum material resources. Emphasis will be placed on theoretical and practical bases for curriculum development.
- RED 258 Religious Education Media** 2 C
 This course is designed to develop an understanding of the foundations and utilization of curriculum materials and instructional media. The course includes an examination of selected available literature and multi-media, and provides for practical experience in the production and skilled usage of audio-visual materials and equipment.
- RED 271 Educational Administration in the Church** 3 C
 A basic survey course presenting an overall view of the church's educational functions, needs, organizations, relationships, plans and purposes, and principles of church growth. Major attention is given to the primary educational agencies of the church: Sunday school, Church Training, Women's Missionary Union, Men's Missionary Union, and Church Music Ministry.
- RED 287 Leadership Principles, Recruitment & Training** 2 C
 Concepts of leadership, kinds of Christian lay leaders needed; discovering, enlisting and developing leaders; type of training programmes and lifting the level of leadership in the church.
- RED 321 Philosophy of Education** 2 C
 An inquiry into problems of educational aims, methods, curriculum and societal relationships, with special reference to contemporary African education. An analysis of some major philosophies of secular and religious education is included with an emphasis on enabling the student to formulate his own philosophy.
- RED 323 Religious Education of Preschoolers** 2 C
 A study of the development and characteristics of early childhood, needs of the nursery and beginner age groups, foundations, methods and materials of teaching, equipment, space, organization, curriculum and parent education.
- RED 324 Religious Education of Children** 2 C
 A study of the development and characteristics of the primary and junior child, needs of the age-group, foundations, methods and materials of teaching, equipment, space, organization, curriculum and parent education.

- RED 331 Educational Psychology** 2
Attention is given to the domains and appraisal of learning, the role of the teacher and learner in the learning process and the implication of educational psychology for religious education in various settings.
- RED 369 The Ministry of Writing** 2
A study of the fundamental principles of writing and of special requirements in Christian journalism in an African context. Guided practical experience is offered.
- RED 382 Church Administration** 3
A study of the theory and practice of effective administration leadership. Special emphasis is given to church and denominational policy, church officers and committee, church finances, special services and ministries, ecumenical relationships and church facilities.
- RED 389 Stewardship & Church Finance** 2
A presentation of the biblical basis for stewardship, church support through the ages and areas of stewardship. Planning and promoting church finance, and receiving and disbursing funds is considered in detail.
- RED 422 Sociology of Education** 2
A study is made of the relationship between education and society as a whole, including an analysis of the social functions of education. Attention is focused upon the relationships of school, church and community; the position of the learner in a developing society and the process of socialization; the sociological inter-relatedness of the teacher, the curriculum and the learning group; and the role of the school as a complex social organization.
- RED 325 Religious Education of Adults** 2
A study of the psychology of adulthood; organizations that serve adults in the church and community; leadership for adults; facilities and materials; enlisting and utilizing adults; non-formal education in developing countries and the ministry of the laity.
- RED 326 Religious Education of Youth** 2
A study of the characteristics, psychology of adolescence and youth, needs and problems of the age-group in contemporary Africa, current and potential provisions for them in the local church, school and community programmes.
- RED 437 Health, Home & Community** 2
Attention is focused upon health concerns such as first aid, nutrition, prevention of sicknesses and family planning. The student will design and carry out a health project in a home, church or community setting.

- RED 469 Competency-Based Religious Education** 2 C
 This course is designed for the Christian educator and/or Bible knowledge teacher. Course context will include an assessment approach to evaluating teaching objectives, materials, planning, classroom performance, interpersonal relationships, professional standards, evaluation and adaptation of teaching procedures and practices to meet individual needs in church, school and community.
- RED 474 Senior Seminar** 2 C
 Degree students are guided to relate insights learned from biblical, theological, philosophical, historical, missiological, musical and practical studies and to integrate those into their concepts of Christian ministry and professional competence. Each student also is challenged to develop personal proposals for continuing education and to relate his/her own educational experiences to the needs of local congregations.
- RED 475 Religion & Social Change** 2 E
 This course is an application of religious concept and experience in meeting the needs of the society with the purpose of bringing about social change. Students will be equipped with principles that help address issues as a conflict, corruption and other societal vices.
- RED 482 Baptist Cooperative Programme** 2 R
 A study of cooperative programme among the Nigerian Baptist convention. Special emphasis is given to a consideration of the Baptist association, other cooperative programme between churches in Baptist life and ecumenical relationships. Biblical and historical foundations are considered, and emphasis is given to the development of effective leadership, steward of resources and organization of contemporary cooperative programme.
- RED 483 Baptist Cooperative Programme** 2 R
 A study of cooperation between individual churches, group of churches and organisations of churches, to achieve the vision and mission of Special emphasis is given to a consideration of the Baptist association, other cooperative programme between churches in Baptist life. Biblical and historical foundations are considered, and emphasis is given to the development of effective leadership, steward of resources and organization of contemporary cooperative programme.

- EED441 Basic Introductory Concepts in Christian Entrepreneurship** I E
 The course is an introduction to basic concepts of Christian Entrepreneurship, historical background and rationale for entrepreneurship with emphasis on biblical perspectives of entrepreneurship, characteristics of successful Christian entrepreneurs as well as challenges and prospects of entrepreneurship in Nigeria.
- EED442 Business Management, Marketing and Finance** I E
 The course is a survey of business functions and activities necessary to operate a successful enterprise using biblical principles. It also explores practical approaches to developing business ideas and feasibility studies as well as writing vision (or mission statements) and appropriating marketing strategies to finance kingdom business.
- EED443 Integrated Principles of Successful Entrepreneurship** I E
 A survey of major principles of successful entrepreneurship blending core professional concepts with biblically oriented ones for fostering profitable businesses.
- EED444 Basic Entrepreneurship Skills** I E
 This course is an analysis of entrepreneurship education concept which includes its beginning, rationale, objectives in relation to concepts of creativity and innovation. Emphasis will be laid on fostering creative entrepreneurial behaviour, choice of business ventures, and formulation of business plan and skills acquisition through simulation activities.
- GES 173 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) FOR CHRISTIAN MINISTRIES** I R
 This is an introductory course to basic concepts and applications of Information and Communication Technology (ICT) to Church Ministries generally. Particular emphasis will be placed on the use of ICT for pastor's preaching, teaching, prayer, counseling and extended administrative and evangelistic tasks.

GES 174

GES 101 Use of English I

GES 102

GES 103 Use of English II

GES Basic and Pastoral Communication

RED 499 Long Essay

An extended essay of 10,000 - 15,000 words is required of each degree student. This is undertaken in a discipline within the student's department under the direction of an essay supervisor.

**THREE YEARS DEGREE OF RELIGIOUS EDUCATION
(Course Listing, Sequence and Description)**

Course	Title	Credit	Status
RED 500	Spiritual Formation		C
RED 521	Spiritual Formation	1	C
RED 501	Research Methodology & Writing	1	C
RED 502	Educational Administration in the Church	2	C
RED 503	Leadership Principles, Recruitment & Training	3	C
RED 504	Church Administration	2	C
RED 505	Principles & Dynamics of Teaching	3	C
RED 509	History of Education	3	C
RED 510	Philosophy of Education	2	C
RED 511	Introduction to Ministry	2	C
RED 512	Religious Education of Children	1	C
RED 513	Educational Psychology	2	C
RED 514	Religious Education of Pre-Schoolers	2	C
RED 515	Religious Education of Youths	2	C
RED 517	Stewardship and Church Finance	2	C
RED 519	Senior Seminar	2	C
RED 520	Religious Education of Adults	2	C
RED 521	Religious Education Curriculum	2	C
RED 522	Religious Education Media	2	C
RED 523	Developmental Psychology	2	C
RED 550	Degree Essay	2	C
RED 525	Baptist Cooperative Programme I	6	C
RED 526	Baptist Cooperative Programme II	2	C
EED 541	Basic Introductory Concepts in Christian Entrepreneurship	2	R
EED 542	Business Management, Marketing and Finance	1	R
EED 543	Integrated Principles of Successful Entrepreneurship I	1	R
EED 544	Basic Entrepreneurship Skills	1	R
GES 511	Advance English Grammar & Pastoral Communication	2	R
GES 512	Christian Writing and Journalism	2	R
GES 513	Language of Academic Writing	2	C
GES 521	ICT for Christian Minister	0	C
GES 522	ICT for Christian Minister	0	C
RCT 501	Old Testament Survey	3	R
RCT 502	New Testament Survey	3	R

RCT 503	Elementary Hebrew	3	F
RCT 504	Elementary Greek	3	F
RCT 505	Baptist History	2	R
RCT 506	Introduction to World Religions	1	R
RCT 507	Biblical Hermeneutics	2	R
RCT 508	Church History I	3	R
RCT 509	Church History II	3	R
RCT 511	Systematic Theology I	3	R
RCT 512	Systematic Theology II	3	R
RCT 516	Christian Preaching	2	C
RCT 517	Pastoral Care & Counseling	3	R
RCT 519	Christian Worship	2	R
CMU 578	Music Fundamentals	3	C
RCT 505	Baptist History	2	R
RCT 542	Baptist Doctrines	2	R
RCT 546	Greek Exegesis	3	F
RCT 547	Hebrew Exegesis	3	F
GES 201	English Grammar Clinic I & II	1	C
GES 301	Editorial English Clinic I & II	1	C
GES 401	English Clinic I & II	1	C

THREE YEARS DEGREE OF RELIGIOUS EDUCATION

Course Sequence

YEAR I

First Semester				Second Semester			
Course	Title	Credit	Status	Course	Title	Credit	Status
FIRST CONTACT SESSION				SECOND CONTACT SESSION			
RED 500	Spiritual Formation	1	C	RED 511	Introduction to Ministry	1	C
RCT 501	Old Testament Survey	3	R	RED 500	Spiritual Formation 2	1	C
RED 501	Research Methodology & Reporting	2	C	RCT 502	New Testament Survey	3	R
RED 502	Educational Administration	3	C	RCT 509	Church History II	3	R
RCT 508	Church History 1	3	R	CMA 578	Music Fundamentals	3	R
RCT 519	Christian Worship	3	C	RED 503	Dev. Psychology	2	C
GES 521	ICT for Christian Ministries	1	C	GES 512	Christian Writing and Journalism	2	R
GES 511	Aspects of English Grammar & Pastoral Communication	2	R	RCT 516	Christian Preaching	3	C
Minimester				RED 389	Stewardship and church Finance	2	C
RED 509	History of Education	2	C				
				YEAR II			
RCT 517	Pastoral Care & Counseling	3	R	RED 504	Church Administrations	3	C
RED 505	Principles and Dynamics & of Teaching	3	C	RED 521	R.E. Curriculum	2	C
GES 522	ICT for Christian Ministries	1	C	RED 506	Introduction to World Religion	3	C
RED 522	R.T. Media	2	C	RCT 512	Systematic Theology II	3	R
RCT 513	Christian Ethics	2	C	RED 513	Educational Psychology	2	C
RCT 507	Biblical Hermeneutics	2	R	RED 514	R.L. of Pre Schoolers	2	C
RCT 511	Systematic Theology I	3	R	EED 543	Basic Entrepreneur	1	R
GES 513	Language of Academic Writing	2	R	RED 517	Stewardship & Church Finance	2	
RED 287	Leadership Principles and Recruitment	2	C				
RED 425	Religion & Social Change	2					
Minimester							
RED 545	Teaching Practice	4	C				

			YEAR II				
RED 510	Philosophy of Education	2	C	RED 510	Degree Essay	5	C
RED 512	R.E. of Children	1	C	RED 519	Senior Seminar	2	C
RED 515	R.E. of Youth	2	C	RED 520	R.E. of Adults	1	C
RCT 518	Evangelism	1	R	RCT 541	Baptist Doctrines	2	B
RCT 505	Baptist History	2	R	RED 525	Baptist Cooperative Prog	1	B
RCT 531	Ministerial Ethics	1	C	RED 600	Competency Based RE	2	C
RCT 556	Multi-Staff Pastoral Ministry	2	R				
RED 525	Baptist Cooperative Prog	2	R				

Total Hours =

17

16

Electives:

RCT 503	Elementary Hebrew	3
RCT 504	Elementary Greek	3
RCT 546	Greek Exegesis	3
RCT 547	Hebrew Exegesis	3
RCT 530	Pauline Writings	2
RCT 570	Synoptic Gospels	2

THREE YEARS DEGREE OF RELIGIOUS EDUCATION DESCRIPTIONS

Course Title **Credit** **Status**

RED 500 Spiritual Formation 1 C

The student is introduced to devotional classics and to current methods of spiritual development. Emphasis will be given to diary keeping, Bible reading, prayer and evaluation of spiritual growth. Personal, small and large group emphasis will be included.

RED 521 Spiritual Formation 1 C

This course introduces the student to spiritual development through the practice of spiritual disciplines. Emphasis will be given to accountability groups.

RED 501 Research Methodology & Reporting 2 C

This course looks at methods and techniques of collecting bibliography for theological literature: library facilities, field research techniques, planning, preparation and writing of essays.

RED 502 Educational Administration in the Church 3 C

A basic survey course presenting an overall view of the church's educational functions, needs, organizations, relationships, plan and purpose of the principles of church growth. Attention is given to the primary educational agencies of the church: Sunday school, Church Training programme, Women's Missionary Union, Men's Missionary Union and Church Music Ministry.

RED 503	Leadership Principles, Recruitment & Training Concepts of leadership, kinds of Christian lay-leaders needed; discovering, enlisting and developing leaders, types of training programmes, lifting the level of leadership in the church.	2	C
RED 504	Church Administration A study of the theory and practice of effective administrative leadership in a local church. Special emphasis is given to church and denominational policy, church officers and committees; church finance, special service and ministries, ecumenical relationships and church facilities.	3	C
RED 505	Principles & Dynamics of Teaching A search is made for practical means of improving the educational quality of the Christian teaching done in the church and its organization in schools. Emphasis is given to securing results in knowledge understanding, attitudes and Christian living patterned after Jesus, the Master-Teacher. Attention is given to instructional plans, methods, and dynamics in the teaching/learning process, motivation and evaluation in teaching.	3	C
RED 509	History of Education A study of historical development of educational thoughts and expression, with emphasis placed on contemporary theories and practices which influence Christian education in Nigeria.	2	C
RED 510	Philosophy of Education An introduction to some major philosophies of secular and religious education with an emphasis on enabling the student to understand what philosophy of education is all about. The major philosophies are evaluated from Christian perspective.	2	C
RED 511	Introduction to Ministry This course will give emphasis to the planning and practice of important ministerial tasks. Ability to function effectively as a minister in a local church or a church oriented situation.	1	C
RED 512	Religious Education of Children A study of the development and characteristics of the primary and junior children, needs of the age-group, foundations, methods and materials of teaching, equipment, space, organization, curriculum and parent education.	2	C

RED 513 Educational Psychology 2 C
 Attention is given to the domains and appraisal learning, the role of the teacher and learner in the classroom.

RED 515 Religious Education of Youth 2 C
 A study of the characteristics, psychology of adolescence and youth; needs and problems of the age-group in contemporary Nigeria; current and potential provisions for them in the local church, school and community programmes.

RED 517 Stewardship and Church Finance 2 C
 The biblical basis of stewardship, church support through the ages and other areas of stewardship. Planning and promoting church finance, receiving and disbursing funds are considered in details.

RED 550 Degree Essay 6 C
 A student chooses his or her own essay topic with the approval of the department and writes this under the supervision of an approved faculty member in the student's department. The essay should be 15,000 - 20,000 words in length.

RED 519 Senior Seminar 2 C
 Students are guided to relate insights learned from biblical, theological, philosophical, historical, missiological, musical, and practical studies and to integrate these into their concepts of Christian ministry and professional competence. Each student is challenged to develop personal proposals for continuing educational experiences to the needs of local congregation.

RED 520 Religious Education of Adults 2 C
 A study of the psychology of adulthood; organizations that serve adults in the church and community; leadership of adults; facilities and materials; enlisting and utilizing adults; non-formal education in developing countries and the ministry of the laity.

RED 521 Religious Education Curriculum 2 C
 This course is designed to develop an understanding of the foundations and utilization of curriculum materials in Christian education. The course includes an examination of selected available literature and provides for practical

RED 513	Educational Psychology Attention is given to the domains and appraisal learning, the role of the teacher and learner in the learning process and the implication of educational psychology for religious education in various settings.	2	C
RED 514	Religious Education of Pre-Schoolers A study of the development and characteristics of early childhood, needs of the nursery and beginner age groups, foundations, methods and materials of teaching, equipment, space, organization, curriculum and parent education.	2	C
RED 515	Religious Education of Youth A study of the characteristics, psychology of adolescence and youth; needs and problems of the age-group in contemporary Nigeria; current and potential provisions for them in the local church, school and community programmes.	2	C
RED 517	Stewardship and Church Finance A presentation of the biblical basis of stewardship, church support through the ages and other areas of stewardship. Planning and promoting church finance, receiving and disbursing funds are considered in details.	2	C
RED 550	Degree Essay A student chooses his or her own essay topic with the approval of the department and writes this under the supervision of an approved faculty member in the student's department. The essay should be 15,000 -20,000 words in length.	6	C
RED 519	Senior Seminar Students are guided to relate insights learned from biblical, theological, philosophical, historical, missiological, musical, and practical studies and to integrate these into their concepts of Christian ministry and professional competence. Each student is challenged to develop personal proposals for continuing educational experiences to the needs of local congregation.	2	C
RED 520	Religious Education of Adults A study of the psychology of adulthood; organizations that serve adults in the church and community; leadership of adults' facilities and materials; enlisting and utilizing adults; non-formal education in developing countries and the ministry of the laity.	2	C
RED 521	Religious Education Curriculum This course is designed to develop an understanding of the foundations and utilization of curriculum materials in Christian education. The course includes an examination of selected available literature and provides for practical	2	C

experience in the production and skilled usage of curriculum material resources. Emphasis will be placed on theoretical and practical bases for curriculum development.

RED 522 Religious Education Media

2 C

This course is designed to develop an understanding of the foundations and utilization of curriculum materials and instructional media. The course includes an examination of selected available literature and multi-media and provides for practical experience in the production and skilled usage of audio-visual materials and equipment.

RED 523 Developmental Psychology

2 C

A study is made of human developments and learning from birth to older adulthood. It is intended to give students a well-rounded view of major findings and theories in the physical, intellectual, psychological, social and religious development of persons.

RED 524 Educational Administration in Secondary Schools

2 C

A study of principles of approach, context of approved syllabi, methodology, national policy on education, and dynamics for teaching Bible knowledge in secondary schools in Nigeria.

RED 525 Baptist Cooperative Programme

2 R

A study of cooperative programme among the Nigerian Baptist convention. Special emphasis is given to a consideration of the Baptist association, other cooperative programme between churches in Baptist life and ecumenical relationships. Biblical and historical foundations are considered, and emphasis is given to the development of effective leadership, steward of resources and organization of contemporary cooperative programme.

RED 526 Baptist Cooperative Programme

2 R

A study of cooperation between individual churches, group of churches and organisations of churches, to achieve the vision and mission of Special emphasis is given to a consideration of the Baptist association, other cooperative programme between churches in Baptist life. Biblical and historical foundations are considered, and emphasis is given to the development of effective leadership, steward of resources and organization of contemporary cooperative programme.

- EED 541 Basic Introductory Concepts in Christian Entrepreneurship** 1 R
 The course is an introduction to basic concepts of Christian Entrepreneurship, historical background and rationale for entrepreneurship with emphasis on biblical perspectives of entrepreneurship, characteristics of successful Christian entrepreneurs as well as challenges and prospects of entrepreneurship in Nigeria.
- EED542 Business Management, Marketing and Finance** 1 R
 The course is a survey of business functions and activities necessary to operate a successful enterprise using biblical principles. It also explores practical approaches to developing business ideas and feasibility studies as well as writing vision (or mission statements) and appropriating marketing strategies to finance kingdom business.
- EED 543 Integrated Principles of Successful Entrepreneurship** 1 R
 A survey of major principles of successful entrepreneurship blending core professional concepts with biblically oriented ones for fostering profitable businesses.
- EED 544 Basic Entrepreneurship Skills** 1 R
 This course is an analysis of entrepreneurship education concept which includes its beginning, rationale, objectives in relation to concepts of creativity and innovation. Emphasis will be laid on fostering creative entrepreneurial behaviour, choice of business ventures, and formulation of business plan and skills acquisition through simulation activities.
- GES 521 Information and Communication Technology (ICT) For Christian Ministries** 1 R
 This is an introductory course to basic concepts and applications of Information and Communication Technology (ICT) to Church Ministries generally. Particular emphasis will be placed on the use of ICT for pastor's preaching, teaching, prayer, counseling and extended administrative and evangelistic tasks.
- GES 521 Information and Communication Technology (ICT) For Christian Ministries** 1 R
 This is an introductory course to basic concepts and applications of Information and Communication Technology (ICT) to Church Ministries generally. Particular emphasis will be placed on the use of ICT for pastor's preaching, teaching, prayer, counseling and extended administrative and evangelistic tasks.

College Catalogue

GES 511	Advance English Grammar and Pastoral Communication		
GES512	Christian Writing and Journalism		
GES 513	Language of Academic Writing		
RED 469	Competency-Based Religious Education	2	C

This course is designed for the Christian educator and/or Bible knowledge teacher. Course context will include an assessment approach to evaluating teaching objectives, materials, planning, classroom performance, interpersonal relationships, professional standards, evaluation and adaptation of teaching procedures and practices to meet individual needs in church, school and community.

UNIVERSITY OF PORT HARCOURT
FACULTY OF HUMANITIES
DEPARTMENT OF RELIGIOUS AND CULTURAL STUDIES
BACHELOR OF ARTS DEGREE IN
RELIGIOUS AND CULTURAL STUDIES

HISTORY OF THE RELIGIOUS AND CULTURAL STUDIES PROGRAMME AT
BAPTIST COLLEGE OF THEOLOGY OBINZE-OWERRI (AS AFFILIATE OF
THE UNIVERSITY OF PORT-HARCOURT)

The history of the Religious and Cultural Studies programme at Baptist College of Theology Obinze Owerri (as an affiliate of the University of Port Harcourt) dates back to 2001, when the former Rector, Rev. Dr. CLIFFORD C.T.GEORGE shared the vision with the Academic Board. After much deliberation, the Academic Affairs Committee was directed to work out modalities. After a month deadline given to the Committee, presentations and recommendations were made to the Academic Board. The Academic Board then resolved to pursue the affiliation with the University of Port Harcourt, Rivers State which is a Federal Institution. The choice of the University was premised on several reasons, notably among them are; i. the renowned status of the University, ii. Her academic and administrative structures.

The Academic Board thereafter, through the Rector presented the need to the Board of Governors of the College in March 2002. The Board of Governors after discussions gave her approval to the affiliation with the University of Port Harcourt, Faculty of Humanities, Department of Religious and Cultural Studies.

The College started her correspondence with the University in 2002 for the affiliation formalities. In August 2006, the Senate of the University of Port Harcourt granted the interim approval. The first set of students were admitted and commenced academic in August 2006. Then in November 2009, the National Universities Commission granted the approval for the Affiliation.

PHILOSOPHY

The programme is designed to cater for the interest of students offering a full four year B.A. Degree in Religious and Cultural Studies. The programme is concerned with the critical study of the African religious and cultural life in all its diversity. Nevertheless, emphasis is placed on those religious traditions which have the greatest importance in the history of Africa: the various Indigenous Religious Traditions, Christianity and Islam with their ethical demands.

OBJECTIVES:

To develop in the students the ability to understand, analyze and critically interpret the nature of religious reality as well as the mutual interplay of religious features with other elements in the broader social and cultural content.

To provide quality theological and professional education for persons whom God calls to preach, teach and to serve in special ministries, helping them to acquire the necessary knowledge and skills for successful performance in the fields for which they are prepared.

To help students develop logical, and critical ability and to expose them to the perennial philosophical issues in Christian faith with particular application to the African life.

To equip students with skills needed in the integration of biblical, theological, historical and practical studies and in the evaluation of the same from the viewpoint of relevance to the Africa context and culture.

COURSE DESCRIPTIONS:

FCRCS 100.1: PEOPLES AND THEIR RELIGIONS

A survey of the fundamental ideas and practices of some of the major religion traditions of the world. Traditions covered will include Christianity, Islam, Hinduism, Buddhism, Confucianism, the indigenous religions of Africa, the indigenous religions of the Americas. Attention will be given to the theological and philosophical content of these traditions, and to the historical and socio-cultural contexts in which they developed. The course will conclude with some remarks on the relationship between content and context.

RCS 101.1: INTRODUCTION TO RELIGIOUS AND CULTURAL STUDIES: This course attempts an understanding of religion and culture from the background of their definitions, importance and inter-relationships, how their study helps in human society. The course thus examines also the basic concepts in religio-cultural studies: evolution of religion and human culture, cultural diffusion and/or immigration, methodological problems in the study of a people's religion and culture.

RCS 102.2: INTER-CULTURAL COMMUNICATIONS:

This course discusses the roles of Group Association in facilitating and promoting inter-cultural communications. Some of these associations are primary, some secondary and some ethnic. The course will pay particular attention to the theoretical review of community life; History of rural/community development from pre-colonial times to the present; Role of government in rural development; self-help projects in rural development; social services and social welfare; population education in rural community; the roles of the Religious bodies, National orientation agency; National Youth Service Corps, Civil defense Corps, the police, the military, NGOs, ECOWAS, OAU, UN, inter-cultural communications and rural community development.

RCS 103.2: INDIGENOUS RELIGIONS IN WEST AFRICA: A COMPARATIVE SURVEY:

This course is designed to introduce the student to a comparative study of the indigenous religious heritage and traditions of West Africa. It will give a comparative description of particular religious systems. It will also provide at least a hint of the diversity of this heritage by presenting three or more contrasting traditions. Attention will be paid to

the myriads of concepts of man. In Africa, his component element, his relation to God, his relation to the world and himself, his destiny and his fate after death.

RCS 104.2: OLD TESTAMENT STUDIES: INTRODUCTION AND HISTORY:

This course exposes students to the major trends in Old Testament scholarship with particular emphasis on the history, nature, scope and values of Pentateuch, Prophetic and Wisdom literatures. Attention will be paid to the basic Pentateuch themes (e.g. creation, covenant, redemption, communion, worship, etc); the social, political and religious significance of the introduction of the Monarchy; Worship before and after the exile, the Prophetic movements in Israel.

RCS 105.2: RELIGIOUS PROBLEMS AND CULTURAL CHANGE:

The course discusses man and the religious and cultural forces around him. Issues to be examined are concepts of enculturation; change models and factors that facilitate or hinder effective innovation in religious and cultural societies; societies, cultural lags and their implications on the religious cosmologies of societies; problems of change in religiously plural societies; case studies of change strategies in religiously plural societies; case studies of change strategies in religious and cultural development.

RCS 200.1: AFRICAN SYMBOLISM AND ICONOGRAPHY:

This course examines the functions of symbols in religious beliefs, rituals and organization. It also examines symbolic forms and processes of bodily signs and omen, colour, water, festive symbolisms as well as symbology of numbers and feathers of birds, icons and carvings of African origin are examined along cultural settings and their relevance in African contemporary history.

RCS 201.1: INDIGENOUS RELIGION OF AFRICA: DATA AND

INTERPRETATION: This course is designed to present a comprehensive study of major African concepts. African Indigenous Religion is defined in terms of structure, appropriate nomenclature, basic beliefs and practices as well as interpretation of the basic African in specific African societies

RCS 202.1: RELIGION, CULTURE AND HUMAN RELATIONS IN AFRICA

The course discusses the representative cultural and religious dynamics on the principles of dialogue; the history of relations between the followers of the time major religions in Africa, namely: the Muslims, Christians and A.T.R., and possible threatens for future healthy relationship; implications of cultural, religious, economic and political integration in Africa: Case studies (e.g. CAN, OIC, etc).

RCS 203.1: ISLAM: ORIGINS AND GENERAL HISTORY

This course examines the Jahiliyyah era, the birth and prophethood of prophet Muhammad. The message of Muhammad, the orthodox caliphate and the spread of Islam during the period. Students are to be exposed to the spread of Islam during the Ummayyad and Abbasid periods and bring to the fore the characteristic features of Islam during the period.

the myriads concepts of man In Africa, his component element, his relation to God, his relation to the world and himself, his destiny after death.

RCS 104.2: OLD TESTAMENT STUDIES; INTRODUCTION AND HISTORY:

This course exposes students to the major trends in Old Testament scholarship with particular emphasis on the history, nature, scope and values of Pentateuch, Prophetic, and Wisdom literatures. Attention will be paid to the basic Pentateuch themes (e.g. creation, sin, torah, redemption, communion; worship, etc); the social, political and religious significances of the introduction of the Monarchy; Worship before and after the exile, the Prophetic movements in Israel.

RCS 105.2: RELIGIOUS PROBLEMS AND CULTURAL CHANGE:

The course discusses man and the religious and cultural forces around him. Issues to be examined are concepts of enculturation; change models and factors that facilitate or hinder effective innovation in religious and cultural societies; societies, cultural lags and their implications on the religious cosmologies of societies; problems of change in religiously plural societies; case studies of change strategies in religiously plural societies; case studies of change strategies in religious and cultural development.

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RCS 203.1: ISLAM: ORIGINS AND GENERAL HISTORY

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RCS 204.1: THEORIES OF RELIGION

A critical examination of the manner in which various authors (theorist) have attempted to understand and account for the religious beliefs and practices of preliterate peoples. Theorists to be discussed are those classified as the Denigrator such as Tyler, Frazer, Marx, Freud and those classified as the rehabilitators such as Drukheim Levy-Bruhl and the Theological theorists such as Otto, Idowu, Mbiti. The course ends with a conclusive analysis of the theorists.

RCS 205.2: RELIGION, MYTHS AND CULTURAL PATTERNS IN AFRICA

The course examines the place of myths in relation to culture as well as intercultural similarities and differences. Topics covered include origins, types and functions of myths in specific African communities and how these have influenced the cultural patterns observable in specific African indigenous attire, agriculture and traditional African institutions.

RCS 206.2: STRATIFICATIONS AND CASTE SYSTEMS IN AFRICA

The course examines the various segmented societal and cultural systems of African peoples from the pre-colonial times to the present; Issues for particular consideration are stratification in kinship, marriage and family; the traditional laws that promote stratification and caste systems, the uses and abuse of stratification and caste systems in education, rural development, religion, economy, politics and ethics. Case studies of randomly chosen caste systems will be examined.

RCS 207.2: RELIGION AND ETHNICITY IN AFRICA

Examination of the evolution, structure and significance of the tribe or ethnic group in Africa from a socio-religious perspective. The course, with case studies, then critically examines how ethnicity has influenced the African peoples in their practice of religion; indigenous religion, Islam and Christianity. The course concludes with the problem of ethnocentrism in the socio-religious and political life among Africa peoples.

RCS 208.2: CHRISTIANITY: ORIGIN AND GENERAL HISTORY

The socio-political and religious situation in Palestine at the time of the birth of Jesus of Nazareth; Jesus: his person and message. The origins of Christianity into a wider world and into a diversity of cultures: Greece, Egypt and Rome. The rise of Christianity as an established religion: the Papacy, the Church and the State. Division in the church: The split between East and West. The Reformation: Causes and Effects.

RCS 209.2: RELIGION AND ETHICS IN AFRICA

This course analyses the moral values of Africa in specific societies especially those bordering on the pre-colonial era of social and moral control. Ethical laws governing moral principles are examined against the backdrop of how morality is upheld and encouraged in traditional Africa. Traditional laws governing marriage, oath/covenant taking; taboos and prohibitions as well as the ethical roles of divinities are analyzed.

RC8 2C2.2: COMMUNITY SERVICES

The underlying idea of the course is to combine an initial exposure to field research with an element of service to the community of neighborhood in which the melt is carried out.

RCS 300.1: RELIGION AND SOCIO-POLITICAL INSTITUTIONS IN AFRICA

In this course, religion is further defined to pave way for an analysis of its influence and place in the socio-political arena of Africa. The place of religion will also be determined in several social structures. As a field that cuts across all segments of society, its roles, sometimes unavoidable, will be seen in its spiritual and material links with the economic set up, familial institutions, educational, judicial, military and welfare systems etc. While the study of socio-political Institutions is an important part of understanding the way society survives or declines, some greater emphasis will be placed on the religion of Africa.

RCS 301.1: HISTORY OF CHRISTIANITY IN WEST AFRICA

A general assessment of the initial impact of Christianity in West Africa with special reference to: attempts at introducing Roman Catholicism; Evangelical Revival and the Missionary Movement: the founding of Sierra Leone and Liberia, the later expansion of missionary enterprise to Nigeria and the Scramble for West Africa and the competition between denominations and colonial powers, West African responses to Christianity.

RCS 302.1: ISLAMIC DOCTRINES AND THEOLOGY

This course examines what is Islam, its basic principles, the importance of Tawhid (Unity of God) and Islamic attitude to Shirk (associations). A historical survey of how the Qur'an came into existence, its contents, features and importance to the Muslims. A historical survey of the Sunnah/I-ladith. Qivas and i lima. Islamic fundamentals -as - salat (ritual Prayer), azzakat (Poor rate), fasting and Pilgrimage. The place of the Shariah in Muslim doctrines. The development of religious thoughts in Islam. The growth of theological groups in Islam viz. Kharijites, Mutazilah, Asharites, Scholastic theology and the supremacy of ahlus's sunnah or orthodoxy.

RC8 303.1: RESEARCH METHODOLOGY

The course is designed as a preparation for the long essay and fieldwork. The technique of scientific research as applied in all fields are highlighted. Consideration may be given to the techniques of choice of topics; current state of knowledge; use of library and plagiarism; the. availability of evidence participant observation, use of informants, the design and administration of questionnaires, and sample surveys. Problems of translation; methods of proper documentation, oral or written will be highlighted.

RCS 394.2: CHRISTIAN DOCTRINES AND THEOLOGY:

This course discusses such Christian doctrines as Gnosticism, Monetarism, Origen's theology, Donatism, Arianism, Novatianism and the Great Council of Nicea. It also examines Christian Theology against the background of some major branches of Christian Theology such as Christology. Soteriology, the Trinity, Ecclesiology and Pneumatology.

RCS 305.2 : AFRICAN CULTURE AND TECHNOLOGICAL DEVELOPMENT:

The concept of culture and its relation to tools and human evolution is discussed. The course looks sufficiently at what is African Culture which consists of the customs, rule, arts, beliefs, marriage systems, ways of doing things and so on and find how these have aided their technology and social development. It will then end with an examination of functions of culture and Cultural Revolution in Africa. It examines the broad development in Africa in relation to African technological development. It is draw evidence from archaeological work from Nok, Igbo-Ukwu, Iwo Elenu Owo, Diama. Indigenous industries like weaving, textiles, carving, cast images, pottery, drums and draw religious lessons from them.

RCS 306.2: HISTORY OF ISLAM IN WEST AFRICA:

The penetration of Islam into West Africa, the roles of the al-Murabitun, in the old empires of West Africa, the efforts of reformers like al-Maghili, Alhaji Umar, Usman Dan Fodio etc., the Mahdi phenomenon in West Africa Islam. The roles of Sufi orders in the spread of Islam, colonialism and Islam, Impact of Islam on West Africa.

RCS 307.2: RELIGION, THE FAMILY AND KINSHIP IN AFRICA:

This course discusses the relationship between religion, the family and kinship. It examines types and composition of kinship ties (e.g. uncle, cousin niece, nephew, aunt) and families (e.g. males, extended) and the relationship between its members. It also examines the mm which religion plays in role distribution in the family in indigenous Africa. Areas to be examined also include family ties and rulership in Africa, family and kinship vis-é-vis birth, development, death, burial taboos and cults.

RCS 308.2: NEW TESTAMENT STUDIES: THE SYNOPTIC GOSPELS: The course aims to introduce students to New Testament studies in general in the light of recent biblical scholarship. The social, political and cultural backgrounds of New Testament literature will be discussed along with topics such as literary forms, religious groupings, canonicity, inspiration, manuscripts and texts with special reference to the Qumran scrolls. Students will also be introduced to a detailed study and analysis of the three Gospels with a view to clarifying the linguistic and theological meanings of the texts.

RCS 309.2: COMPUTER APPLICATION TO THE ARTS: History of computers; Generation and Classification of computers; Components of computer system Hardware and Software overview. Operating system of Software and Application software. System configuration. Data capture techniques. Introduction to computer networks. Use of keyboard as an input device. Introduction to MS-DOS; Windows, word Processing, Spreadsheets (Excel). Practical application of computers to the Arts and Humanities. Accessing research information from the World Wide Web (WWW). Computer/Internet browsing. Demonstrations and exercises on the use of simple application software (Practical Sessions).

RCS 400.1 MODERN DEVELOPMENTS IN ISLAM: Colonial penetration of the Muslim world, the reform efforts of Al-afghani, Muhammad Abduli Hassan al-Raniri, Sayyid Qutb and the Muslim brotherhood, the Sanusiyyah movement, the Shariah and its application in modern Muslim States, Feminism and status of women in Islam, Women's Organization (e.g. FOMWAN), the emergence of puritanical Muslim groups like Wahabiyah, Jamat at-Izalah, Islamic activism and fundamentalism, Christian-Muslim relation in modern times.

RCS 401.1: MODERN DEVELOPMENTS IN CHRISTIANITY IN AFRICA: The developments in Christianity during the colonial and post-colonial periods, the struggle for indigenous control of Church Organization within and orthodox doctrinal framework: The emergence of the AFRICAN Church in Nigeria and the movement in West, central and East Africa. The rise of the Spiritual/Pentecostal Churches and their contributions to the growth of Christianity and modern African society.

RCS 402.1: RELIGION AND GENDER STUDIES IN AFRICA

The course examines the meaning and definition of gender, gender in religious traditions in Africa, the experience of women in the home, and society, African women in history the past and the present. Aba women's riot of 1929, culture and women's rights inheritance, widowhood, female circumcision critique and value of motherhood, single parenthood. Network of Nigeria Women Organization, Women in the Niger Delta, Women, education and empowerment. deen in the Niger Delta, NGO and Gender issues, Gender and Family system in Africa, Women and the African Inheritance cultures.

RCS 403.1: PHILOSOPHY OF RELIGION:

The course examines the religious phenomenon as manifested in human experience. Attention will be focused the various arguments for the existence of God: Ontological, Cosmological, Teleological and Theological arguments. It also examines the factors for disbelieving in God and the various belief systems like Fideism, Theism, Deism, Pantheism, Atheism and Agnosticism. The course examines the problem of evil, types of evils and the arguments for determinism and free-will.

RCS 404.1: CHRISTIAN AND ISLAMIC ETHICAL TEACHINGS

This course examines Christian and Islamic Ethical Teachings with particular reference to topical issues in contemporary Africa. Issues to be examined include leadership and followership. Accountability and Human responsibility to society. Social justice, Bribery and corruption, Racism, War and Peace, Human Rights and Freedom, Gambling and Acquisition of money, Alcoholism and Drug abuse, Human sexuality, (Adultery, Lesbianism and Home Sexualism), Family values, Marriage and Divorce, Abortion and Birth-control.

RCS 405.2: RELIGION, SCIENCE AND SECULARISM

This is a study of the relations between religion and scientific thinking especially in the West. It looks at when religion and science were one to a setting in which they either view each other with hostility and contempt or define themselves as having mutually

exclusive concern. Topics would include causes of secularization, secularism, the viability of a religious world-view in a may dominated by scientific and technological thinking. Areas would include the views of the prom of secularism and criticisms of the views on religion, and a discussion on, evolution or creation. It will finally show through events in parts of the world the strength and growth of religion.

RCS 406.2: CONTEMPORARY ISSUES IN RELIGIO-CULTURAL STUDIES

Issues of current interest to the people both within and outside the University walls are to be studied. Issues to be tackled will include: the continuous relevance of some religious cultural practices to national development and poverty alleviation; African religion and culture and health-care delivery-, Women Liberation Movement and the African cultural values cultism and socio-cultural change; legalization of abortion and population control methods and African culture; the media and violence among youths; the importance of religious education in a plural society, religion and environmental degradation.

RCS 407.2: WITCHCRAFT, SORCERY AND HEALING IN AFRICA:

This course examines the phenomena of witchcraft and sorcery: their causative factors and social implications in African indigenous societies. The causative factors of sickness in African thought-form as well as the prophylactic and therapeutic against the background of the alternative orthodox medicine. The examination of quest for the marriage of the traditional orthodox medical system in Nigerian Health-care delivery concludes the course.

RCS 408.2: NEW TESTAMENT STUDIES: THE ACTS AND EPISTLES:

The course examines the Acts and Epistles from the points of view of their authorship, date, place, social setting, language, style, structure, purpose, intended audience, historical and theological significances with special reference to early church organization. The course will also examine the life of St. Paul, background to Paul's missionary work (tradition and revelation), the relation of Acts and Epistles to the Gospels; e.g. eschatology, Ecclesiology, ethics, Justification, Sin, Law, Grace etc.

RCS 409.2: MODERN DEVELOPMENTS IN THE INDIGENOUS RELIGIONS OF AFRICA AND THE DIASPORA:

This course examines the effects of modern forces of change on African Indigenous Religion, concepts and institution. Areas of continuities and discontinuities are analyzed in each of the basic African beliefs and practices. An outline of the presence and nature of African indigenous religious beliefs and practices in the Diaspora is to be given with a focus on the North, South and Central America as well as the Caribbean.

RCS 410.2: LONG ESSAY: This course involves the execution of a research project in the general area covered by the curriculum and the writing up of findings in an essay of about 10,000 words. The project may be based on either library or field research.

ECLAC 100.1 LINGUISTICS, LANGUAGE AND THE MEDIA:

The purpose of the course is to establish the relationship between language, linguistics and the media. The course will be in two parts. The first part will focus on language as an effective means of communication and linguistics as the discipline devoted specifically to language. Lectures will cover descriptive linguistics: phonetics, phonology, morphology, syntax, and semantics. The second part will concentrate on theories of communication and the place of language and linguistics in the media.

FCSOC 102.1 INTRODUCTION TO SOCIAL SYSTEM:

This is a foundational course presenting an overall view of how humans at different levels can live together to maintain peace and also to promote good cultural values through a communicating system as a symbolic process that facilitates the interaction.

GES 103.1 NIGERIAN PEOPLES AND CULTURES:

This course in general studies provides students with information on the values worth protecting and developing among Nigerian Peoples. It covers diverse topics of the general studies programme in order to broaden the information base of fresh students in spite of their areas of specialization. Attention will be given to the historical, social, economic, religious and political contents of Nigerian Peoples. Nigeria is made up of diverse groups of people. It is thus important that students understand the Nigerian society in which they are the future leaders.

RCT 114 INTRODUCTION TO PENTATEUCHAL AND HISTORICAL LITERATURE.

A critical and literary introduction to the history of Israel through the period of monarchy including a detailed examination of the problems and interpretation of the Pentateuch. Emphasis is given to interpretation and application in an African setting.

RCI 121.1 INTRODUCTION TO THE NEW TESTAMENT:

A critical introduction to the New Testament focusing on the principles of interpretation, the New Testament World, the Gospels, the life and ministry of Jesus Christ.

RCT 324.2 STUDIES IN THE PROPHETS AND WRITINGS: A historical and literary study of the prophetic books and the writings. Emphasis is given to the interpretations and application in an African setting.

RCT 217.1 ELEMENTARY GREEK: A study of the dynamic equivalents of the original language of the New Testament, and the interpretation. A study of Ancient Greek with the aim of getting sound theological exposition. Its bid will be informative, interactive and illuminating with regard to the study of scripture.

RCT 227.2 NEW TESTAMENT GREEK EXEGESIS: Introduction to Greek Exegesis is a course designed to help the students to apply the knowledge of Greek grammar in the translation of the selected texts of the New Testament Bible. Attention to accentuation, semantics and syntax is necessary for correct translation and exegesis.

RCT 318.1 ELEMENTARY HEBREWS: This course is an introduction to the study of the Testament language. It includes grammatical structures, syntax, reading and translation of Hebrew language at the elementary level.

RCT 461.1 STUDIES IN JOHANNINE GOSPEL: The course introduces students to the Johannine Gospel. Students will be introduced to a detailed study and analysis of the Johannine Gospel with a view to clarifying the linguistic and theological meanings of the texts.

ADMISSION POLICY/REQUIREMENTS

The Requirements for admission include five (5) WASC/SSCE/GCE/NECO or ordinary level credits, including English language their equivalent: (four of the credits must be earned in one sitting).

2. Academic Regulations:

i. Examination Regulations: The courses undertaker: in pursuance of the BA. in Religious and Cultural Studies of the Baptist College of Theology, Obinze moderated by the University of Port Harcourt. Examination papers as well as waded scripts are moderated by the Department of Religious and Cultural Studies of the University. The administration of the exams is also supervised by the Department. The monitoring and guidance provided by the Department is in keeping with the regulations of the University as follows:

ii. Course Examinations:

- a) Every course of instruction shall be continuously assessed, and examined at the end of the semester in which it is given.
- b) A grade of 30% is adopted for continuous assessment weighting as approved by the University in view of the work input expected from students in the various programmes of study.
- c) Continuous assessment of students should be by means of term papers, frequent tests (formal and informal), assessment in workshop/laboratory/studio/held/clinics/exhibitions/assignments, etc. as may be applicable to respective disciplines. Part-Time teachers, where necessary, may be appointed as Internal Examiners.
- d) Every course examination (i.e. question papers and grading) shall be moderated by the Department of Religious and Cultural Studies of the University. Moderation of course examinations shall be limited to the end of semester examinations.
- e) The results duly signed by the HOD, Department of Religious and Cultural Studies, University of Port Harcourt shall be published provisionally within 24 hours after it has been received from the University.
- f) The Registrar shall, after the approval by the University, take custody of the results and notify the students and their sponsors.

iii. Examination Malpractice: Any student found guilty of examination malpractice shall be expelled.

Definition of Examination Malpractice

Examination Malpractice shall be defined as all forms of cheating, which directly or indirectly falsify the ability of the student. These shall include cheating within an examination hall, cheating outside an examination hall and any involvement in all illegal examinations related offences. Forms of cheating are categorized as follows.

A. Cheating Within an Examination Hall/Room

- i. Copying from one another/exchanging question/answer sheets.
- ii. Bringing in prepared answers, copying from textbooks, notebooks, laboratory specimens and any other instructional aids smuggled into the hall.
- iii. Collaboration with invigilator/lecturer where it involves the lecturer providing written/oral answer to a student in the examination hall.
- iv. Oral/Written communication between and amongst students.
- v. Bringing in prepared answer, written on any part of the body.
- vi. Receiving information whether written or oral from any person(s) outside an examination hall.
- vii. Refusal to stop writing at the end, within half of a minute in an examination. Impersonation.
- viii. Illegal removal of answer scripts from the examination hall. (Non submission of answer scripts at the end of the examination. A check-off system of students who have actually submitted answer scripts should be devised).

B. Cheating Outside the Examination Hall

- i. Plagiarism.
- ii. Copying laboratory and fieldwork reports and/term papers of others.
- iii. Colluding with a member of staff to obtain or on his own initiative obtaining set questions or answers beforehand.
- iv. Colluding with a member of staff to modify or on his own initiative modifying students' score cards, answer scripts and/or mark sheet.
- v. Colluding with staff in order to submit a new prepared answer script as a substitute for original script after an examination.
- vi. Writing of projects, laboratory and/or field reports on behalf of a student by a staff.
- vii. Soliciting for help after an examination.
- viii. Secretly breaking into a staff office or departmental office in order to obtain question papers, answer scripts or mark sheets or substituting a fresh answer script for the original script.
- ix. Refusal to co-operate with Faculty Investigating Panel in the investigation and preparation of alleged examination malpractice.

C. Related Offences

- i. Manipulation of registration forms in order to sit in for an examination for which the student is not qualified.
- ii. Sitting in for an examination for which the student is not qualified as a result of manipulation of registration forms.
- iii. Colluding with a Medical Doctor in order to obtain an excuse duty/medical certificate on grounds of feigned illness.
- iv. Producing a fake medical certificate.
- v. Assault and intimidating of the invigilator within and outside the examination hall.
- vi. Attempt to destroy and/or destruction of evidence for examination malpractice.
- vii. Intimidation/threats to extort sex/money/other favours from students by a staff in exchange for grades.

Forgery:

Any student found guilty of forging certificates, transcripts and other official documents shall be expelled from the Programme.

Grading System: The following system of Grade Points shall be used for the Programme:

Mark/Score	Letter Notation	Grade Points
70% and above	A	5
60 - 69	B	4
50- 59	C	3
45 -49	D	2
40- 44	E	1
0- 39	F	0

Procedure for the Review of Scripts of Aggrieved Students:

Students shall be entitled to see their marked examination scripts if they so desire provided appropriate steps are taken to safeguard scripts.

Any student who is aggrieved about the grading of a course examination may petition his/her lecturer in question through the office of the Director of Academic Affairs. The Director of Academic Affairs shall refer the petition to the Academic Committee who shall cause the scripts to be re-assessed and the scores presented to the Faculty for determination.

A student applying for a review of answer scripts shall be required to pay the following fees to the Bursary before commencement of the review: Course Examination #50000 per course. If the petition is upheld, the fee so paid shall be refunded to the student within 30 days from the release of the result.

Probation

Probation is a status granted to a student whose academic performance falls below an acceptable standard. A student whose Cumulative Grade Point Average is below 1.00 at the end of a particular year of study, earns a period of probation for one academic session.

Subject to the conditions for withdrawal and probation, a student may be allowed to repeat the failed course unit(s) at the next available opportunity, provided that the total number of credit units carried during that semester does not exceed 24, and the Grade Points earned at all attempts shall count towards the CGPA.

Qualification for Continuation:

Withdrawal

A student whose Cumulative Grade Average is below 1.00 at the end of a particular period of probation shall be required to withdraw from the Programme. However, in order to minimize waste of human resources, consideration should be given to withdrawal from programme of study and 'possible transfer to other programmes within the same Institution.

Continuation Requirement:
The continuation requirement in the University is a CGPA of 1.00 at the end of every academic year. Similarly, a student who, after the maximum length of time allowed for a degree programme, has not obtained a degree shall be asked to withdraw from the programme. The maximum length of time that a standard 4 year degree programme shall be 6 years. A student may apply for temporary withdrawal from study for a period of one year which shall be renewed up to a maximum of 2 years.

Auditing of Courses:

A student may attend a course outside his prescribed programme. The course shall be recorded in his/her transcript only if he/she has registered for it with the approval of the Head of his/her department and taken the prescribed examination. However, the course shall not be used in calculating the CGPA.

Computation of Grade Point Averages:

Credit Units vary according to contact hours assigned to each course per week per semester, and according to work load carried by the student.

Grade Point Average (GPA) is derived by multiplying credit unit and grade point and dividing by total credit units.

Cumulative Grade Point Average (CGPA) is derived by the sum of quality points covered divided by the total credit units of courses for which examinations have been taken.

Grades obtained in all approved courses of a student's prescribed programme shall be used to compute the GPA.

Where a student has registered more than the allowed number of free elective courses, only the grades obtained in the allowed number of elective courses chosen in the order of registration will be used in computing the CGPA. Other elective courses will be treated as audited courses and will not be used in calculating the CGPA.

3. Degree Classification: The degree shall be awarded with 1st, 2nd Upper, 2nd d Lower, 3rd Class Honours or a Pass degree. The Cumulative Grade Point Averages for these classifications shall be:

Class of Degree	CGPA
1 st Class	4.50-5.00
2 nd Class Upper	3.50-4.49
2 nd Class Lower	2.40-3.49
3 rd Class	1.50-2.39
Pass	1.00-1.49

Restrictions in the regulations shall ensure that the classification given is not higher than grades actually obtained in the required courses in the candidate's major field.

ORGANIZATION, ADMINISTRATION AND CONTROL

Ownership and Control

The College is owned by the Nigerian Baptist Convention (NBC). The College is run by the Governing Board appointed by the proprietor, the NBC. The Board is made up of men and women from different profession who run a tenure of 3 years, renewable once. The Board supervises the work of the College's administration, makes policies for the smooth running of the College and decides on matters of appointments, promotions, among others.

The College also has a Faculty Board made up of all full time teaching staff. The Faculty Board meets monthly to decide on academic related issues and other relevant matters.

Organization And Administration

Describe below the major components of the College; how the components are administratively linked together with the current organizational structure in relation to programme to be accredited.

The Governing Board is appointed by the proprietor, the Nigerian Baptist Convention through its Ministerial Training Board. The Board oversees the work of the College on behalf of the proprietor. One of the Board's duties is to appoint the Rector. The Rector, being the chief administrative officer, is responsible to the Governing Board for the conduct of the affairs of the College.

The primary administrative officers of the College who constitute the administrative council are the Rector, Deputy Rector, Registrar, Director of Academic Affairs, Director of Students' Affairs, Librarian and the Bursar (see organogram).

The Director of Academic Affairs is the Liason Officer between the College and the University of Port Harcourt on affiliate matters.

Philosophy

The Objectives

The Programme is designed to cater for the interest of students offering a full four year BA Degree in Religious and Cultural Studies. The Programme is, however, concerned with the critical study of the African religious and Cultural life in all its diversity. Nevertheless, emphasis is placed on those religious traditions which have the greatest importance in the history of Africa – the various Indigenous religious traditions, Christianity and Islam with their ethical values and demands.

The Objectives include:

1. To develop in the students the ability to understand, analyze and critically interpret the nature of religious reality as well as the mutual interplay of religious features with other elements in the broader social and cultural context.
2. To enhance the employment prospect of Religious Studies Graduates in the new millennium. It is necessary that the College's multi-disciplinary heritage should be promoted even further as our graduates will be better equipped for greater opportunity in the society.
3. To provide adequate knowledge and skills in ministerial training for men and women irrespective of differences.
4. To teach and apply the Christian faith and practice in its comprehensive and integrative nature for the transformation of the individual and society.

UTILITY SERVICES

- o The College provides its own water, and has generators which complement the power provided by PHCN.
- o The College's power supply is joined to the National grid.
- o The College generates its own electricity to complement the Municipal source.
- o When the National source fails, power may be provided for about ten hours daily.
- o The College has Standby Generator and exclusively generate water from College Boreholes
- o Nothing is being done to obtain water supplies from Municipal sources because there is no provision by Municipal

CURRICULUM

Process of Curriculum Design

Faculty of Humanities has curriculum committees. These committees usually examine and review matters affecting the curriculum of their respective disciplines and make suggestions. These suggestions are forwarded to the faculty board. The faculty board may

modify these suggestions noting the provisions of the National Universities Commission. Thereafter, the modifications are forwarded to the Senate Committee on Academic Programmes and Policies for further review and necessary recommendations to the University Senate.

Updating Curricula of Programmes

Explain briefly the provision made by the University for updating the curriculum of each programme offered, for example, staff industrial training; programme advisory committee, use of part-time professional staff, staff development programmes, curriculum review committee, etc.

Each programme is reviewed periodically as follows:

- | Auditing or Revision of courses offered for period of 5 years
- | Revision of course contents/outline
- | Updating of course concepts
- | Comparison of courses offered with other institutions especially after exchange of programmes of staff internationally or locally, or visiting scholars
- | Sabbatical staff experiences with companies and other tertiary institutions.
- | External examiners comments, suggestions, report.

LIBRARY

The Library system consists of the following:

- (a) The Main Library, which houses the administration, the Technical and Readers' Services Divisions and Archive Section.
- (b) The Research holds the basket of periodicals/journal collections; government publications accepted graduate projects i.e. relevant to research.
- (c) The Medical Library holds basic and clinical medical books and some selected journals.
- (d) College Reading holds some humanities works and some first degree students' projects among others.

Materials on the shelves are arranged according to the Library of Congress Classification Scheme. Directional and shelf guide are in place to lead users to specific areas and collections. Our catalogue, which is the main testing tool, consists of Author/Title and Subject Catalogue.

PHYSICAL FACILITIES

Only physical facilities that are common to the whole College are covered under this heading Physical Facility in the department where programme to be accredited is offered are dealt within paragraph 49.53.

The Central Library

- (a) Name of highest officer in-charge of the main library: MRS. NGOZI J. MADUAGU

(b) Designation: COLLEGE LIBRARIAN

(c) Salary Grade Level: NBC TSS 8/6

* Usable floor is: 47.99 SQUARE METERS

* Student population served: 80

* Sitting Capacity: 100 SEAT

* Library opening and closing hours:

Semester: Mon-Friday: 8.30am-11.00 p.m.

Saturday: 9.30am- 10.00pm.

VACATION: Mon-Friday 8.30am-4.00p.m

Saturday: 9.30am

Library Lending

* For academic staff: Maximum of 5 books per semester.

* For students: Maximum of 10 books a week. The Books are renewable after each week

All books, journals and related facilities for

(1) General reading: 3,984

(2) General Education: 2,615

JOURNALS 564 ;ii) Books 5,431

Journals - 64 titles

Books - 3,158

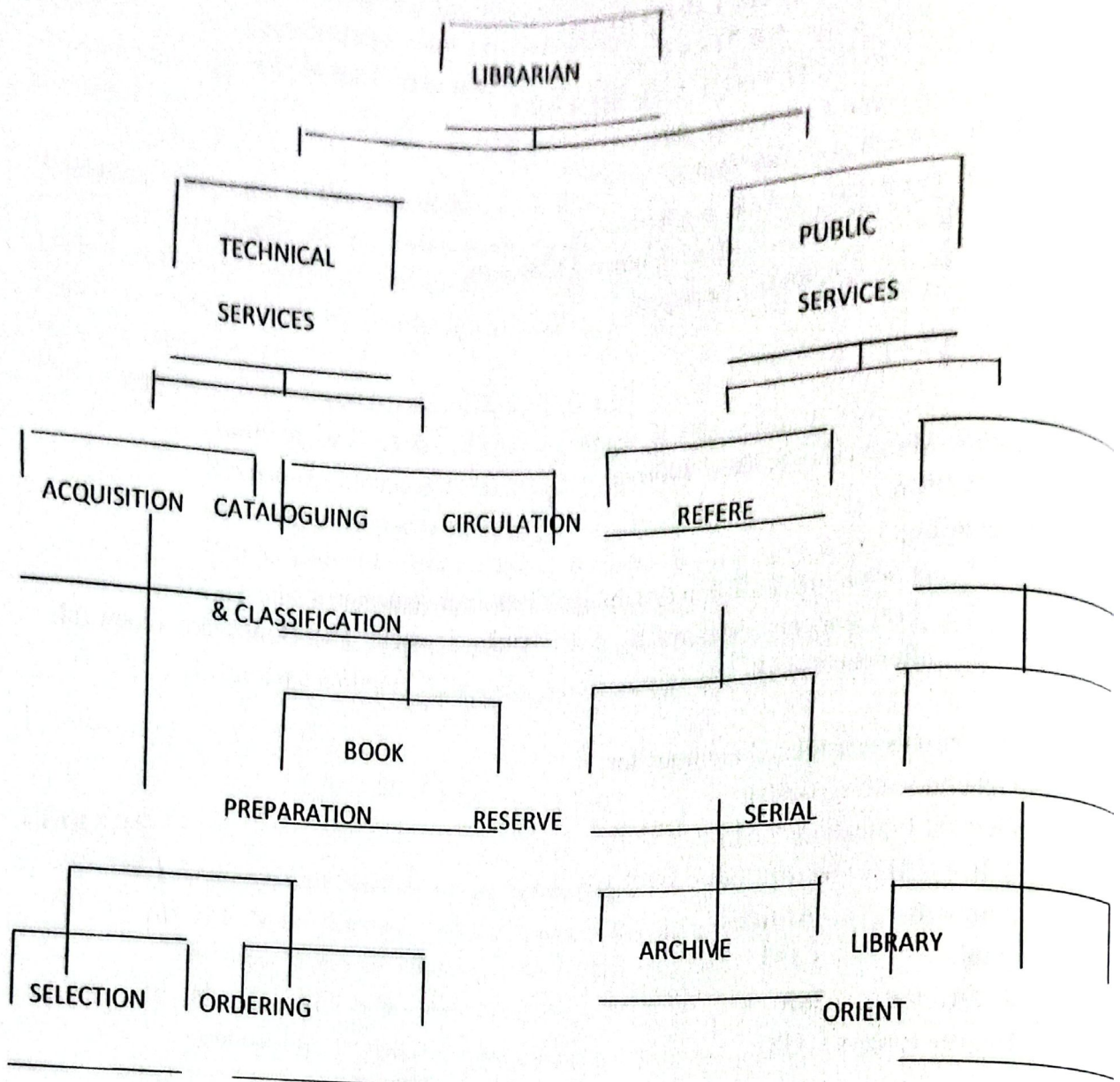
Reference - 285

Degree Essays - 418

Acquisition Policy

The books must be in perfect condition. Books acquired must not be less than 5 years old, unless otherwise requested.

The Library's administrative organization and use can best be described by the chart below, showing lines of responsibility between the Librarian who handles the administration, other staff and the sections a user can easily visit for a particular service needed.



The library is grouped into two major sections, that is, the technical processing section responsible for selection, acquiring and processing of materials, while the public service section is responsible for all user's enquiries, circulation, orientation and loaning of materials like reserve, reference, archival, and serials material. With this we are both rendering services to our users and at the same time effectively doing administrative work.

Professional Services Offered by the Library

The College library makes efforts to:

Play a central role in the academic programmes of the College by providing materials and facilities to meet the educational needs of the College.

Promote the use of the entire library resources and be guided by the concepts of use in all organizations and housekeeping operations.

Organize orientation programme for incoming students and to teach them the use of the library as part of the General Studies Programme. The library equally has an open door

policy for students who come for individual information needs. Books not found in the library can be made available through Interlibrary Loan Programme.

Stimulate intellectual curiosity and promote habit of reading, learning and private study to enable beneficiaries of higher education in the College to be continually informed through reading so that they can make meaningful contribution to society.

Develop the College Archives by collecting, preserving and disseminating all publications by the College and on the College and by members of the College Community, including acquiring thesis, lectures and publications etc.

Develop the Library as a multi-media resource center with print and non-print materials such as films, video, E-print, CD ROM and provide machines for their effective utilization

Provide specialized information (scientific industrial and commercial) to the greater community outside the College especially if such needs cannot otherwise be met by other agencies and libraries.

Cooperate with other Higher Institution's Libraries and libraries of other higher institution to harness the entire library resources within the country for effective utilization.

Staff and Student Housing

- A. The College allows teaching and administrative staff to live off campus since there are not enough staff quarters to accommodate everyone.
- B. Students are required to live on campus except there are any justifiable reasons why any student should live off campus.

FACILITIES FOR SPORTS AND RECREATION

Some on-campus facilities for sports and recreations are available for regular use by students and staff.

1. Football Pitch
2. Basket Ball Pitch
3. Volley Ball
4. Table Tennis
5. Lido

HEALTH FACILITIES

The College runs a clinic of 11x 13ft. that attends to the immediate need of staff and students. The clinical services comprise of pharmacy, laboratory (mainly with strips) Nursing and Medical. The clinic adopts the outpatient consulting method and patients requiring further care are referred to the Military Hospital Obinze or Federal Medical Centre, Owerri. The Health Team is made up of a nurse, laboratory Scientist and a visiting medical doctor.

Staffing

Recruitment, Retention, Dismissal and Welfare

All vacant positions are normally advertised by the Registrar of the College in National News Papers. Enough time is given for responses from the public before interview date is scheduled.

The College recruits suitably qualified staff members through the Appointments and Promotion Committee of the Board.

Promotions are carried out according to the "Criteria for Appointments and Promotions" approved by the proprietor. The conditions of service used by the College are that approved by the Nigerian Baptist Convention for her workers. It includes salaries, allowances and retirement benefits.

A staff member may be dismissed if he/she is found to be incompetent, morally delinquent, or due to failure to properly perform one's duties. A recommendation for dismissal has to be approved by the Governing Board before becoming effective.

STUDENT ADMISSION AND GRADUATION POLICY

ADMISSION, RETENTION AND GRADUATION POLICY

The College runs a degree programme of 4 years for its Bachelor's Degree in the Faculty of Humanities, Department's of Religious and Cultural Studies. The basic entrance requirements which is the Department requirements include five (5) Ordinary Level Credits, including English Language and any four subjects in not more than two sittings at the WASC/SSCE/GCE and NECO or their equivalents exam (one other science subject will be accepted in counting the five (5) O/L credits). The UME Requirements includes English Language and three subjects in the Arts or Social Sciences. Candidates must pass the UTME at an acceptable cut-off-score.

Furthermore, the College does not have any policy on advanced placement of students. Students are not exempted from certain courses already completed in another University or programme.

Admission: See relevant sections of the minimum Academic Standards document.

Admission requirements to the programmes, and other factors which influence the selection of students. Also state if there is any policy on advanced placement of students, exemption from certain courses already completed in another University or programme.

Admission into the degree programme is normally through the Joint Admissions and Matriculation Board (JAMB). The subject combinations for each department are specified in the JAMB Brochure for the specific admission being sought. From the 2020/2021 Academic year, would be students will in addition to the JAMB examination be required to go through the University's own screening before gaining admission into the relevant first degree programmes.

Generally minimum of 5 credits passes of the General Certificate of Education (GCE) or West African School Certificate is required. Student from other universities may also transfer their admissions to the College after their transcripts may have been duly certified. This is referred to as inter university transfer.

To remain in the programme, students must duly register for prescribed courses and obtain at least a cumulative Grade Point Average (CCPA) of 1.00 at the academic year. A student whose CGPA is below 1.00 at the end of a particular period of probation is usually

advised to withdraw from the programme. In the same vein, a student who was admitted into a four-year programme is expected to spend at most 2 extra years. If within this period, the student is unable to fully pass all the prescribed courses, the student must withdraw from the programme.

Where a student has been able to register and pass all the prescribed courses relevant to this programme within the specified period, the results are presented to senate for necessary approval and the degree subsequently awarded

Probation, Expulsion, Withdrawals

College's policy on probation, withdrawals and expulsion of students.

A. **Probation** is a status granted to a student whose academic performance falls below an acceptable standard. A student whose cumulative grade average is below 1.00 at the end of a particular year of study earns a period of probation for one academic session.

B. **Withdrawals**

(i) **Temporary withdraw:-** A student may apply for temporary withdrawal from study for a period of one year, which may be renewed up to a minimum of 2 years.

(ii) **Withdrawals:-** A student whose cumulative grade point is below 1.00 at the end of one year's probation shall be required to withdraw from the programme.

(C) **Expulsion:-** Any student of the university, who has been found guilty of misconduct, the Vice-Chancellor may, without prejudice to any disciplinary powers conferred on him by the status or regulations, direct.

That the student be rusticated for such period as may be specified in the direction or

That the student be expelled from the College.

GRADING SYSTEM AND REQUIREMENTS FOR GRADUATION IN EACH PROGRAMME

The grading system used in the evaluation of students and the requirements for graduation in a degree programme. Also explain how repeats in final examinations are handled.

The grading system is as follow:-

(a)	70 – 100%	= A	5 points
	60%-69%	=B	4 points
	50%-59%	=C	3 points
	45%-49	= D	2 points
	40%-44	= E	1 point

Final graduation results are computed and graded thus:

1.	-	1.49	Pass
1.50	-	2.39	3 rd Class

2.40 - 3.40	2 nd Class lower
3.50 - 4.40	2 nd Class upper
4.50 and above	1 st Class

Candidates, who are not able to pass all courses registered for at the end of the 4th year, have two more years to remedy same. At the end of the sixth year, they either pass out or fail out.

STUDENT GUIDANCE AND COUNSELLING

In BCT OBINZE Students are assigned Academic Advisers by the Heads of Departments as soon as they are registered. The academic advisers are expected to provide adequate guidance and counseling primarily in issues that bother on their studies in the College, including choice of courses to register for, details of graduation and continuation requirements and the effect of the different choices which the student makes on his later life.

In addition to Academic Advisers, there is a Chaplain who may discuss other social issues which students generally are exposed to. These do not include health related problems; such issues are dealt with at the Sickbay in the College i.e The Health Centre.

POLICIES ON BACHELOR OF ARTS PROGRAMME

Prohibited Conduct

The following describes prohibited behaviours that compromise individual and institutional integrity; which is thought of as relevant to the safety and security of the community; and which can create a value lack in the educational process. This list should be interpreted broadly and is not intended to define misconduct in exhaustive terms. Students are responsible for complying with all University/College Policies, including but not limited to the standards listed below. Any student or student organization that has allegedly attempted, planned, or committed any misconduct is subject to the conduct review process as outlined in this Student Code of Conduct. In addition, a student who assists or has knowledge of another student or organization committing or attempting to commit a violation of College Policy is required to remove him or herself from the situation immediately; failure to do so when reasonable under the circumstances may result in that student being found responsible for the same violation(s).

- 1. Acts of Dishonesty** these shall include but not limited to:
 - a. Cheating, plagiarism, or other forms of academic dishonesty.
 - b. Providing false information, knowingly withholding relevant information, or supplying misleading information to any University/college official, Department or office, or any law enforcement officer; and fellow students
 - c. Forging, altering, or misusing any University/college document, record, or instrument of identification;
 - d. Tampering with the election process of any University/college recognized student organization;
 - e. Refusing to provide identification, misidentifying oneself, or presenting/possessing any form of false or altered identification;

- f. Misusing of any University/college Identification Card, including transferring and/or copying ID cards, possessing another person's ID card, allowing another student or a non-student to use one's ID card, or using the ID card in a fraudulent manner, and
- g. Representing oneself, or an organization, as having the authority to enter into contracts or agreements that affect University/college in any way.

- 2. Alcohol.** Prohibited conduct includes, but not limited to:
- a. Serving alcoholic beverages on University/college property or within its facilities.
 - b. Underage distribution, selling, possession, or consumption of alcohol, including being under the influence of alcohol or being in the presence of alcohol on campus;
 - c. The misrepresentation of one's age in order to possess, consumes, or purchase alcohol;
 - d. Public intoxication, excessive noise, verbal or physical abuse to others, vandalism, and other inappropriate behavior while under the influence of alcohol.

- 3. Computer and Network Misuse.** Examples of prohibited conduct include, but are not limited to:
- a. Theft or misusing computer facilities and resources, including sending obscene or abusive messages, interfering with the work of another individual, or interfering with the normal operation of the University/college computing system and/or network;
 - b. Using, copying, accessing, reviewing, revising, and/or transferring an electronic file, without authorization, for any purpose;
 - c. Using another individual's identification and/or password, for any purpose;
 - d. Using computing facilities and resources in the act of committing any other violation of University/college policy; and

- Dangerous Materials.** Examples of prohibited conduct include, but are not limited to:
- a. Possessing, storing, and/or using fireworks, combustible materials (i.e., lighter fluid, propane and other dangerous chemicals), any item or combination of items when combined could create an explosive device, or other dangerous items or substances, anywhere on college property;
 - b. Possessing, storing, and/or using any firearms or weapon, as well as any type of ammunition, anywhere on University/college property.

- Disruptive Behaviour.** These prohibited conducts includes, but are not limited to:
- a. Engaging in behaviours which are rude, disorderly, or indecent;
 - b. Breaching the peace, and/or aiding, abetting, or procuring another person to breach the peace on University/college premises or at functions sponsored by, or participated in by the University/college;
 - c. Behaving in a manner which disrupts the regular operations of the University/college, or any University/college activity, whether on or off campus;
 - d. Obstructing the free flow of pedestrian or vehicular traffic on University/college premises or at sponsored or supervised functions;
 - e. Obstructing access to any building or facility on University/college premises;

- f. Inciting to action or participating in unauthorized activities resulting in destruction to or damage of property;
 - g. Infringing upon the rights of others or actions that prejudice the maintenance of public order;
 - h. Climbing or scaling the exterior of any University/college building;
 - i. Exhibiting public nudity or other inappropriate sexual related conduct; and
 - j. Engaging in acts of discrimination
6. **Dress Code**- failing to wear appropriate upper and lower garments and footwear at all times on campus, particularly in public areas of campus, but with the exception of private locations such as bedrooms and bathrooms. No form of wearing of trouser by female students is allowed. Exception is only during sport time and sporting attires.
7. **Drugs**. The prohibited conducts includes, but are not limited to:
- a) Possessing, using, sharing, distributing, purchasing, obtaining, selling, or manufacturing any substance and controlled substance that is prohibited by state or federal law;
 - b) Illegally or inappropriately using any substances with the intention to cause intoxication or hallucinations;
 - c) Abusing or misusing one's own prescribed drugs; and
8. **Fire Safety**. Instances of prohibited conduct include, but are not limited to:
- a) a. Engaging in arson, or otherwise participating in, causing, setting fire, or attempting to do the same to any University/college or personal property;
 - b) Tampering with, misusing, damaging, removing, interfering with, or unnecessarily activating fire and safety equipment, including but not limited to fire extinguishers, smoke detectors, fire alarm, exit signs, emergency lighting, heat sensors, and hoses;
 - c) Creating a fire hazard, including possessing or using fire hazards on college property or any appliance or item with a heating element;
9. **Gambling** - playing or engaging in any form of gambling activities.
10. **Harmful Behaviour** - Acts that cause harm to any individual are contrary to the educational mission and values of the University/college. In addition, behaviours that threaten or endanger the health and/or safety of oneself or others are contrary to the character of a learning environment. Mere words alone are not a justification for engaging in violence or harmful behaviour, as students are expected to withdraw themselves from provoking situations, when possible.
- a. Impeding on another person's physical space in an aggressive and/or violent manner, such as abuse or assault. This includes initiating physical contact or retaliating to physical contact through any type of unwanted touching or striking of another person.
;

- b. Threatening or otherwise intentionally placing another person in fear of being touched or struck;
 - c. Intentionally or recklessly causing physical harm, a safety hazard, or endangering the health or safety of others; and
 - d. Failing to abide by reasonable directives offered by professional staff with respect to caring for one's own mental and physical wellbeing. When circumstances arise that prohibit a student from appropriately assessing or attending to his or her own welfare, the student is strongly encouraged to seek counseling and support within the appropriate University/college offices and adhere to the directives given by the professional(s).
- 11. Hate Incidents** - committing any violations within this code against an individual because of their actual or perceived race, religion, national origin, sexual orientation, gender identity, ethnicity, culture, or disability.
- 12. Sexual and Gender-Based Misconduct** –Baptist College of Theology, Obinze prohibits all forms of Sexual and Gender-Based Misconduct which includes but not limited to Sexual Harassment, Hostile Environment Harassment, Sexual Assault, Domestic Violence, Dating Violence, Stalking. Sexual Exploitation
- 13. Smoking** - Smoking and tobacco use in any form are prohibited by the institution
- 14. Tampering with Property** – The Baptist College of Theology Obinze prohibits all forms of tampering with any public or private property which includes but not limited to:
- a. Stealing, illegally possessing, removing, misusing, destroying, damaging, and/or causing harm to any property;
 - b) Knowingly possessing stolen property or unauthorized possession, intentional taking, or use of University or another individual's property.
- 15. Unauthorized Entry or Access.** The Baptist College of Theology Obinze prohibits conducts that are not authorized including
- a. Gaining access into restricted areas without authorization.
 - b. Using, possessing, or duplicating keys or another form of access (such as via ID card) to any University premises without authorization;
- 16. Unauthorized Recording and Distribution.** The Baptist College of Theology Obinze prohibits conducts including, but are not limited to:
- a. Using an electronic or other audio or video recording-capable device (including a mobile telephone) to photograph or record any person without his/her prior knowledge, or without his/her effective consent, when the person or persons being recorded have a reasonable expectation of privacy, and/or when such recording would likely cause a reasonable person harm or substantial emotional distress;

- b. Distributing and/or transmitting private photographs or recordings of any person without express permission, including photographs/recordings taken without the subject's knowledge;
- c. Possessing concealed or hidden camera devices on campus; and
- d. Photographing or videoing confidential or sensitive University information, including recording meetings with University officials without express permission.

17. Examination Related Misconduct: Examination related misconducts are also examination irregularities. A student shall be deemed to have been involved in examination irregularity if he/she does any of the following acts or omission:

- a. Writing or sitting for an examination or attempting to write or sit for any examination knowing full well that he / she has not fully paid his/ her school fees and/or register for such course(s);
- b. Writing or sitting for an examination or attempting to write or sit for an examination in the absence of a valid identity card, school fees receipt and any other relevant document as the University may request for, from time to time;
- c. Being in unauthorized possession of examination answer script, examination answer sheet, micro – sheets of paper(s) or any electronic form of recording answers, or any other form of recording answers relevant to the particular examination in issue;
- d. Being in possession of any unauthorized micro – sheet of paper, hand set/telephone or any unauthorized electronic recording device while inside the venue of an examination;
- e. Exchanging of answer scripts , answer sheets with any other student or any unauthorized person while within the examination venue or the precincts of an examination venue;
- f. Appearing in examination hall/ venue, sitting, attempting to write or writing examinations in the name(s) of, and/or matriculation number(s) of any other student(s) or writing a fictitious matriculation number or name with the intent to deceive invigilator(s) during an examination ;
- g. Releasing examination answer scripts to any unauthorized person (staff or students) or sharing the contents of any examination answer script(s) with any student during the conduct of an examination;
- h. Copying the work of any other student(s) while inside the venue of an examination, soliciting for unauthorized assistance from fellow students during examination;
- i. Deliberately or negligently allowing any other student(s) to copy from his/her answer script , or negligently failing, refusing or omitting to draw the attention of Invigilator(s) to the act of copying by other student(s);
- j. Deliberate refusal, neglect, omission and, or, failure to complete an examination irregularity form at the earliest opportunity to state the students version of what transpired in the examination hall/ venue;

- k. Deliberate disrupting of examination especially when caught for attempting to violate examination regulations and;
- l. Non submission of answer script or leaving the examination hall with answer script, by the student, either during or at the end of an examination.

18. Spiritual Activities

- a. Chapel attendance and other spiritual enrichments are compulsory
- b. The Bible is compulsorily required in all chapel services
- c. Each student must belong to an 'Advisee Group' where a staff is assigned to give spiritual and academic guidance

19. Failure to comply - It is a violation to ignore, disobey, disregard, or otherwise violate any reasonable directive. These prohibited conducts include, but are not limited to:

- a. Failing to comply with the directives of any University/college authority;
- b. Failing to accurately identify oneself or present appropriate identification when requested to do so by any paraprofessional, professional faculty/staff member, University official, or Campus Safety officer (students must have a Lynn University Identification Card in their possession at all times and must surrender the ID upon request from any University staff, faculty, or administrator);
- c. Failing to comply with the directions of any law enforcement officer acting within the performance of his/her duties, including failing to accurately identify oneself or present appropriate identification when requested to do so; and
- d. Failing to comply with the terms of any University/college Agreement, policy, procedure, or contract.

NOTE

- 1. The following courses are compulsory required Electives: Spiritual Formation and Work Ethics
- 2. Spiritual Formation is to be offered for four (4) semesters and for a total of 4units
- 3. Work Ethics is to be offered for two (2) semesters and for a total of 2units

HANDBOOK FOR STUDENTS

PHILOSOPHY AND OBJECTIVES

Philosophy

The Baptist College of Theology, Obinze is an academic institution providing theological education and professional training for God-called men and women to help meet the need for effective leadership in the work of churches, schools, and the denomination. The College offers curricula in the areas of Theology, Religious Education and Religious Studies (in affiliation with Bowen University, Iwo Osun State). These programmes of study are designed to offer a comprehensive theological education of high quality for the development of Christian leaders, including lay leaders, and to provide specialized training in professional skills demanded by the various church-related ministries in Africa.

The Objective of the Baptist College of Theology, Obinze

To provide high level and holistic theological education that stirs the spirit, sharpens the mind and trains the hands.

Motto: Equipping the Saints for Kingdom Service.

GRADUATE PROFILE AND ASSESSMENT

Preliminaries

In keeping with best practice in theological education across the world, the following are expectations of graduates of the Baptist College of Theology, Obinze.

Graduate Profile

Knowledge and Understanding

1. A working knowledge of the Bible
2. A basic understanding of Christian doctrine in general and an exploration and appreciation of the theology of worship
3. A basic understanding of Christian history and tradition
4. Ability to critically reflect on issues

Competence

1. Worship-leading skills
2. Preaching skills
3. Skills to enable learning, communication and ministry
4. Skills to provide leadership in missions and outreach
5. Pastoral skills
6. Leadership skills

Conviction and Spirituality / Formation

1. Are developing, reflecting on and evaluating their personal discipline on prayer, worship and thoughtful study of the Bible.

2. Are aware of, and are exploring the resources available for spiritual growth.
3. Are reflecting on God in other experiences.
4. Explore their understanding of, and participation in God's mission.
5. Appreciate the spirituality of their own and others in traditions (ecclesial, cultural, etc).
6. Experience, and reflect on the worship and spiritual life of different congregations.

GRADUATION ASSESSMENT

Type	Example	Useful for
Assessment of performance in situ	A preacher leading a church service (Evaluation forms shall be filled for every student leading chapel by every Faculty member present)	Assessing integration of skills, knowledge and attitudes in context.
Assessment written work	Graduation project	Assessing research, thinking and writing skills.
self-assessment	Watching and evaluating a video of oneself in a public role (every student leading chapel required to video it and write an evaluation of the service to Faculty adviser who shall review it with him/her)	Developing self-reflection skills. The evaluation itself can be assessed by others.
Assessment interview or conversation	A devised pastoral encounter	Testing how sensitive someone is to affective and non-verbal signals, how and well people think and act on the spot.
Report from internal and fields supervisors/mentors	A placement report and internal supervisor's report on student.	Learning how your character and skills are seen by an experience person
Written Assessment and oral public Assessment	Comprehensive written exam and spontaneous oral exam	Assessing integration of academics, practical skills and possibly spiritual maturity in a spontaneous setting
Assessment of Spiritual	Spiritual reflection/spiritual	Discerning student's spiritual

Development	development Inventory	development process
Summary report from coordinator	Report to the Faculty on each student reflecting insights from all the above.	For drawing evidence together from a variety of assessed contexts to present a whole picture of person's character and development

Prepared by: Dr. John. O. Enyinnaya

COMMUNITY LIFE AT BAPTIST COLLEGE OF THEOLOGY, OBINZE

Preamble

In view of the improvements anticipated by the Faculty of the Baptist College of Theology, Obinze in the programmes and services of the College, and in view of the importance of community in the realization of these improvements, this document seeks to set out the vision and Objectives of community life at the College.

Community Life Objectives

The Baptist College of Theology, Obinze seeks to be:

1. A Christian community where people relate selflessly as those bound together by the love of Christ (mediate rather than immediate relationships)
2. A missional community that produces persons who can work as team members and lead in the ways that will build team spirit
3. A purposefully participational community where each member contributes their quota for the smooth running of the community
4. A God-centered community that provides a safe environment where people can grow to become who God wants them to be

Community Life as Tool for Spiritual and Personal Development

In recent times there has been a renewed appreciation of the importance of spiritual formation in theological education. There is an increasing consensus among theological educators that the goal of theological education is to develop persons who will live and lead like Christ. However, there is no consensus regarding how to make this happen as many come to realize that spirituality, to a large extent, cannot be taught hence the recourse to the idea of community.

The word seminary originally referred to a seedbed where 'plants are nursed. Thus, a theological institution is a seedbed where God-called men and women are helped to grow in their relationship with God, mature in their knowledge of God and their appreciation of their

calling and gain skills necessary for fulfilling their ministries. Beyond the teaching and modeling that goes on in theological education, therefore, the context or environment in which these take place is as important or perhaps more important than the other things that go on there. The following statements point the way to the kind of community which the Baptist College of Theology, Obinze, is determined to become.

Christian Community

A Christian community is one in which people see themselves as bound together by the love of Christ (mediate rather than immediate relationships). In communities ruled by immediate relationships people choose who they like or do not like. (I like you, you like me, as the case may be). In communities ruled by mediate relationships, people see themselves as bound to Christ and therefore to one another (I am bound to Christ. You are bound to Christ, so we are bound to each other). We belong to each other and that belonging predates our first day at College or first meeting in the classroom.

Missional Community

Church life is team life. Churches that grow fastest are those in which team spirit or community spirit is strong. Our goal is to develop ministers who will not only learn how to live in communities but also gain the skills necessary for building inclusive communities based not on tribe, social class, or race but on Christian love and unity. Participational community.

Christian community is not a koinonia of sharing a common salvation but also a koinonia of sharing a common life. In a true community, members participate in each other's experiences and contribute in the smooth running of their communities. The Baptist College of Theology, Obinze seeks to be a community where every member thereof plays a part in the good running-of the community. It may be in the form of giving a cup of cold water, washing one another's feet, sweeping of the floor, cutting of the grass, taking good care of the communities' facilities, ensuring security, a watching out for the good of the entire community.

God-Centred Community

In a community people have the freedom to grow and be helped along this line. This College seeks to be a community in which people are nurtured to growth and maturity as they take advantage of the community resources at their disposal guided by the principles of God's word.

ADMISSION GUIDELINES

General Conditions for Entry

All applicants to the College should fulfill the following qualifications:

1. Be at least twenty years of age.
2. Furnish to the Faculty satisfactory evidence of sound Christian character and a call of God to a religious vocation.
3. Be recommended by their church.
4. Take and pass an entrance examination and personal interview.
5. Meet the academic requirements for entrance as outlined below.
6. Show promise of continued intellectual and spiritual growth and potential for future usefulness in church and society.

Married applicants must have a legal marriage, registered under the marriage ordinance, before they enroll with the College. Since this is an international institution, it is vitally important that the applicant be proficient in writing and speaking English clearly and correctly and thinking logically.

Courses of Study/Entry Requirement

The College offers three basic programmes of instruction in both Theology and Religious Education, Bachelor's Degree, Diploma and Certificate.

1. Bachelor of Theology or Bachelor of Religious Education Degree (B.Th., B.R.E.) Four Year Degree Programme.

Candidates must have academic qualifications which meet one of the following requirements to sit for the entrance examination.

- A. WASC OR SSCE OR NECO OR GCE (O/L) with a minimum of five credit level passes, including English Language at not more than two sittings.
- B. Two GCE (A/L) papers and three GCE (O/L) credit passes including English Language provided that no subject shall be counted at both ordinary and advanced levels.
- C. Diploma in Theology OR Religious Education. (Obinze or any other recognized theological institution) with five credits including English Language, at the Ordinary Level (O/L) and must meet the requirements of 1(a) above. Those with these qualifications spend three years in the degree programme.
- D. A Bachelor or Higher Degree from an acceptable institution of higher learning. Those with Degree qualifications spend three years in the College Degree programme (B.Th. or B. R.E).

2. Diploma in Theology OR Diploma in Religious Education (D. Th., D. R.E.) Three Year Programme.

WASC OR SSCE OR NECO OR GCE (O/L) with minimum of four credit level passes and at least a pass in English Language obtained at not more than two Sittings.

3. Certificate in Theology (C. Th.) Two Year Programme.

Candidates seeking admission to courses leading to the Certificate in Theology which is a two year course of study shall possess:

- A. Evidence of having Secondary School education up to ISS 3.
- B. Completion of the College's Pre-Certificate programme.

4. Pre-Certificate Programme.

The Pre-Certificate Programme is a one year preparatory programme designed for those who did not have the privilege of formal education. It does not qualify a person for the pastoral ministry but aims to equip them with reading, writing and speaking skills required for the Certificate in Theology programmes.

5. Bachelor of Arts (BA) in Religious Studies (BOWEN)

Candidates seeking admission to courses leading to the Bachelor of Arts programme, which is a four year course of study shall possess:

- (a) WASC OR SSCE OR NECO OR GCE (OIL) with a minimum of five credit level passes, including English Language at not more than two sittings.
- (b) Must be one who has received God's call and has theological training or is willing to have theological training (Degree, Diploma or Certificate) alongside the B.A (other details as found in the B.A. Form).
- (c) Must write and pass Joint Admission and Matriculations Board (JAMB) exam.

6. Sandwich Programme

Purpose

Some of the distinctive features of the Sandwich programme that distinguished it from the regular degree programme include:

- (a) The Sandwich programme is oriented entirely toward those who are actively involved in the practice of ministry.
- (b) Unlike the residential/regular programmes, the student continues in full-time ministry while pursuing course of study.
- (c) It is also designed for those who for reasons of work, etc., may not be able to come for the full time residential programme. The programme is designed to meet in contact sessions (called Semesters) of:
 - ❖ June to July and July to August (which is an academic session)
 - ❖ The Sandwich Bachelor of Theology candidates spend six years for the programme while candidates with University degrees or HND graduates spend five years.

Relationship

The Baptist College of Theology, Obinze Owerri, founded in 1960, is affiliated with the Nigerian Baptist Theological Seminary, Ogbomosho which is accredited by the

Accrediting Council for Theological Education in Africa, (ACTEA). Furthermore, this institution is in affiliation with the Bowen University for Bachelor of Arts Degree in Religious Studies. The College is a member of the West African Association of Theological Institutions (WAATI) and the International Council for Higher Education (ICHE) based in Zurich, Switzerland. The College operates under the proprietorship of the Nigerian Baptist Convention.

Steps Toward Admission

Initial correspondence with reference to admission to the College should be addressed to the Registrar, Baptist College of Theology, Obinze, P. O. Box 79, Owerri, Imo State, Nigeria.

Application: Persons desiring to enter the College for any course of study should send a request for "Official Application Forms" accompanied by Postal Order and a stamped, self-addressed nine inch by four (or, 102 x 228mm) envelop to the above address. Upon receipt of these materials, necessary documents will be forwarded to the applicant. Applications should be made after June 1st and before ending of February each year to be eligible for the next year's intake in August. Application forms and related materials must reach the Registrar's office before ending of February.

Application forms may also be downloaded at www.baptistcollegeobinze.com

ACADEMIC LIFE

GENERAL INFORMATION

- 1. Handbook:** Each student is responsible for knowing and understanding the contents of the current Students Handbook.
- 2. Visitors:** Visitors must not call at the classrooms or the Library to see students during school hours, visitors and non-teaching staff members are to come to the school office or lecture halls/rooms and inquire about the availability of the person sought. The Rector, Director of Academic Affairs, the Registrar; the Director of Students Affairs or the particular lecturer in lecture room must decide the merits of the case and give proper directions or "permission. Students receiving unapproved visitors will be held "responsible for the offence. Students must not disturb Staff on duty.
- 3. Format for Names:** The format to be utilized by students in writing their names is as follows:
 - (a) For records and forms, the surname is written first in capital (Block) letters, followed by a comma and a given name and initial or two given names.
 - (b) For term papers and reports, the surname is written last after given (names); and
 - (c) The same name must be used consistently, in the same order.
- 4. Library Study:** Students are encouraged to use the Library at their lecture free periods. Students should not disturb others by coming in or going out unnecessarily and the use of mobile phones. Students studying in the Library are not permitted to make noise in any part of the Library, except by the Library desk where the assistance of the Librarian or any Library worker may be needed. Any student found violating

- this rule must face disciplinary measures. The Library is equipped with E-Library access to aid research.
5. **External Examination:** No student is allowed to enroll for, prepare for, or sit for neither an external examination of neither any kind (including entrance examination) nor any other course of academic or vocational study.
 6. **Probation Period:** The first year of any programme of instruction is considered probationary. Entry into a degree course is not completed until after matriculation at the beginning of the candidate's second year it is not automatic, and is dependent upon completion of all faculty requirements.
 7. **Annual Orientation:** Orientation is a requirement for all students, on the dates announced. Returning students must be present throughout the days indicated in the Calendar prior to the opening of the academic year. No student has completed registration and matriculation until he has met the requirements outlined in the orientation scheduled.
 8. **Matriculation:** Matriculation will be according to the schedule listed only, unless otherwise permitted by the Registrar due to most unusual circumstances. Later entrants those not completing all matriculation requirements on the announced day, normally will be surcharged a late registration fee.
 9. **Class Admission Slips:** A registration clearance slip must be shown to the lecturer of each subject before the student may be admitted into any class at the beginning of the Semester.
 10. **Special Programme:** Special Days are listed in the College Calendar in order to call the attention of all students to the fact that attendance in such services is required unless specified otherwise. These include Matriculation, Baccalaureate, Graduation, National Day, Founders' Day, Ministers' Conference, Retreat, Fasting and Prayer, among others. Since participation is required attendance will therefore be checked from time to time. Students are required to be in their official dress for Matriculation, Baccalaureate, Graduation and Founders' Day.
 11. **Grade Reports:** Results will be issued as soon as the Affiliate Schools make them available and only to students with good financial standing.
 12. **Overall Evaluation:** During the Final year of each student's programme of instruction, the Faculty shall make a final general evaluation of the student in academic and practical areas. The student shall not be eligible for graduation until he/she has passed this overall evaluation, the form of which shall be prescribed by the Faculty.
 13. **Finance Account:** A student must have his financial account with the College and other outstanding obligations to the College in good standing before his/her grades can be issued to him/her at the end of any semester and before transcripts can be issued to or for the student or former student.
 14. **Graduation Service:** Graduating and returning students are required to attend all graduation services held once every year at the end of the academic session.
 15. **Completion of Programme of Study:** Students who after the maximum length of time allowed for a programme, did not complete shall be asked to withdraw from the programme. The maximum length of time that a student shall be permitted to spend

- on a standard four (4) year Degree programme shall be six (6) years. The maximum length of time that a student shall be permitted to spend on a standard three (3) year Diploma programme shall be five (5) years, and that of a standard two (2) year Certificate programme shall be four (4) years.
- 16. Class Representatives:** Students in each year of each programme of instruction are to select one person to be their class representative. Such person should be chosen at the beginning of the academic session to serve for one year, and he/she may be reelected. The class representative serves as a channel of communication between Faculty members and student, primarily in relation to specific courses, and seeks to serve as requested in other ways of benefit to the lecturer and the class. The choice of class representative should be reported to the Registrar's office not later than the beginning of the second day of lectures.
 - 17. Student Appraisal of Teaching/Learning:** Students are regularly given an opportunity at the end of each semester to evaluate the effectiveness of the teaching/learning situation, including the leadership of the lecturer. Student's objective and honest assessment is required for the sake of continuous improvement in the total life of the College now and in the future. This is unusually confidential without the student's name or matriculation number apex on the form.
 - 18. Mini-Semester:** A mini-semester is held three (3) full weeks each January. Credits are received for each course successfully completed.
 - 19. Sandwich Programme:** A Sandwich programme is to run two contact points a year, June and July every year. This is open to serving pastors and lay-persons that are engaged in any form of fulltime job and would want to pursue theological studies. Such candidates are expected to run a programme leading to Bachelor degree in Theology (B.Th. or B.R.E.) spanning over six (6) years contact sessions (see College Prospectus for more details).
 - 20. Outside Engagements:** Students are not allowed to have outside engagements such that will necessitate asking for permission from lecturers. Students are therefore advised for their own best interest not to be engaged in any outside engagement that will thwart their studies.
 - 21. Faculty Advisor:** Each student who enrolls in The Baptist College of Theology, Obinze is assigned a Faculty Advisor who may counsel with the student concerning studies and vocational choices, supervised ministry expectances and personal matters. The student may take the initiative in arranging meetings with his/her Advisor, and the College in requesting regular small-group time with all the Advisees and their Advisor.
 - 22. Counselor:** As distinct from Advisers, also may be designated by the College to help students who voluntarily seek help in finding solutions to particular problems. Among these counselors is the Director of Student Affairs.
 - 23. Replacement of Certificate:** Certificates issued upon successful completion of Certificate, Diploma or Degree programmes of instruction cannot be re-issued or replaced. When the original is received you may wish to have photocopies made and kept in a different location than the original document.

- 24. Full-time Student:** To be considered a full-time student in any programme of instruction, one must take at least fifteen (15) semester-hours credit in each regular semester. To graduate on schedule however, an average of eighteen (18) hours to nineteen (19) semester hours' credit may need to be taken each semester. Mini-semester course credits may reduce the number of elective hours needed during regular semesters.

Academic Regulations

1. Attendance:

Each student is expected to be regular and prompt in attending lectures as may be applicable and scheduled. No student may be absent from any College scheduled classes without permission from the Director of Student Affairs and the Registrar. The lecturer of each course/subject also must be informed in advance after permission is received to be absent. The student concerned is responsible for content and assignment related to the lecture missed.

2. Absences

- (a) If a student is absent for more than eight (8) meetings of a three (3) hours credit course, more than five (5) meetings of a two (2) hours credit course, or more than two (2) hours of one (1) hour course, the student will forfeit the course for that semester.
- (b) Absences recorded in the lectures immediately preceding or immediately following holidays shall count as two absences for each class missed if not excused absences (in advance, normally).
- (c) The student who is absent is responsible for content of lectures and for assignments given or due during his/her absence. Assignments due during an absence are to be submitted in advance.
- (d) An "excused absence" is one in which the appropriate authorities are notified in advanced and permission is granted for good reason to be absent. This still counts as absence, but normally is greatly preferred to an unexcused absence.

3. Required Courses

Required courses must be taken before enrollment for elective hours if there is any conflict in schedule. If any question arises concerning this, see the Registrar or the Director of Academic Affairs.

4. Auditing Courses

Students wishing to audit courses which they will receive no credit, may request permission from the Registrar to audit a Specific course if their overall Quality Point Average is 3.0 (b) or better.

5. Dropping Courses

The process for the dropping of course begins in the Registrar's Office.

- (a) Courses may be dropped, with permission, by following these guidelines:

- (1) During the first four weeks of classes with no recorded grade.
- (2) After the first four weeks of classes, but before the mid-semester point, with a notation of "Withdrew Passing" (WP) or "Withdrew Failing" (WF) on their permanent record.
- (3) After the mid-semester class date has elapsed, when a grade of "F" will be received, unless the Faculty approves an exception due to serious, extenuating circumstances such as illness.
- (b) If a student discontinues attending a course without dropping the class officially through the Registrar's Office, the final grade will be "F" for the course.
- (c) A Change of Courses may be made during the first week of class in any regular semester or the equivalent time during short courses.
- (d) A "Change of Course Card" must be completed and approved by the Registrar.

6. Biblical Languages

Diploma students are permitted to take Biblical language course as an elective, preferably for two semesters in the same language, if they adhere to the following guidelines.

- (i) Should give notice before the end of the previous academic session of his desire to take such a course.
- (ii) Should already have a minimum of two or four hours credit beyond that which is required at that stage of his studies and
- (iii) Must receive permission from the Registrar to enroll.

7. Academic Credit for Participation in the College Choir and Men's Ensemble

One semester hour per academic session is required for participation in BACOTH Choral. Credit will be given once a year on the participation for both semesters in an academic year. A grade of "Satisfactory" (s) will be given for:

- (i) Cooperation with the group's leaders and the purposes of the organization.
- (ii) No more than two absences for rehearsals and performances per semester up to two semester hours of credit may be counted toward graduation requirements as "free electives." Additional credits may be earned beyond graduation requirements. Students may also choose to participate without using academic credit for doing so.
- (iii) All 200 and 300 level students of the College are required to be members of the College Choir after passing the Music Fundamentals course offered at the College.

8. Audit Credit Hours

Students wishing to take more than eighteen semester-hours of courses must request permission through the Registrar to do so. They must have a Quality Point Average of 3.0 (B) or above to qualify.

9. External Supervised Field Experiences

Regular students may enroll for a one-semester-hour elective course entitled "External Supervised Field Experience" to be completed during a holiday period.

Participation Requires

- (i) Two months of full time ministry experience in an approved setting.
- (ii) Adequate preparation, reports and field supervision.
- (iii) Guidelines to be followed by the student, the field supervisor, and the College and
- (iv) Overall reports from the student and field supervisor through the College supervised Ministry Coordinator to the student's Faculty Adviser for evaluation and feedback to the student.

10. Withdrawal Process

Any student withdrawing or dismissed through academic or disciplinary action must begin the process of withdrawal with the Registrar and must complete and return to him a form to be signed indicating approval by stated officers of the School such student must:

- (i) Immediately return to the Registrar's Office his/her student Identity Card (ID), before leaving the Campus.
- (ii) Disengage from all school assignments including the supervised ministry placement.

11. Final Examination Results

Final Examination papers are not returned to the student at any time. Examination grades normally are not announced and final course grades are given out only by the Registrar on a date made public by him. All results are released at the same time. Students are free after that time to consult the lecturer involved concerning questions about final examination results.

12. Quality Point Average

The student's Quality Point Average is an important index to his/her academic achievement. This average is figured by dividing the total number of credit hours earned in all courses completed. A course grade of "F" will be included in the computation of Quality Point Averages even though the student later successfully completes the course as he/she must do to graduate.

13. Cheating

Each student is expected to do his own work in preparation for the successful fulfillment of all the requirements of the courses in which he/she is enrolled. Any form of cheating, whether on tests, term papers, reports, or otherwise will be dealt with severely and may lead to suspension or dismissal. Cheating includes not giving persons or written sources appropriate credit through footnotes, bibliography, etc.

14. English Language

Since English Language occupies a unique place in Nigeria and most learning resources utilized are in English, it is vitally important that students become increasingly proficient in writing and speaking English clearly and correctly. Part of the grade earned in every course will reflect ones use of English language.

15. Special Programme Students

- (i) Nomenclature include a student in any programme of instruction other than a Certificate, Diploma or Degrees who is accepted for a course of study which is shorter or longer in duration than the regular programmes listed in the catalogue. (e.g Baptist pastors trained in seminaries of other denominations retirees from other vocations).
- (ii) "Transferred Students." "Returned students" and "degree holders" would not be included in the "Special Student" designation, since they must earn all credits expected or other students in their programmes, but their classification would be according to number below.
- (iii) Nomenclature: utilized to indicate the classification of all. Such categories as those listed above (a and b) will depend on the anticipated duration of one's studies here (e.g. "second year second semester B. Th./B.RE. Student," for a returned student having received degree credit for less than sixty-four semester hours).
- (iv) The annual College list will place students according to number (c) above, even though the student may be in his/her first year here and therefore, on probation. (This listing does not determine the classes in which he/she will be enrolled. His/her academic credits and vocational objective primarily determine that).

16. Diploma and Degree Combined Class Distinctions

The following distinctions between degree and diploma students should be made when persons in the two programmes must be taught together in the same course:

- (i) Extra assignments will be required of degree students in the form of additional reading assignments and/or additional papers or reports.
- (ii) Degree students will be expected to do their work in greater depth and detail. This should be reflected in some differences on the content of tests and examinations as well as in more stringent grading of degree papers.
- (iii) Each such course syllabus should make the distinctions between degree and diploma requirements clear.
- (iv) Degree students may be involved in internship or supervised ministry activities requiring closer supervision and more detailed reports and feedback from the field respondents. (The Degree Essay is an overall distinction as is stringent grading and the nature of assignments which is practiced whether students in the different programmes have courses together or separately).

17. Special Programme

An occasional two year programme study will be offered at Diploma/Degree level.

18. External Examination Violations

General Certificate Examination (G.C.E.) credits earned by our College students who in the process violate the school's regulations concerning external examinations will not be recognized by the School as valid results for two years following their graduation here.

19. Form Guide

All students are required to follow a designated form guide with regard to such matters as documentation bibliography, and the presentation of research papers. The currently used guide includes Kate Turaban and American Psychological Association (APA). These regulations apply to all papers and essays presented at any time during one's College career.

20. Withdrawal Due to Mental Illness

Students who withdraw from the School due to mental illness as defined by the Faculty will not have their application for admission accepted for consideration until at least five years of noticeable healing after their withdrawal. A psychiatrist's certificate note will also be required.

21. Minimester Attendance

All students shall take a minimum of one credit hours and a maximum of four credit hours course during the January Minimester. Finalists who will meet necessary requirements for graduation without taking Minimester courses during their senior year will not be required to attend their final Minimester.

22. College Choral Group

Membership in the choral group is subject to successful audition and is on a compulsory basis for an academic session. It is also compulsory for all second and third year students who have successfully passed Music Fundamentals.

23. Retention of Name

Throughout a student's programme of study, the College will retain the name by which he/she applied and was accepted as a student in this institution. This implies that his/her Certificate/Diploma will bear the same name as is found on the official application form except if he/she become married during her course of study in the College (in the case of study).

Academic Probation

1. Academic Standing

To remain in good academic standing, a student must maintain a quality point average of not less than 2.0 in each semester. Students making less than 2.0 Quality Point Average in any semester will be placed on academic probation.

2. Change of Programme

A student may not transfer from one programme to another within the College while he is on a probationary status. A failure student may apply for a change to a lower programme for the Faculty's consideration.

3. Student Activities

Students on probation will not be allowed to hold major responsibility in student activities outside of regular academic pursuit. They may, however be allowed to participate.

Passing, Failure and Make-up Examinations

1. Grades and Graduation

The minimum passing grade in each subject is "C". No student will graduate at the end of his/her regular course of study if he/she has any failure remaining on his record.

2. Failures and Withdrawal

Any student that fails as many as four (4) courses in any academic semester may be asked to withdraw from the College. If he/she has only one course failure, he/she may continue and request the opportunity to erase the failure as outlined below. If a student accumulates up to four (4) unresolved failures, he/she will be asked to withdraw. However, he/she may request to be considered for a lower programme.

3. Removal of Failure

A student who retakes a course will get a grade but an original "F" will continue to show on the transcript, but with a stroke through it. Students are advised to cancel all failed courses within their stipulated years of studies.

4. Unsatisfactory Progress

A student whose work or progress is considered to be unsatisfactory by the department concerned may be required by the Faculty to withdraw from the College or to repeat any part of his/her programme 'instruction before admission to an examination. Failure in one or more course may be regarded as evidence of unsatisfactory progress.

5. Retaking Passed Courses

Students who wish to retake a course to raise a passing grade may do so. Both grades for the course will appear on their transcript, but the additional earned during the retake will not count for required or elective hours toward graduation requirements.

6. Entry To A Different Programme After Withdrawal

Students who withdraw from College programme due to overall to apply for a regular programme of instruction for which they are qualified. If accepted, credit will be given for courses done during their uncompleted course, if there are no regulations to the contrary.

Returning Students

1. Degree Applicants

Applicants who already held a certificate or diploma from this institution and are seeking entry for a degree must meet normal degree entry requirements. Those who recently received their Diploma and had an overall quality point average above 5.0 (B+) may request an overall exemption from the entrance examination. The duration of programme/course for persons holding our College Diploma will be six (6) semesters. External applicants with an acceptable postsecondary Diploma may remain for a longer period of time than our Seminary Diploma holders.

2. Certificate grades will not count for post-certificate programmes diploma or degree.

3. Diploma Graduates

When Diploma graduates of this institution are accepted for a degree programme here, the record of the individual student will be evaluated to determine credit to be allowed towards his degree. The following are among the guidelines used:

- (a) One shall repeat required courses for which he/she received a grade of B- or below.
- (b) May have diploma courses credited toward degree requirements if a grade of B or above was earned up to 40 credit units.
- (c) Shall not be permitted to complete the additional requirements to receive a degree in less than six (6) semesters of residence.

4. Transcripts

When graduates of both Diploma and Degree programmes requests transcript, a unified transcript will be issued. This Will list Diploma courses for which Degree credit was awarded as well as all additional courses taken to complete Degree requirements. The official transcript requested must be paid for in advance of issue according to set fees. Oh no account shall a graduate request official transcript be sent to himself or his/her address.

5. Classification

Nomenclature utilized to indicate the classification of a returned student will depend on the anticipated duration of one's studies (e.g. "third year; second semester degree student").

6. Part-time by Alumni

Alumni wishing to return for part-time studies for credit or audit must present evidence of his/her church's approval.

Student Appraisal of Teaching

1. Rationale

- A. Student appraisal of teaching is a necessary and vital part of teacher assessment
- B. Student appraisal alone is not adequate to effectively evaluate a teacher, course, or curriculum.
- C. Student appraisal of teaching is to be considered as part of "total evaluation" of a teacher and will be interpreted as one of the indicators of a teacher's effectiveness.
- D.

2. Policies

- Student appraisal of teachers is to take place at the end of each regular semester, preferable during next to last week or last week of classes. Class monitors are responsible for the distribution and collection of all appraisal forms. The forms are to be taken to the Director of Academic Affairs office.
3. Student appraisal forms shall not be viewed until after the final examinations have been graded and final grades turned in.
 4. Teachers shall be given access to the results of the individual appraisal forms. Written comments shall be received from students on a separate sheet and then typed for presentation to the individual teachers. The results normally are shared on an annual basis with the teacher in a private conference with the Director of Academic Affairs.
 5. Individual student appraisal reports shall be held in confidence and kept in a confidential file for student, non-teaching employees, and teachers of the institution. The forms shall be kept no longer than three years and then shall be destroyed.
 6. If result of student appraisal forms along with other indicators call for immediate feed-back to the teacher, these forms may be used in that teacher appraisal conference.

Appraisal Form

The student appraisal form currently in use includes the student's perception of the teacher and teaching in the following areas:

1. Course Planning and Content
2. Classrooms Performance
3. Interpersonal Relationships
4. Professional Standards
5. Total Teaching-learning Process

ESSAY GUIDELINES FOR BACHELOR STUDENTS

The following guidelines have been approved for Bachelor Essays. All degree students are required to follow these guidelines.

A. Supervision

1. Each student has an Essay Supervisor, to be selected normally at the last semester of the student's penultimate year.
2. The student's preference for an Essay Supervisor will be presented in writing to the academic committee and will be given careful consideration.

3. The Academic Affairs Committee will designate the Essay Supervisor, Reader and approve the Essay topic.
4. Faculty members and Senior Staff holding at least a Master's degree and having needed expertise and experiences may be requested to serve as supervisor or as Reader for Degree Essay.
5. The Supervisor and Readers loads will be spread among the Faculty and qualified Senior Staff as equally as possible, with due consideration given to topics preferred.
6. The Readers shall serve only as graders. The attention of the Supervisor shall be called to any serious lapses or oversight. The Supervisor and the Reader will complete their work before Essays are sending for moderation.
7. The Supervisor and Reader each will give a grade to the essay, with those two grades being averaged together on a 30/20% basis respectively. The External Moderator's grade shall be 50%.

B. Requirements and Procedures

1. Six (6) semester hour credit shall be earned for successful completion of Degree essay with the award of a letter grade according to the regular system of grading. The grade shall appear on the student's final semester grade sheet.
2. The subject of the essay, normally shall be chosen in a discipline included in the department in which the student is enrolled.
3. This essay shall be from 8,000 to 10,000 words in length and anything not within this limit will not be accepted. The essay shall follow a format approved by the school.
4. The essay shall be typed double line spacing with black type on seventy (70) grammars weight white paper, eight and half by eleven inches (8½ x 11) in size. And the font shall be twelve.
5. The student shall not be allowed to utilize other persons including faculty and staff of the institution to undertake overall correcting, editing or rewriting of their essays. Specific questions concerning types of problems, format, documentation, among others, may be asked of the student's supervisor or others.
6. The student, not the typist is responsible for corrections, editing and all aspects of the essay in its developmental and final stages.
7. A proposal must be approved by the Academic Committee and subsequent ratifications by the student's supervisor before public research or writing is undertaken.
8. The Degree Essay Approval Sheet shall be signed by the Student's Essay Supervisor, Reader and Moderator.
9. The Kate L. Turabian and the American Psychological Association (APA) latest editions shall be the official guide for the degree essay (and of course, all term papers).
10. Biographical Data of the writer shall be included, according to an approved form on a sheet after the Bibliography or Reference as applicable.
11. The Degree Essay shall include an abstract of not more than one page before table of contents, an acknowledgement section and a separate Dedication Sheet, but shall not include an indication of copyright.

12. The Essay shall be bound with black cover, dark cover, dark-blue, or dark-grey cover in order of preference and supervisor's instruction. The colour for lettering the cover shall be gold.
13. The Degree Essay shall be made available in the Library for general public access only if a grade B or higher is received. Essays with a passing grade of below B will be kept in the Library for restricted access only.
14. Degree Essay Supervisors shall conduct an oral interview with each of their Supervisees after the submission of the student's final draft copy, to help verify the student understanding of his or her material and to help assure his/her self-reliance, especially that the research and expressions are his/her own.
15. Any submission of the Degree Essay after the date due will cause a deduction in the grade of one quality point below what if otherwise would be and a Fine of two thousand (N2,000) Naira for a week's extension. If a student fails to meet up with the extension deadline, that student will be exempted from graduation.
16. The B. Th./B. RE essays shall be bound both with black/navy blue cover. While the BA should be bound with off-blood cover.

Deadlines

The academic committee will develop at the beginning of every academic session the time table for the accomplishment of the various stages of the essay writing process. Everyone is required to follow up or comply.

Publication of Degree Essay Contents

A graduate wishing to publish the contents of his/her degree essay is expected to meet the following conditions.

1. Discuss the essay contents with the academic committee of the College.
2. Include in the acknowledgements of the publication the full name and location of the College and the fact that the work was originally a degree essay in this institution for B.Th./B.RE.
3. Submit a final type's copy of the book manuscript to the academic committee.
4. Receive written permission from the College following the aforementioned actions to publish the manuscript.
5. Send at least one complimentary copy of the published book to the College Library.
6. Any alumnus/alumna who publishes his/her degree essay without the Institution's permission and later seeks entry to the school for further studies shall have this breach of faith weighted heavily against his/her acceptance and against his/her overall standing with the College. This College will not expect to copyright the book itself.

GENERAL INFORMATION

LIBRARY

The Library houses over 9,000 volumes of which approximately seventy percent are relevant to religion, theology, education, psychology, philosophy, linguistics, sociology, history, literature, among others. A card catalogue unity provides access to the collection classified by the Dewey Decimal System. The Library also houses an E-Library.

Library books are shelved in open stacks to which readers have free access. Books circulate for a two-week period with the exception of preference materials which may not leave the Library reserve book. Periodicals do not circulate. To encourage maximum use of Library facilities as well as to explain policies and procedures, a Library orientation course is offered each year to matriculating students.

1. The Library is for the use of the Students, Faculty and Staff of the Institution, Pastors and Workers of the Nigerian Baptist Convention and members of our College family. Permission to use the Library may be secured from the Librarian by other individuals conducting research involving special materials available here.
2. Users of the Library are expected to find needed materials through the use of the card catalogue and through personal search and occasionally Library Staff Assistance.
3. College Identity Card (ID) or Library Card must be presented in order to check out materials.

Hours

Unless otherwise announced, the hours will be as follows:

Monday	8.30am - 11.00pm
Tuesday	8.30am - 11.00pm
Wednesday	8.30am - 11.00pm
Thursday	8.30am - 11.00pm
Friday	8.30am - 11.00pm
Saturday	9.00am - 11.00pm

Each Library user is expected to leave the Library at least five minutes before the closing time so that Staff members can leave the Library on time. Hours during holidays and school breaks will be posted at the library entrance.

Regulations

1. Library users should bring into the Library only those materials needed for study. As much as possible the use of briefcases, large bag, etc. should be avoided.
2. Library users are not to replace any material/book on the shelves. When one finishes using a book from the Library shelves, one should replace it on the table closest to the stack from which one removed it.
3. No user of the Library is assigned a table or portion of a table for his/her private use. Personal property must not be left on the tables. Personal materials must be removed

- from the tables whenever a user leaves the Library for class, church, hostel, the dining hall, etc.
4. Behavior which disturbs other users of the Library will not be tolerated. Offenders will be liable to a fine or will face appropriate authority for disciplinary action. A quiet atmosphere must be maintained.
 5. Liquid food and food items are out of bounds in the Library as they invited insects and rodents
 6. The majority of the Library books may be signed out according to the designated procedure. A fine of Twenty Naira (N20. 00) per day will be charged on each book not returned on the date due. If the student cannot pay a fine immediately, he/she must sign his name and the amount owed in the Library line book. When the fine is fully paid, his/her name will be struck out. When the fine is fully paid, his/her name will be struck out. Additional books can be borrowed after an outstanding debt has been paid. Non-College Library users will be charged a fine of Fifty Naira (N50. 00) per overdue book per day.
 7. If a needed book has been signed out by someone else, the person should request that the book be hold or him when it is returned.
 8. A book may be renewed if it has not been requested for someone else.
 9. Library users must not mark, tear, or deface in any way any Library materials or property.
 10. Any user found quality of defacing a Library material in any way, tearing, losing, marking, etc., will be required to replace or pay.
 11. Each time a user leaves the Library, he/she must submit himself/herself for inspection/checking by the Library Worker/Staff on duty.
 12. Students are to return all Library materials including textbooks, before the end of each semester. Textbooks are due in the examination room for each course.
 13. Reserve Books are kept behind the main desk. Reserve books must be returned to the main desk whenever they are not being used. Reserved books may not be taken from the Library until 10.00pm each night. They must be returned immediately after the next Library opening hour. N5000 per hour is charged for each overdue reserve book.
 14. A student who wishes to check out any book during school breaks must first secure permission in writing from the Librarian.
 15. No Library book can be checked out during student's worker shift except with the permission of the Librarian.
 16. Students are not allowed to take their visitors and children into the Library.
 17. Students are not allowed to borrow books or their Friends.
 18. Regulations concerning the use of the Library during vacation should be adhered to by all users.
 19. On no account should any student (except Library Workers) be found behind the Library desk or in any restricted areas of the Library.
 20. It is assumed that once a student is found with any Library book or property without lawful permission, such student will be severely disciplined.

Library Readership Policy

The Baptist College of Theology Obinze Library is a private Institution under the proprietorship of the Nigerian Baptist Convention. Library readership is restricted to members of Faculty, Staff, and Students, and Ministers and Staff of the Nigerian Baptist Convention.

A limited number of the outside readers may be admitted for short-term research projects. These persons must be bonafide researchers, or students writing degree essays or carrying out a special project. Students making application for permission to use the Library must present student identification and a letter from a department Supervisor stating the research topic and paper to be written.

Upon arrival at the Library to read, the person should show the temporary Library card to the worker on duty, and sign the register. Outside readers are expected to abide by Library regulations, books must not be checked out from the Library with temporary reader's card.

Preamble

SUPERVISED MINISTRY

In view of the general overhaul of our programmes, the Faculty deems it necessary to evaluate the Supervised Ministry Experience (SME) with a view to making it more goal-oriented and effective.

Objectives

The supervised ministry programme of the College is aimed at accomplishing the following objectives:

1. To provide the student the opportunity to test the knowledge gained from studies in a practical ministry setting.
2. To help the student learn, under the close supervision of Faculty Adviser and Field Supervisor, the practical ministry skills necessary for effective ministry.
3. To help the student gain valuable experience that will enable them function more confidently and efficiently after graduation.
4. To move the student forward along the lines of spiritual and personal development.

First Year of School Life

In the first year of life at the Baptist College of Theology, Obinze, every student is required to be attached to a church in a membership position, except for students coming to the College after previous theological training. This is to enable the student gain some experience in church life under the leadership of trained pastor.

Subsequent Years of School

From the second year of any programme, the student is required to be attached to a church in a leadership position. This may be in the form of Church Pastor, Children Worship Leader, Sunday school or education worker, outreach minister, etc. The student is expected to spend the remaining period of his/her training in this type of ministry position under the supervision of their Faculty Adviser and a Field Supervisor.

Faculty Advisee Groups

Every student is to be attached to a Faculty Adviser at the beginning of their studies at the College. This Adviser will serve as the student's academic and spiritual counselor throughout the duration of the student's programme. The Adviser will meet with the student in his or her group once every month at a scheduled time for informal interactions, sharing, enrichment, fellowship and prayer.

In addition to this regular meeting, the Adviser is expected to hold a one-on-one session with every student in his/her group once every session to review the student's progress in that session's work.

The Adviser is also expected to visit every student in his/her group at least once every two years in their SME placement settings. This is to help the adviser see the student first-hand in a practical ministry setting and be able to help them in their practical ministry formation.

Field Supervisors

Every student working in a supervised ministry setting will be attached to a field supervisor. The field supervisor will be appointed by the College and be required to attend an orientation programme to be organized by the College. The field supervisor will act as the student's counselor on the field. He will be expected to meet from time to time with the student to discuss the student's work and progress on the job.

Student Annual Reports

At the end of every session (that is, last week of April), a student is required to submit a report covering his supervised ministry work throughout the year incorporating lessons learned, challenges faced, and help needed. This report will be in the form of a report form filled and returned to the director of SME and the faculty adviser.

Faculty Adviser Evaluation

The faculty adviser is required to submit a report at the end of every session (last week of April) on every student in his/her group to the director of SME. This report will be based on their small group contacts, private audience, SME placement visit, and general observation of the student. This report will be in the form of a report form to be submitted to the director of SME.

Field Supervisor Evaluation

The field supervisor is expected to send a report on the student at the end of every session (last week of April) incorporating his/her observations of the student and areas where the student needs further help in ministerial preparation. This report will be in the form of report form to be submitted to the director of SME.

Vacation Job Experience

Where possible every student will be expected to do a Long Vacation Job (LV) ministry. This will take place during the College's long vacation (June - July) every year. At the end of this period the student will write a report of his/her experience incorporating lessons learned, challenges faced and areas of help needed, to be submitted to the faculty adviser.

SME Final Assessment

The director of SME will submit to the DAA a report on every graduating student regarding Whether they have fulfilled the requirements for SME or not. This report will be based on the annual reports submitted to him by the students, the faculty advisers, and the field supervisors. A student will have to earn a satisfactory grade (satisfactory or unsatisfactory) in order to be approved for graduation by the faculty.

ACADEMIC AWARDS

1. MISS. JOSEPHINE SCAGGS' AWARD:

The Miss. Josephine Scaggs' Award is given to a graduating Certificate, Diploma and Degree Student who has the highest grades in Church Planting and Missions courses but not lower than a B+ and who has commendable practical involvement in Church Planting and Missions. The Award was instituted by Rev. C. T. T. George.

2. DR. WILLIAM HENRY CARSON'S BAPTIST HISTORY AWARD:

The Dr. William Henry Carson Baptist History Award given to a graduating Degree or Diploma Student who has the highest grade in Baptist History course has provided such a grade is B+ or better. The award has been instituted by Rev. C. T. T. George.

3. DR. JAMES CHRISTOPHER POOL'S BAPTIST DOCTRINE AWARD:

The Dr. James Christopher Pool Baptist Doctrine Award is given to a graduating Diploma and Degree Student who scored the highest grade in the Baptist Doctrine course. The award is instituted by the College.

4. REV. WARIBOKO ANYIOMU AMAKIRI'S CHURCH PLANTING AWARD:

The Rev. Wariboko Anyiomu Amakiri Church Planting Award is given to any graduating Student who has planted a church within the Nigerian Baptist Convention. The Award was instituted by Rev. C. T. T. George in honour of Rev. W. A. Amakiri.

5. CHIEF ABRAHAM BAGHAN BATUBO'S CHRISTIAN EDUCATION AWARD:

The Chief Abraham Baghan Batubo Christian Education Award is given to the best graduating Religious Education Degree Student with the highest Grade Point Average in all courses provided such a grade is not lower than a B+. The award has been instituted by Rev. Batubo's Children.

6. DR. MIKE M. SHOCKLEY'S AWARD FOR EXCELLENCE IN GREEK GRAMMAR AND EXEGESIS:

This award was instituted in honour of Dr. M. M. Shockley is given to graduating Student with the highest grade in Greek Grammar and Exegesis provided such a grade is not lower than B+. The Award is instituted by Rev. DR. and Mrs. J. C. Nnoje.

7. THE NEATEST STUDENT AWARD:

This Award is given to a graduating Student Considered to be the neatest in his/her appearance, orderliness and friendliness. This Award is instituted by the College.

8. SPORTSMAN OF THE YEAR AWARD:

This Award is given to the Student considered to have made the greatest contribution to sporting activities in the College. This Award is instituted by the College and is open to all classes.

9. THE BEST BEHAVED STUDENT AWARD:

This Award is given to the graduating Student considered as the best in representing the image of the College. The winner must demonstrate academic excellence and spiritual maturity. The Award is instituted by the College.

10. REV. DR. C. A. AMADI'S PREACHING AWARD

This award is given to the graduating student who has the highest Grade Point Average in all Preaching courses provided such a grade is not lower than B+, and who demonstrates excellent ability in practical preaching. The award is instituted by Rev. Dr. C. A. Amadi.

11. REV. AND REV. (MRS.) T. R. MILLER'S EXCELLENCE IN PHILOSOPHY AWARD:

This award is given to a graduating Degree Student who has a Grade Point Average of not lower than A in all Philosophy courses. The award is instituted by Rev. and Rev. (Mrs.) Miller.

12. MRS. ALICE DOMNWACHUKWU AND MRS EUNICE ELEGALAM'S EXCELLENCE IN CHURCH ADMINISTRATION AWARD:

This is an annual cash award of Five Thousand Naira (₦5,000) given to a graduating student who recorded the highest grade in Church Administration and also performed excellently as an administrator during his/her student pastorate of a Baptist Church. The award was instituted by Dr. and Mrs. P, N. DomNwachukwu and Eunice Elegalam.

13. REV. (DR) C. T. T. GEORGE'S AWARD FOR EXCELLENCE IN GENERAL ADMINISTRATION:

This award is given to a graduating student who demonstrated leadership quality and excelled in General Administration. The award was by Pastor Uzoma Uzoeshi in honour of Late Rev. (Dr.) C. T. T. George, the former Rector of Baptist College of Theology, Obinze.

14. HON. SABINUS OGBONNA'S AWARD FOR THE BEST COMMUNICATION IN ENGLISH LANGUAGE:

This award is a cash award to be given to a graduating student with the highest Grade Point Average in English Language courses. Basic Communication, Speech and Preaching courses provided such a grade is not lower than a B+. The winner must have also excelled in the practical demonstration of public speech ability. The award has been instituted by Han. and Mrs. Sabinus Ogbonna.

15. MRS. MARGRET EMMANUEL ASAWO MEMORIAL AWARD:

This new award is to be given to a graduating student from any programme who during the period of his/her studies demonstrated caring, loving, supportive and benevolent attitudes toward other members of the Community. The award has been instituted by pastor Emmanuel Dan Asawo in memory of his loving wife, Mrs. Margret Asawo.

16. OLUWAFEMI OTOJARE MEMORIAL PRIZE FOR EXCELLENCE IN MISSION AWARD:

Awarded annually to the graduating student who had the highest score in Mission courses and who also demonstrated a great passion for Mission through personal involvement throughout his or her stay in the institution. The award has been instituted by the Oluwafemi Otojare Memorial foundation of GodNews Baptist Church, Surulere Lagos.

17. REV. FESTUS IJEZIE'S STEWARDSHIP AND MISSIONS AWARD:

The Rev. Festus Ijezie's award was instituted by Pastor Timothy Ijezie in honour of his Late Father, Rev. Festus Ijezie to graduating students with an outstanding grade of B+ and above in Stewardship and Mission.

18. MR. AND MRS. ISRAEL AND JUSTINA ENYIOHA'S AWARD FOR EXCELLENCE IN PASTORAL CARE AND COUNSELING:

The award is for a graduating student with the highest score in Pastoral Care and Counselling course, and who has demonstrated spiritual maturity. He or she must also have shown a flare for counselling/encouragement ministry, in the assessment of the Faculty. The award has been instituted by Rev. Dr. B.U. Enyioha.

19. REV. AND MRS. SILENT ADUCHE FRANK AJOKU'S EXCELLENCE IN HEBREW AWARD:

This cash award is given to graduating Degree student who has the highest grade average of not lower than B+ in Hebrew courses. The award is instituted by Rev. and Mrs. Silent Aduche Frank Ajoku in honour of their Late Parents - Mr. and Mrs. Frank Eluozo Ajoku and Mr. and Mrs. Harrison Okpu.

20. LATE REV. AND MRS. BENJAMIN JOSEPH ESOR'S AWARD:

The Late Rev. and Mrs. B.J award is given to a graduating Degree or Diploma Student who has the highest grade in Biblical Archaeology provided such a grade is not lower than B+. The Award is instituted by the family of the Late Rev. and Mrs. B. J. Esor.

21. OVERALL BEST STUDENT IN NEW TESTAMENT STUDIES:

This award is given to a graduating student who has a grade point average of not less than B+ in all N.T. courses. This award is instituted by Pastor James and Mrs. Ifesinachi Onuchukwu to encourage students in the study of the N.T.

22. MRS. CHARITY DAYE DAPPA MEMORIAL AWARD:

This award is to be given to a graduating student from any programme that had the highest grade in the course, Christian leadership which should not be lower than a B+. Such student should also have demonstrated caring, loving, supportive and benevolent attitude toward other members of the Community. The award has been instituted by Pastor Miss. Pakaraiyi Daye Dappa in honour of her loving Late Mother, Mrs. Charity Daye Dappa.

23. BARRISTER TEMPLE O. WAAMAH CHURCH PLANTING AWARD:

This award is to be given to a graduating student who had the highest grade in the course, Church Planting which should not be lower than a B+. Such student should also have practically planted a church. The award has been instituted by Barrister Temple O. Waamah.

24. BEST STUDENTS AWARD:

This award is given to the students who have the highest Grade Point Average at all levels of instruction, i.e. certificate, diploma and degree. The winners must also be of exemplary behavior, have leadership potentials, and hold promise for future academic development and usefulness for the church of God. The award has been instituted by the College.

25. OVERALL BEST STUDENT AWARD:

This award is given to the overall best student in a graduating year. The winner should have the highest grade point average among all the graduating students. Such student must also be of exemplary behavior, have leadership potentials, and hold promise for future academic development. The award has been instituted by the College and now financed by Barrister Temple Waamah.

STUDENTS AFFAIRS

GENERAL INFORMATION

1. Every student is expected to be familiar with the information contained in the catalogue of the College, as well as with this student Handbook.
2. Each student will receive identification (ID) Card with his/her name, picture, signature, matriculation number, ID number, and other information. This shall be in one's possession anytime one leaves the campus. If turn in the identification card to the Director Student Affairs (DSA) before leaving the campus.

Dress Code

1. While the College does not fix a dress code for daily school attendance she does require that all student dress, neatly and suitably for lectures, fellowships and gathering.
2. For formal or official occasions, male and female students are required to wear a navy blue suit or black suit, with a white shirt, red tie and a suitable shoe, a hat in the case of female students.
3. Dressing for male students:
 - (i) No male student is allowed to wear fly-shirt. Shirts must properly be tucked in.
 - (ii) Students (male) must dress modestly, appropriately, matching occasion, culture and colour.
 - (iii) No short is allowed for formal gatherings (lectures, chapel, fellowships, etc).
4. Dressing for female students:
 - (i) Students must ensure that skirts worn go up to kneel level.
 - (ii) Dresses that reveal vital parts of the body are not allowed.
 - (iii) No sleeveless, spaghetti top, and such like, is to be worn outside the hostels.

- (iv) No female student is allowed to wear trousers, short, and such like, out of the hostel except for sports.
- (v) Suits must be worn with shoes and hats.
- (vi) Students must dress modestly, appropriately, matching occasion, culture and colour.

Marital Issues

1. Students intending to marry are required to inform the school in writing through the Director of Student Affairs (DSA), three (3) months at least before marriage day (traditional, customary or church).
2. Every married student is required to fulfill the Convention regulations concerning marriage; that is his/her marriage must be recorded by the Registrar of marriages under the ordinance. If married by native law and customs and church marriage, the marriage must be registered to comply with the above regulations before a student is deemed to have been officially matriculated. Any infraction of this rule whenever discovered will have serious consequences.
3. No student is allowed to arrange marriage ceremonies when school is in session. All marriages must be fixed during holidays.
4. Students intending to be married are required to submit a pregnancy test a week to the wedding through the office of the Director, Student Affairs (DSA). The test must be done at a designated hospital/clinic.
5. Defaulting student(s) will face disciplinary measures.

Public Relations

1. Letters and articles which students intend using the College name and address for publication should be submitted first to the Rector through the Director, Student Affairs for advice before they are released to any news media or person. This is necessary in the interest to College Public Relations.
2. Students are not allowed to place, remove or alter an advert or information on any school notice boards or any corner of the premises without due permission.
3. Students are required to receive the approval of the Faculty through the Academic Committee before they can publish their essay/project or part of it in book form.
4. Students are to get clearance from the School administration before inviting a person for any programme.

Morality

1. Every student is expected to maintain the highest standard of Christian morality in addition; no student is allowed to take alcoholic drink at anytime, either on or off campus.
2. The use of tobacco in any form is also forbidden on or off the campus.
3. Under no circumstances are females allowed in the male hostels, or males allowed in the female hostels, unless authorized by the Director, Student Affairs.

4. All visitors; male and female are to be attended to in Student Activity Hall or classroom. Any student who disobeys this rule will be dealt with as one committing very serious offense and could be required to withdraw from school.
5. All forms of stealing, fighting and abusive language, immoral and in appropriate sexual relations, and such like, will attract severe disciplinary measures.
6. Purchasing items on credit and failing to pay is an unacceptable conduct for aspiring Christian leaders.
7. Fruits located in Faculty houses are out of bounds for students except by permission. Fruits in other areas in the compound can only be plucked by the Benevolence committee to be shared to all. No student not even outsider is allowed to pluck, throw stones onto fruits on campus.
8. Any infraction of any of these rules will attract severe disciplinary action.

Picture Taking

Picture taking in classrooms, Library and office areas or at such times as to interfere with scheduled activities during school or study hours without approval from the Director of Student Affairs or the Registrar will attract disciplinary action.

Student Activity Schedule

1. Student Body Daily Schedule

5.00am	Hostel room's Devotion and Prayer
5.30am	Morning Clean-up
8.00am	Classes/Lectures Begins
10.00am - 10.30am	Chapel Service
10.30am - 11.00am	Short Break
11.00am	Lectures Resume
1.00pm - 2.00pm	Lunch Break

2. Daily Work Schedule

(a) **Manual Labour (Environmental Clean-Up):** Students are required to give at least one hour of work once a week when the College is in session. Students are expected to report to work immediately when the bell is sounded every student is expected to faithfully participate. Lateness will result in additional work time being assigned. Refusal to participate in such work will attract a disciplinary measure from the school.

(b) **Morning Duty:** At Baptist College of Theology, Obinze-Owerri, students are assigned portions Where they are required to clean; so as to keep the entire campus clean for the overall achievement of each day's activities. This must be closely supervised by the officer in-charge (Sanitary Chairman).

(c) **Sports:** Thursdays 5.00pm - 7.00pm is set-aside for sporting activities. It is compulsory for all sex and level of students. Those staying off campus may decide to participate or not.

(d) **Mid-Week Chapel Service:** Wednesdays 6.00pm - 7.00pm is slated for chapel service. This is supervised by the student officer in-charge (Religious Affairs Chairman).
N/B: Students are advised to comply participate, be punctual and Willing to be involved in all student activities. Those who contravene these activities will face severe disciplinary action.

3. Attendance to Meetings/Fellowship

It is mandatory of every student at Baptist College of Theology, Obinze, Owerri to attend all meetings, and fellowships required. Such meetings and fellowships include:

- (i) Chapel Services
- (ii) Matriculation and Graduation Services
- (iii) Spiritual Retreats
- (iv) Founder's Day Service
- (v) Department Fellowships
- (vi) Conference Student Fellowships
- (vii) Socials, Birthdays, Anniversaries
- (viii) Small and Large Advisee Group Meetings.

4. Calendar Time Request

- (i) The College has many activities for Faculty, Staff, Students and the outside groups. Students and groups wishing to reserve time and or space for their meetings and fellowships; such must be scheduled or fixed through the office of the Director of Students Affairs, who normally will grant these on a "first-come, first-served" basis.
- (ii) Students or student's organizations are not allowed to engage the services or participation of any person or group of persons for a programme on campus without the prior permission of the Director of Student Affairs. Proper procedure must be followed in inviting guest speakers to any programme on campus.

5. Letters and Articles

- (i) Students and student groups are not allowed to write directly to churches either individually or collectively. Any such request for money or other assistance must go through the school authority.
- (ii) No student may make an outside contractual obligation in 'the name of the College or in the name of any student organization unless written authorization is secured from the Rector through the Director of Student Affairs.
- (iii) Students are not allowed to use official College stationary. Only authorized school personnel can use stationary with College letter-head or insignia.

Matriculation

Every new student is required to participate in the matriculation. Details of the matriculation will be spelt out in the orientation schedule.

Student Clearance

A student leaving the school by graduation, expulsion, withdrawal and suspension, is required to go through a clearance process, with the following principal officers: Student Body President, Department Heads, Librarian, Student Affairs Director, Director of Academic Affairs, Registrar, Bursar and the Rector.

Chapel Services

- (i) The daily chapel services are conducted in the belief that spiritual growth is as vital as intellectual attainment. This period of worship and meditation is considered an integral part of the school overall programme and all students are expected to be punctual and prompt too. No student is exempted except on medical reasons.
- (ii) Devotional leaders should keep within the stipulated time. Leaders are expected to use a variety of presentation drama, panel discussion, symposium, hymn stories. to mention but a few.
- (iii) Students will be properly evaluated by Faculty members and appropriate recommendations made for a cumulative score.
- (iv) The leader will be held responsible for the proper plan and execution of each chapel service. Hence, each student assigned worship should make adequate plan; for a meaningful worship experience.

HOSTEL LIFE

General Information

1. Each student on arrival is assigned hostel accommodation. Such apartment or room is furnished with basic furniture, namely, bed/beds, chairs, table, etc. These supplies are checked and signed for by each student on taking occupancy of the room. Thereafter, the student is held responsible for proper care of the furniture. Any damage should be reported to the Dormitory Supervisor. Damage arising from carelessness may be paid for by the student. Students may occupy only quarters officially assigned to them.
2. Students are expected to vacate dormitory rooms during the time of long holidays where circumstance justifies; the Director of Student Affairs may make an exemption upon application by the student. Students who are allowed to reside on campus during a vacation period are subject to all the usual regulations pertaining to living in the dormitories and they should expect to pay an occupancy fee in addition to the charges for lights during the period of their residency.
3. Each resident is responsible for keeping rooms and premises clean and tidy; this includes cutting of grass adjacent to his/her room or apartment. Rooms and grounds are subject to inspection at all times.

4. Walls are not to be defaced by the driving of nails or pasting of pictures. Adults are to keep hands and feet off the walls, for preservation of the walls as well as beauty. This applies to walls inside and out in all buildings.
5. No student is permitted to keep dogs, chickens, ducks, turkeys, sheep, goats or any other livestock in any residential area of the School.
6. Noise in the dormitories (loud playing of radio, etc.) should be kept at a minimum, without disturbance to other dormitory users.
7. No electrical equipment of any kind other than the lighting and normal audio/visual sets will be allowed in any dormitory except with special permission of the school authority. Personal heating equipment, e.g. hot plates is specifically forbidden. Violation of this rule will be dealt with as a serious offence.
8. Residents of each dormitory will pay for the use of electricity according to the respective consumption of their dormitory plus any charge for basic rates as applicable.
9. Fires, including those of cooking stoves are not permitted inside dormitory buildings; kerosene or gas stoves may be in the kitchens.
10. Sellers are not allowed to go into the dormitory blocks. Sellers shall not come to sell on Sundays.
11. When a student loses a key to his/her room, he/she will pay for the replacement.
12. All graduating students are required to vacate their apartment/room/corner not later than one week after graduation. The room or corner must be properly inspected by the Housing Chairman and cleared before the graduand move out of the campus. All damages in such rooms and corners must be reported to the Director of Student Affairs who must take necessary steps and actions.
13. Housing and sanitary facilities are to be used and carefully cared for damage beyond normal wear and tear usually become the responsibility of the student to bear the expenses of the repair. Palm oil and such cooking oils should not be poured down the drains.

Students

1. Each student shall occupy only the space assigned to him/her.
2. Students are not allowed to have servants.
3. Visitors may not eat in the students dining hall, except for officially approved participants in school functions (e.g. continuing education activities).
4. Meals are prepared by students themselves. The service of a caterer has been engaged to prepare food for students who could not cook for themselves. The Student Body Executive is responsible for the handling of all matters assigned to her relating to the provision of food.

Security

For security reasons, students are advised to be on campus by 9.00pm. Hostel lights out is by 11.00pm. Any necessary movement after 11.00pm should be accompanied with a lamp.

Health and Hygiene

1. Students are expected to keep the highest standard of hygiene and cleanliness, in person, in clothing and in school quarters.
2. A clinic is provided in the school compound by the school through school's arrangement to engage the services of medical personnel. Students may be required to pay the medical bills at the clinic.
3. Visiting hours at the clinic except emergency cases are from 5.00pm to 6.00pm week days. Students are expected to cooperate with this.
4. Before being fully enrolled in the school every student is required to pass an acceptable medical examination. This should be done early in the school year with a designated hospital by the school.
5. Students who marry while enrolled in the school are required to have a pregnancy test done in an approved medical facility by the school and certified medical personnel, and the result must be received by the school through the Director of Student Affairs, a week before or during week of the wedding. This has to be done even if only one partner is a student of the College.

Discipline

In the attempt to make this a truly responsible and redemptive community, it is expected that students, faculty, administration and staff will jointly accept the responsibility of reporting such actions as may be deemed unethical, and or detrimental to a Christian academic community. It is further expected that the person reporting will make his/her observation and intention known to the culprit before he actually make his/her report to the appropriate person/committee.

No administrative officer or professor shall be free to adjudicate his/her own alleged infraction(s) must be reported immediately to the appropriate officer who will initiate the appropriate Disciplinary procedure.

1. **Purpose of Discipline:** Since the purpose of discipline among others include:

- To correct
- To chastise
- To rebuke
- To restore/and redeem

All forms of discipline should comprise some or most of the purpose highlighted above. Some of the identifiable misdemeanors/infraction includes:

- Cheating in all forms
- Stealing in all forms
- Misdemeanors in worship
- Absence/lateness to scheduled programmes

- Willful destruction of school property
- Refusal to obey lawful rules by constituted authorities as contained in the Student Handbook. All infractions therein are liable.
- Divulging classified information internally or externally rude response to correspondence (written or verbal).
- Infraction on civil authority regulations committed externally and enforced by security agencies, traffic rules etc.
- Sexual misconducts.

2. Procedure

Complaints of serious nature and not of academic nature usually commence with the Disciplinary Committee consisting of the following Director of Student Affairs as the Chairman, two Faculty representatives, two Students as specified in the approved Student's Constitution. Their findings/recommendations are normally sent to the Faculty for approval or further deliberations.

In case of emergency as determined by the Rector or the Director of Student Affairs arising from any protest action/demonstration where lives and properties are threatened or the disruption of teaching, worship or administration, the Rector/Director of Student Affairs in consultation with Faculty may take whatever disciplinary action as are deemed necessary to forestall breakdown of law and order. These ' include indefinite suspension of classes, withdrawal from hail of residence etc.

3. Disciplinary Actions

The categories of disciplinary action are as follows:

- (i) Private reprimand
- (ii) Private reprimand with probation
- (iii) Public reprimand with probation
- (iv) Public reprimand
- (v) Requested withdrawal
- (vi) Requested withdrawal from school temporary
- (vii) Required public apology
- (viii) Definite suspension
- (ix) Indefinite suspension
- (x) Expulsion from School

4. Elaboration of Categories

- (a) Reprimand (Censure): Suitable in instances where the degrees of offence do not warrant severance but does indicate the need for a formal declaration of unacceptable behavior.
- (b) The reprimand may be private (e.g. if the larger community needs clarification that a public act has been judged impermissible).
- (c) Withdrawal (Separation): Suitable instances where questionable pattern of behavior has threatened community fellowship but culpable department has been established.

- (d) The withdrawal may be requested or it may be required depending both on the degree to which the behaviour in question is viewed as unacceptable and on the degree of institutional consensus supporting this view.
- (e) Withdrawal does not imply the assessment of guilty and therefore is normally a private matter, except where the community may be deeply concerned about the public act in question. It should be for a specified minimum period of time and would normally carry stipulations regarding re-admission (as in 3: v above).
- (f) Exclusion (Termination): Suitable instance when the institution generally agreed that an infraction of the first magnitude has been committed which has decisively ruptured community fellowship and jeopardized the functioning of the institution to fulfill its purpose.
 - (i) The exclusion may involve suspension in the case of a first offense either for a specified term or until such time as stipulated for readmission has been met. The exclusion may involve irrevocable expulsion in the case of repeated offenses of equal magnitude or the flagrant violation of probation.
 - (ii) Exclusion by suspension may be with or without public notice depending on the extent of involvement by the community in the matter. Exclusion by expulsion shall involve public notice to the community and to recommending church. Action in categories 6 through 10 will be recorded on the student's permanent record.
 - (iii) In cases of any disciplinary action short of expulsion, and recommended expulsion, the Rector will act, even though the Faculty takes collective responsibility for the action.

CONSTITUTION AND BY-LAWS OF THE STUDENT BODY

Preamble:

Having become students of this College and having bound ourselves together in Christian love or mutual understanding and cooperation in accordance with the College's rules and regulations and knowing full well that we are accountable to God and the Institution, we hereby declare and establish this Constitution and by-law.

Article I: Name

The name of this organization shall be Student Body of Baptist College of Theology Obinze.

Article II: Authority

1. This Constitution shall have full authority over the Student Body.
2. This Constitution shall recognize the College authority over the Student Body.

Article III: Aims and Objectives
The main purpose of this Constitution is:

1. To provide for the Student Body an organization that shall enable her to promote the general welfare of the students and cultivate fellowship through general meetings
2. To encourage the effective propagation and expansion of the gospel of Jesus Christ to every part of the world as needs and opportunities arise.
3. To promote good relationships with other Christian student organization from other Theological and Tertiary Institutions that can be of help to the Student Body in all matters pertaining to the Student Body as a whole.
4. To provide for the representation of the Student Body in all matters pertaining to the Student Body's relationship with the Faculty and Administration.
5. To provide assistance to the Faculty and Administration in the planning, preparation and execution of activities that may involve students.
6. To represent the Interests of students in case of any disciplinary action to be taken against any student by investigating the matter before such matters are reported to the Faculty and Administrative council.
7. To encourage participation in-campus and off-campus activities this will be beneficial to the spiritual, social, mental, economic and physical well-being of students.
8. To promote a benevolent spirit among students, helping to meet needs where they arise and as opportunity warrants.
9. (a) To own and protect properties for the Student Body.
(b) To manage property all properties and give proper account at the end of every semester.
10. To invest in financial undertakings to help the students and create opportunities for fund raising, with the approval of the College authority.

Article IV: Membership

Every student, male and female, regularly enrolled for a year or more by the College will automatically become a member of the Student Body.

- A. **Duties of Members:** It shall be the duty of every member to:
1. See to the growth of the body spiritually and physically.
 2. Contribute to the growth of the Body financially.
 3. Be faithful, honest, loyal and truthful at all times in every duty assigned to him/her.
 4. Report all matters to the appropriate committee or authority without any bias.
 5. Attend all meetings that concern him or her.
 6. Keep confidential the proceedings of all meetings; confidential proceedings will be announced only by an authorized person.
 7. Respect and obey the College rules and regulations.
- B. **Privileges of Members:** Every member has the right:
1. To be protected by the Body when member's privilege is infringed upon.
 2. To contribute and express his or her feelings in all meetings.
 3. To vote and run for any election (as defined in article VI).
 4. To be considered equal under this Constitution.

Article V: Officers and Committees

A. Names of Officers and Committees:

The officers and committees shall be composed of all the following positions elected by the general house.

1. President
2. Vice President
3. Secretary
4. Assistant Secretary
5. Benevolence Chairman
6. Sports Chairman
7. Treasurer
8. Financial Secretary
9. Religious Affairs Chairman
10. Sanitary Chairman
11. Public Relation Officer Chairman
12. Hostel Chairman
13. Time Regulator
14. Student Library Workers Coordinator

Committees

1. Sports
2. Benevolence
3. Labour
4. Public Relations
5. Religious Affairs
6. Sanitary
7. Hostel
8. Disciplinary
9. Technical
10. Student Electoral
11. Student Body Audit

B. Duties

1. President

- (i) Shall preside over all general, council and called meetings
- (ii) Shall be a member of the disciplinary committee
- (iii) Shall represent students in all meetings and all ceremonies to which students are invited.
- (iv) Shall be one of the representatives of the students to all Nigerian Theological Student union (NTSU) meetings or delegate someone.
- (v) Shall be one of the signatories of the Student Body bank account.

2. Vice President

- (i) Shall act in all functions of the President in the absence of the President.

- (ii) Shall perform any duty assigned to him by the President.
- (iii) Shall assume the office of the President in an acting capacity when the post of the President is declared vacant, pending the next election.
- (iv) Shall lead any ad-hoc committee constituted by the Student Body.
- (v) Shall chairman the disciplinary committee of the Student Body.

3. Secretary

- (i) Shall collect, store and file all documents of the Body.
- (ii) Shall write all Minutes of each meeting and read r present them as may be needed.
- (iii) Shall be a signatory to the Bank account of the Student Body.
- (iv) Shall write all information of the Body.
- (v) Shall be one of the delegates to Nigerian Theological Student Union (NTSU).
- (vi) Shall write all correspondence.

4. Assistant Secretary

- (i) Shall work in the absence of the Secretary.
- (ii) Shall assist the Secretary in some functions assigned to him by the Secretary.
- (iii) Shall assume the office of Secretary in an acting capacity when the office is declared vacant, pending the next scheduled election.

5. Treasurer

- (i) Shall give the financial report in the first meetings of every semester.
- (ii) Shall make payment of bills to all committees or officers.
- (iii) Shall be chairman of the Budget Committee.
- (iv) Shall keep faithful and accurate records.
- (v) Shall be one of the signatories of the Student Body Bank Account.
- (vi) Shall disburse any money agreed upon by the Student Body.
- (vii) Shall ensure that the budget is strictly adhered to, unless the Student Body passes a resolution to change the budget.
- (viii) Shall deposit all monies collected in the Bank and shall keep only an approved impressed account.

6. Financial Secretary

- (i) Shall keep all financial records of collection and withdrawal of all finances.
- (ii) Shall collect all monies on behalf of the Student Body and issue a receipt for money received and shall transfer same to the Treasurer.
- (iii) Shall be a member of the Budget Committee.
- (iv) Shall transfer all monies collected to the Treasurer within 48 hours of the receipt of the same.

7. Public Relations Officer (PRO)

- (i) Shall collect information from the Secretary and dispatch same to appropriate persons.
- (ii) Shall publicize all activities of the Student Body.
- (iii) Shall act as image maker between the Students, College and the large society.
- (iv) Shall assist in any other College programme that requires publicity.

8. Hostel Chairman

- (i) Shall supervise the activities of students in the hostel.
- (ii) Shall report difficult cases to the Student Body President.
- (iii) Shall promote friendly relationship among the students in the hostel.
- (iv) Shall ensure a healthy environment in the campus within and outside the hostel.
- (v) Shall be a member of the Student Body Council.
- (vi) Shall work with the Director of Student Affairs in the allocation of bed space.
- (vii) Shall assist in any other College programmes that require accommodation.
- (viii) Shall chair the hostel committee.
- (ix) Shall ensure that hostels are properly closed and locked and students properly cleared during vacations.

9. Sports Chairman

- (i) Shall be a member of Student Body Council.
- (ii) Shall coordinate all sporting activities.
- (iii) Preside over the sports committee meetings.

10. Student Library Workers Coordinator

- (i) Shall ensure that the Library is opened as scheduled by the Librarian.
- (ii) Shall ensure that all library rules and regulations are strictly followed by all users.
- (iii) Shall ensure a clear-cut communication from the Librarian to all Library users.
- (iv) Shall ensure smooth and cordial work relationship between himself, Student Library Workers and the Library Staff.
- (v) Shall be a member of the Student Body Council.

11. Religious Affairs Chairman

- (i) Shall be in-charge of all the RELIGIOUS ACTIVITIES OF THE Student Body..
- (ii) Shall in consultation with the Student Body Council organize all programmes to meet the spiritual needs of student as approved by the Director of Student Affairs.
- (iii) Shall be a member of the Student Body Council.
- (iv) Shall preside over all meetings of the Religious Affairs Committee.
- (v) Shall work with the College Chaplain to ensure that all religious activities and programmes are carried.

12. Sanitary Chairman

- (i) Shall oversee the sanitary facilities of the Institution e.g. kitchen, toilet and general environment.
- (ii) Shall organize duty roster for morning duties and any other related duties.
- (iii) Shall preside over all meetings of the sanitary committee.
- (iv) Shall be a member of the Student Body Council.
- (v) Shall enforce sanitary in the hostel and the campus in general.

13. Benevolence Chairman

- (i) Shall take charge of harvesting and the distribution of fruits and others as may be available.
- (ii) Shall see to the well-being of all students and report any need to the Student Body through Student Body Council.
- (iii) Shall preside over all Benevolence Committee meetings.
- (iv) Shall be a member of the Student Body Council.
- (v) Shall enforce all rules and regulations concerning planting, farming and harvesting of fruits and crops on campus.

14. Time Regulator

- (i) Shall be in custody of the College bell.
- (ii) Shall be responsible for regulating, through the ringing of the bell, times for lectures, chapels, special programmes and Student Body activities.
- (iii) Shall be a member of the Student Body Council.

Committees Duties

1. Student Electoral Committee (SEC)

- (i) Shall supervise the election of all officers into position.
- (ii) Shall ensure that all rules and guidelines for all elected positions are followed strictly.

2. Public Relations Committee

- (i) Shall be responsible for the proper and clear dissemination of information.
- (ii) Shall be charged with the image maker between the students, College and the larger society.
- (iii) Shall be in-charge of all publications of the Body.

3. Sports Committee

- (i) Shall oversee all sporting activities of the Institution.
- (ii) Shall procure and maintain sporting facilities and equipment's.
- (iii) Shall ensure for full participation of students in sporting event that are available.

4. Benevolence Committee

- (i) Shall oversee the harvesting and distribution of fruits and other as may be available.
- (ii) Shall recommend to the Student Body students needing assistance.

5. Hostel Committee

- (i) Shall superintend the activities of students in the hostel.
- (ii) Shall assist the College to maintain mutual and peaceful living of students in the hostel.
- (iii) Shall ensure that hostel facilities are protected and care for by students.
- (iv) Shall work with the Director of Student Affairs in ensuring that damaged or bad facilities in the hostel are promptly brought to the knowledge of the College authority and immediate repairs, replacement and maintenance carried out.

6. Sanitary Committee

- (i) Shall assist the College to enforce sanitary on campus.
- (ii) Shall work with the Director of Student Affairs in ensuring that all sanitary facilities in the Institution are in proper order as may be less threat to human health.

7. Religious Affairs Committee

- (i) Shall assist the College to ensure that the spiritual activities approved by the College are meeting the needs of students.
- (ii) Shall made recommendations as may be needful to improve the spiritual lives of students on campus.

8. Student Body Council Committee

A. This council shall be composed of the elected officers of the Student Body, the Student Library Workers' Coordinator and the Time Regulator.

B. They shall serve as follows"

- (i) Carry out all instructions taken and agreed upon by the Student Body
- (ii) Declare any office vacant in case of death, mental disorder, removal or suspension of any officer.
- (iii) Act on behalf of the Student Body in all fields of life as authorized by the body and as part of their duties.
- (iv) Discuss all matters before they are presented to the body.

Article VI: Election

1. Method:

- (i) Two weeks prior to the last week of March each year, an Election Committee (Student Electoral Committee) and an Audit Committee (Student Body Audit Committee) shall be set up by Student Body, under the auspices of the Director of Student Affairs or his representative, for the purposes of

conducting student elections and auditing the accounts of the out-going Student Body Council respectively. Each committee shall comprise of five (5) members. The Audit should comprise members who are knowledgeable in audit, finance and administration. The audit report shall be submitted to the Faculty through the Director of Student Affairs by the end of the semester in May. The Audit Committee members shall not be members of the Student Council.

- (ii) The election of all offices shall be held annually during the last week of March.
- (iii) Each candidate shall collect application form from the Chairman/Secretary of the Student Electoral Committee (SEC). The form shall be given at no cost to the applicant.
- (iv) Completed application forms will be returned to the Chairman/Secretary of the Electoral Committee, who together with the Electoral Committee shall prepare ballot papers.
- (v) Election shall be by open ballot system.
 - (a) Names of all candidates shall be printed on ballot papers for every office and be given to students to tick the candidates of their choice.
 - (b) A box shall be provided for all students to drop their ticked ballots.
 - (c) Result will be announced by the Chairman of the Electoral Committee at the end of the elections.

2. General Qualification

- (a) Every candidate shall be a student who has spent at least two semesters at the College, except candidates for the office of the President who must be in their penultimate year.
- (b) Every candidate shall be spiritually mature and a living example of the Christian life in all school activities.
- (c) Every candidate shall be given the opportunity to address the students at an organized forum for that purpose.
- (d) A candidate for any of the offices must receive clearance from the Registrar regarding their academic standing, the Student Body Financial Secretary regarding their financial standing and the Director of Student Affairs regarding their moral standing.
- (e) To be eligible for election, a candidate must not be indebted to the Student Body, and must have been cooperating with the successive Student Body governments.
- (f) A candidate who has more than two failures in their academic record is not eligible to contest for any office.
- (g) A student who has been disciplined by the school is not eligible to hold any office.
- (h) No candidate is allowed to contest for an office in which he/she had served previously.
- (i) Off campus students are eligible to contest for any office except for the following: President, Hostel Chairman, Labour and Sanitary.

3. Offices to be Contested for

- (a) President
- (b) Vice President
- (c) Secretary
- (d) Assistant Secretary
- (e) Hostel Chairman
- (f) Treasurer
- (g) Financial Secretary
- (h) Sanitary Chairman
- (i) Publicity Chairman
- (j) Sports Chairman
- (k) Benevolence Chairman
- (l) Religious Affairs Chairman

4. General Regulations

- (a) Time Regulator is to be appointed every year by the Student Body Council (SBC)
- (b) Student Library Worker's Coordinator shall be appointed by the school at the recommendation of the Librarian All the offices listed above shall be contested for
- (c) No amendments can be made on these electoral regulations or other regulations without the approval of the Faculty.

Article VII: Meetings

1. General Meetings

This should begin by 7.00pm and end not more than 9.00pm on the last Mondays of August, October, February and April.

2. Call Meetings

Call meeting shall be held at any time when need arises.

3. Committee Meetings

- (a) **Student Body Council:** This shall be held one week before the general meeting.
- (b) Each Committee meeting shall be arranged by its Chairman at a time and place convenient for all committee members.

4. Regulations

- (a) Attendance to meetings is mandatory on every member.
- (b) Any student who fails to attend any meeting shall submit himself/herself to the decisions taken by the body.

Article VIII: Finance

1. Funding

The finances for the running for the Student Body shall be from the following sources:

- (a) Student Activity fee paid at the beginning of each year by each student.
- (b) Gifts received from groups and Individuals.
- (c) Any other levy agreed upon by the Student Body.

- 2. The Administration of the Fund**
- (a) The Student Body Council has authority to open and administer Student Body account in a Bank of their choice for their General Funds. The Director of Student Affairs need not be a signatory; however, he is expected to oversee the administration of the funds.
 - (b) The Treasurer shall keep an imprest of not more than ₦10,000.00 to be used by the Student Council approval and proper record kept.
 - (c) Expenditure shall be in keeping with the budget allocations.
 - (d) Disbursements shall be made on order or the President of the Body, countersigned by the Secretary, and receipts kept by the Financial Secretary.

Article IX: Discipline

- 1. Discipline of Officers**
- (a) Any officer who is guilty of, abuse of office or of duty shall be relieved of his or her office.
 - (b) Any officer who is suspected of mismanagement of the student funds shall be suspended from office until thorough investigation is carried out and final punishment given if found wanting or restated to office if cleared from the accusation.
- 2. Discipline of Members**
- (a) All students are expected to come out for morning duty/general labour. The Student Body Council shall take necessary measure on any student who refuses to perform his/her duty. Persistent offenders are to be forwarded to the School Authority.
 - (b) Fruits in the School compound shall not be plucked, but shall be allowed to ripe and collectively plucked and shared out by the Student Body Council, in the same way that gifts are shared. Any student who plucks any fruit in the compound without permission shall not go unpunished by the Student Body Council. This provision excludes fruit in Faculty and Staff areas (premises) to which students are not entitled to pluck.
 - (c) Any criminal act by any student such as stealing, adultery and other such crimes shall not be defended by the Student Body if found to be true, but will be reported immediately to the appropriate school authority for disciplinary action.

Article X: Amendment of the Constitution

Any proposed amendment to the Constitution shall be signed by at least five people from three (3) different classes. Proposed amendments must be announced to the Student Body at least 21 days before a vote is taken in order to allow for discussion. The matter should be brought to the Student Body and 2/3 (two thirds) majority shall pass the motion for amendment.

All amendments passed by the Student Body shall be forwarded to the Faculty through the Director of Student Affairs for final approval.



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